***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **July 2, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Dr. Sarah Collard, HHSA** | **Phone:** | **841-2761** |
| **Address:** | **818 S. Main Street Yreka, CA 96097** |
| **Person Appearing/Title:** |  **Dr. Collard, HHSA Agency Director**  |
| **Subject/Summary of Issue:** |
| Siskiyou County Health and Human Services Agency (SCHHSA) is requesting permission to continue to contract with Redwood ToxicolgloyLaboratory, Inc. At the request of SCHHSA, Redwood Toxicology provides substance abuse testing for client services |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $270,000 |  |  |  |  |
| Fund:  | see belowin addl info |  | Description: |       | Org.: | See below in add'l info | Description: |       |
| Account: | see below |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | 2120-501010-723000 $125,000.00 per FY; 2134-401100-723000 $5,000 per FY  |
|  and 2135-401130-723000 $5,000 per FY |
| **Recommended Motion:** |
| That the Honorable Board of Supervisors approve and the Chair sign the new Contract between County of Siskiyou through the Health and Human Services Agency and Redwood Toxicology Laboratory Inc. for the full term July 1, 2024 through June 30, 2026 |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021