***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **n/a** | **Meeting Date:** | **6/18/2024** |
| ***OR*** |
| **Consent** | **x** |  |
| **Contact Person/Department:** | **Amanda Kimball – Facilities Management**  | **Phone:** | **842-8005** |
| **Address:** | **1312 Fairlane Rd, Ste 4 Yreka CA 96097** |
| **Person Appearing/Title:** | **Amanda Kimball – Director Facilities Management** |
| **Subject/Summary of Issue:** |
| The Communication Department has one surplus radio that we would like to donate to the Tulelake Police Department. This radio is a spare that was purchased with ARPA funding that is in Communication inventory. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Surplus Item donation |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $0 |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Utilization of one-time funding to benefit the citizens of Siskiyou County |
|       |
| **Recommended Motion:** |
| The Department seeks approval of the donation of one surplus radio to the Tulelake Police Department. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021