***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **X** |  | **Time Requested:** | **5 min** | **Meeting Date:** | **June 18, 2024** |
| ***OR*** |
| **Consent** |  |  |
| **Contact Person/Department:** | **Laura Bynum, County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka, CA 96097** |
| **Person Appearing/Title:** |  |
| **Subject/Summary of Issue:** |
| Discussion, direction and possible action re clarification of timing for a Personnel hearing for an appeal of termination filed on behalf of a Sheriff’s Office employee on August 6 and 7, 2024.On June 4th the Board rescheduled this Personnel hearing to the afternoon of the August 6th regular Board meeting with the possibility of needing to continue the hearing on the morning of August 7th.The Clerk’s Office seeks clarification of the specific times for both August 6 and 7, 2024. |
| **Financial Impact:** |
| **NO** |  | *Describe why no financial impact:*       |
| **YES** |  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |  |  | Description: |  |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|  |
| **Recommended Motion:** |
| Action as the Board deems appropriate. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021