***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5min** | **Meeting Date:** | **July 2, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Bernadette Cizin** | **Phone:** | **530-841-2151** |
| **Address:** | **806 S Main Street**  |
| **Person Appearing/Title:** | **Rick Dean, Community Development Department**  |
| **Subject/Summary of Issue:** |
| Approve contract between VESTRA Resources, Inc and Siskiyou County Community Development Department to oversee the Williams Pit Reclamation CEQA Amendment. The cost of the contract will be covered by the funding agreement with Southern Oregon Ready Mix, owners of the Williams Pit mine.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Client will be paying contractor fees  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 52,178.25 |  |  |  |  |
| Fund:  | 1001 |  | Description: |       | Org.: | 207080 | Description: |       |
| Account: | 723000 |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* RFQ - ON CALL PROFESSIONAL PLANNING SERVICES  |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Move to approve the contract with VESTRA Resources, Inc and approve the funding agreement with Southern Oregon Ready Mix.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021