***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 Mins** | **Meeting Date:** | **May 21, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Elizabeth Nielsen, Deputy County Administrator** | **Phone:** | **530-842-8012** |
| **Address:** | **1312 Fairlane Road, Yreka CA**  |
| **Person Appearing/Title:** | **Elizabeth Nielsen, Deputy County Administrator**  |
| **Subject/Summary of Issue:** |
| Staff is presenting for Board approval two letters from Klamath County, Modoc County and Siskiyou County. This letter is a follow-up to the April 30th three county meeting and tour of the Klamath Project. During the tour a variety of topics ranging from the history and culture of the Project to current challenges and opportunities were discussed. This letter highlights a few of the items discussed and seeks assistance from agency leaders and elected officials in resolving the challenges and accomplishing the opportunities. These letters will be presented to each Board for approval, and authorization for each Chair to sign. Siskiyou County staff is seeking Board approval of the letter, and authorization for the Chair to sign the letter in substantially the same form. There may be minor changes to the letter when approved by the Klamath County Board of Commissioners and the Modoc County Board of Supervisors.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|  |
| **Recommended Motion:** |
| If the Board so desires, approve the letter, and authorize the Chair to sign the letter in substantially the same form. There may be minor changes to the letter when approved by the Klamath County Board of Commissioners and the Modoc County Board of Supervisors.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021