September 30, 2023

## DR. WILLIAM E LOFTHOUSE,

Thank you for generating your wallet license using the Medical Board of California's (Board) Wallet License System. The Board implemented this system to expedite the availability of card-sized proof of licensure after license issuance and renewal. Replacement or duplicate wallet licenses can be generated any time, free of charge for licensees with current, valid licenses. In addition to your basic license information, the wallet license features a QR code that modern smart devices can "scan" to access your Department of Consumer Affairs' (DCA) Search License Profile.

For your convenience, you may print this page, cut the card below out along the outer dotted lines, and fold along the center vertical dotted line to carry this card with you.

If you have any questions regarding your wallet license, please contact the Board here or toll-free at (800) 633-2322.



## DCA Search Online License Profile

Please be aware that public information regarding your license is available online in your DCA Search License Profile, through the Board's website. The DCA Search License Profile contains various categories of public information, including disciplinary information, where applicable, as described on the Board's License Verification webpage.

The Board encourages you to regularly review <u>your DCA Search License Profile</u>. It can be accessed by scanning the QR code on your wallet license or visiting the Board's <u>License Verification webpage</u> and conducting a search by your license type and name or license number. If any information contained in your profile is inaccurate, please <u>contact the Board</u> immediately.

## Has Your Email Changed?

California law requires all licensees to report a change of email address within 30 days. Your email address will be kept confidential and will only be used by the Board to communicate relevant Board information including when it is time to renew your license. You can update the email address associated with your license at any time from the <u>DCA BreEZe system</u> using the Change of Address or Physician Survey options. Additional information regarding changing your email address can be found on the Board's <u>Address of Record / Email Address FAOs webpage</u>.

## Has Your Mailing Address Changed?

California law requires all licensees to report a change of mailing address within 30 days. Your address of record is public information, available to any consumer, and is displayed on your DCA Search License Profile. The Board will use the address of record to mail wall certificates, renewal notices, and all other official correspondence. If using a post office box (PO Box) for an address of record, you are required by law to provide the Board with a secondary (non-PO Box) mailing address, which will be kept confidential. You can update the mailing address associated with your license at any time from the DCA BreEZe system using the Change of Address option. Additional information regarding changing your mailing address can be found on the Board's Address of Record / Email Address FAQs webpage.