***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **June 18, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard Ph.D. / Health & Human Services Agency / Behavioral Health Division** | **Phone:** | **(530) 841-4802** |
| **Address:** | **2060 Campus Drive Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sarah Collard Ph.D. / Agency Director** |
| **Subject/Summary of Issue:** |
| Amendment to Contract-California Mental Health Services Authority (CalMHSA) Agmt. No.1307-BHQIP-2022-SK-A4Siskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval to amend its contract with CalMHSA for the term beginning the date fully executed by both parties, through June 30, 2024. With this amendment, amend EXHIBIT B, SECTION V. FISCAL PROVISIONS, ITEM F ADMINISTRATIVE FEE to specify that only funding that has been rendered and paid from the total flexible spending account (“FSA”) during the project period is subject to a 15% administrative fee. Additionally, this Agreement will amend EXHIBIT B, SECTION V. FISCAL PROVISIONS, ITEM G REFUNDS, to remove the sentence “For service requests via a work order, refunds will be less the administrative fee, equal to 15%.” |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* t |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $64,425.00 |  |  |  |  |
| Fund:  | 2122 |  | Description: | Mental Health | Org.: | 401030 | Description: | Mental Health |
| Account: | 723000 |  | Description: | Professional and Specailized Services |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* Specialized Service |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The Board of Supervisors approve and authorize the Chair to sign the ageement for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and for the term commencing the day fully executed by both parties through June 30, 2024. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Please return 1 original to R. Bullock at 818 Main St |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021