***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **10 mins** | **Meeting Date:** | **May 7, 2024** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Natalie Reed, County Counsel** | **Phone:** | **530-842-8100** |
| **Address:** | **1312 Fairlane Road, Yreka CA** |
| **Person Appearing/Title:** | **Natalie Reed, County Counsel** |
| **Subject/Summary of Issue:** |
| Board discussion, direction, and possible action regarding an application for permission to present a late claim filed on behalf of claimant Shawn Kif Hubbell and received by the Clerk on April 9, 2024. The underlying claim arises from an automobile accident that occurred on September 19, 2023 in or about Yuba City, California. The County's third-party claims administrator, George Hills, recommends denial of the application.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |   |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| As the Board deems appropriate either: 1) Deny the application to present a late claim and direct George Hills to notice the applicant accordingly; or 2) Approve application for permission to present a late claim and forward direction to George Hills for processing accordingly; or 3) take no action (failure to act will result in denial of the application by operation of law May 24th).  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021