# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St, Yreka, CA 96097*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Regular** | | |  | | | |  | **Time Requested:** | | | | | | **5 min** | | | | | | **Meeting Date:** | | | | **5/7/2024** | | | | |
| ***OR*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Consent** | | | | **X** | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Contact Person/Department:** | | | | | | | | | | | | | **Gary Sams, Siskiyou Modoc Regional DCSS** | | | | | | | | | | | **Phone:** | | **841-2965** | | |
| **Address:** | | | | | **1215 S Main St., Yreka, CA 96097** | | | | | | | | | | | | | | | | | | | | | | | |
| **Person Appearing/Title:** | | | | | | | | | | **Gary Sams, Director** | | | | | | | | | | | | | | | | | | |
| **Subject/Summary of Issue:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Siskiyou Modoc Regional Department of Child Support Services (SMRDCSS) is requesting permission to enter into a new lease agreement with Kelley Create for two new Xerox AltaLink C8155 H2 networked copier/printer/fax machines. We have ended our current lease for two older machines and will be replacing them with these newer machines. New lease term is May 2024-April 2029 for a total of $32,362.20 for lease of equipment and up to $12,000 for copy costs over lease term. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Financial Impact:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **NO** |  | *Describe why no financial impact:* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **YES** | X | *Describe impact by indicating amount budgeted and funding source below* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount: | | | | | | | 32,362.20 | | | |  |  | | |  | | |  | | | | | | | | | | |
| Fund: | | | | | | | 1008 | | | |  | Description: | | | Child Support | | | Org.: | | | 201110 | | Description: | | | | Child Support | |
| Account: | | | | | | | 725000 | | | |  | Description: | | | Rents of Equip | | |  | | | | | | | | | | |
| Activity Code: | | | | | | | 200 | | | |  | Description: | | |  | | |  | | | | | | | | | | |
| Amount: $12,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fund 1008 Description Child Support Org 201110 Description: Child Support | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Account: 717000 Description Maintenance of Equipment | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Activity Code: 200 Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Local Preference: YES  NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Contracts – *Explain how vendor was selected:* State or Local Government negotiation contract | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Additional Information: | | | | | | | | | Total amount of lease $32,360.20 , total cost of copies over term NTE $12,000 | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Recommended Motion:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Board approve the new lease agreement between Kelley Create and County of Siskiyou (SMRDCSS). | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Reviewed as recommended by policy:** | | | | | | | | | | | | | | | |  | ***Special Requests*:** | | | | | | | | | | | |
| County Counsel | | | | | |  | | | | | | | | | |
| *Certified Minute Order(s)* | | | | |  | | | *Quantity:* | | |  |
| Auditor | | | | | |  | | | | | | | | | |
|  | | |  | | | |
| Personnel | | | | | |  | | | | | | | | | | *Other:* | |  | | | | | | | | | |
| CAO | | | | | |  | | | | | | | | | |  | | | | | | | | | | | |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15