***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St, Room 201 Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 minutes** | **Meeting Date:** | **May 7, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Kyla Burton, Public Works** | **Phone:** | **530-842-8250** |
| **Address:** | **1312 Fairlane Road, Suite 3, Yreka, CA**  |
| **Person Appearing/Title:** | **Thomas Deany, Director of Public Works** |
| **Subject/Summary of Issue:** |
| Notice of Completion for the Big Springs Road Rehabilitaion Project, County Contract No. 20-06.The project consisted of rehabiliating 4.13 miles of Big Springs Road from Mile Post 4.13 to State Highway 97. Public Works is now requesting that the Notice of Completion be executed and filed with the Assessor-Recorder.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Project Completed - Notice of Completion  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |  |
|  |
| **Recommended Motion:** |
| Respectfully request the Board of Supervisors to accept the Notice of Completion for the Big Springs Road Rehabilitation Project, County Contract 20-06, by the Board Chair signing and directing the Clerk of the Board to record the notice within five days. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |
| *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |       |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15