

# APPLICATION FOR DESTRUCTION OF RECORDS

TO THE BOARD OF SUPERVISORS OF THE COUNTY OF SISKIYOU:

The undersigned hereby makes application pursuant to the law cited below for an order to destroy the following records and discharge her and her employees from further custody of said records.

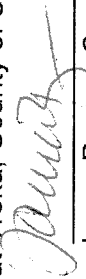
<u>Name of Record</u>	<u>Audited</u>	<u>Orig/Copy</u>	<u>Micro fmd.</u>	<u>Incl. Ser.</u>	<u>Code&amp;</u>
<u>Environmental Filing (Fish and Wildlife Filings):</u>	<u>Yes/No</u>	<u>Nos./Period</u>			<u>Sec. No.</u>
Can include, but is not limited to: Cash and voided receipts No effect determinations Notices of determinations Photocopy of CA25 (State of CA Form CA25) Project applicant information Letters and Other Documents	NO	Original	NO	January 2021-December 2022	CCR Title 14 §753.5(f)
<u>Deposits and Cash Register Receipts</u>	NO	Copies	NO	January 2016-December 2018	County Accounting Standards & Procedures
<u>Marriage Licenses Applications and Certificates:</u>	NO	Original	NO	January 2021-December 2021	No retention required for applications per Dept. of Pub Health, Vital Statistics Department
Paper applications only. We send licenses to the Recorder's Office.					Department opts to retain for two years GC 8213(a)
<u>Notary Public:</u> May include but is not limited to: Original Notary Oath of Office Original and/or imaged Notary Journals and related correspondence. Books of record	NO	Original	NO	Notary Oaths -2018	
<u>Form 700</u>	NO	Original	NO	January 1, 2015 – March 30, 2017	GC §81009 (c)
<u>Financial 460's</u>	NO	Original	NO	January 1, 2012 – March 30, 2017	GC §81009 (c)
<u>Financial 470's</u>	NO	Original	NO	January 1, 2012 – March 30, 2017	GC §81009 (c)
<u>Financial 501's</u>	NO	Original	NO	January 1, 2012 – March 30, 2017	GC §81009 (c)
<u>Financial 461's</u>	NO	Original	NO	January 1, 2012 – March 30, 2017	GC §81009 (c)
<u>Passports:</u> County Clerk acts as a Passport Acceptance Agent pursuant to 22 CFR section 51.22.	NO	Copy	NO	Transmittals Only 2020-2021	This department sends original passport documents to the State Department for processing and retains only the copy of transmittals.

Any or all of the above listed records were received or prepared pursuant to statute. They are not expressly required by law to be filed or preserved. They are no longer needed or required for county purposes.

STATE OF CALIFORNIA )  
 ) ss.  
 County of Siskiyou )

I, Laura Bynum, County Clerk, of the County of Siskiyou, declare under penalty of perjury that I have read the foregoing application and know the contents thereof and that the same is true of my own knowledge, except as to matters therein stated on my information and belief and as to those matters I believe them to be true.

Executed this 22<sup>nd</sup> day of April, 2024, at Yreka, County of Siskiyou, State of California.

  
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 Laura Bynum, County Clerk