



Hazardous Materials Associate

Class Code:
4967

Bargaining Unit: Miscellaneous

COUNTY OF SISKIYOU
Established Date: Apr 14, 2024
Revision Date: Apr 14, 2024

SALARY RANGE

\$22.55 - \$28.09 Hourly
\$1,804.00 - \$2,247.20 Biweekly
\$46,904.00 - \$58,427.20 Annually

DESCRIPTION:

*The County of Siskiyou is an Affirmative action / Equal Opportunity Employer
We welcome applications of any race, religion, or ancestry.*

For exact salary information please refer to the current salary schedule, [County website](#).

General Statement of Duties:

Under direct supervision, to conduct inspections and investigations involved with the enforcement of hazardous waste, hazardous materials and underground storage tank regulations (hazmat), solid waste regulations, and other health and safety laws and regulations, and to do other environmental health related work under the supervision of a Registered Environmental Health Specialist as required.

DISTINGUISHING CHARACTERISTICS

This is the first working level in the Hazardous Materials Management Specialists class series. Incumbents in this class are involved in solving site specific or conditionally specific environmental problems related to solid waste, universal waste, hazardous waste, hazardous materials handling and underground storage tank installation and operations. Associate Hazardous Material Specialist initial program assignment may be limited until they become familiar with the full scope of hazmat and environmental health programs and associated protocols. This class differs from the next higher class of Hazardous Materials Management Specialist in that the latter is a fully qualified journeyman level that can perform the full range of inspections and investigations and be assigned moderately complex assignments.

REPORTS TO

Waste Management Unit Manager

Classifications Supervised:

Receives direction from Waste Management Unit Supervisor

EXAMPLES OF DUTIES:**Essential Job Functions:**

(Depending on the area of assignment, duties may include, but are not limited to, the following)

Conducts periodic inspections and investigates complaints concerning solid waste facilities, cannabis cultivation health/hazardous materials/waste, underground storage tank and hazardous materials facilities. Inspects commercial businesses and residences for compliance with safety and sanitary regulations; enforces health and safety laws and regulations; investigates a variety of complaints. Conducts underground storage tank plan reviews, tank closures and inspections and oversees testing of underground storage tanks to ensure compliance with state laws. Conducts studies and investigations to prevent or eliminate environmental and health hazards. Prepares inspection reports, legal notices, citations, letters of violation and other investigative reports for the enforcement of public health laws and regulations. Develops working relationship with the residential and business communities; provides customer service in compliance with departmental policies. Updates and maintains a variety of files, records, charts and other documents. Collects samples and specimens for laboratory analysis. Assists the County Hazardous Materials 24 hrs. Emergency Response Team, including after-hours emergency response activities. May assist in environmental surveys, field investigations, monitoring programs, data collections, chemical testing, and samplings. In consultation with senior staff, consults and recommends procedures for corrective action by hazardous waste generators. Assists other agencies in the investigations of complaints and suspected violations of hazardous waste, hazardous materials and underground storage tanks. Gathers evidence of violations and non-compliance with environmental health laws and regulations. Under direction, aids in preparing reports and evidence and presenting the case to the court on behalf of the County. Assists in preparing court cases by completing inspection reports, attending office hearings, and conferring with city or district attorneys. Testifies in court as the investigating officer as needed.

Knowledge of:

- Basic environmental health practices and terminology.
- Principles of sample collection and preservation.
- Basic data processing applications related to the work.
- Applicable laws and regulations.
- Standard office practices and procedures, including filing and recordkeeping.
- Business English, including spelling and grammar.
- Business arithmetic.

Desired skills:

- Interpreting, applying and explaining regulations, policies and procedures.
- Researching and compiling a variety of statistical and narrative information.
- Conducting effective and safe field inspections.
- Exercising sound independent judgment within established guidelines.
- Preparing clear, concise and accurate correspondence, forms and other written material.
- Maintaining accurate records and files.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Typing with sufficient skill to enter information into a computer, complete forms and produce correspondence.

TYPICAL QUALIFICATIONS:

Any combination of training or experience that would provide the knowledge and skills to successfully perform the listed duties is qualifying.

A typical way, but not required, to obtain the required knowledge and skills would be:

- Graduation from an accredited College or University or equivalent Bachelor's degree approved by the California Superintendent of Public Instructions of the California Education Code, 94301 (b) with major course work in the following disciplines: Biology, Microbiology, Chemistry, Chemical Engineering, Physics, Physical Science, Geology, Soil Science, Environmental Health, Environmental or Sanitary Engineering, Toxicology, Industrial Hygiene, Hazardous Materials Management, Fire Science or Fire Technology.
- One (1) year of professional or technical experience in hazardous waste management, environmental health, environmental engineering or a closely related field. (A Master's degree in the courses listed under education may be substituted for one year of the required experience).

OR

Upon hiring or transfer to this class the 40 HAZWOPER class shall be completed within 90 days of hire and:

Within one year of date of hire or transfer:

1. First Responder/First Aid Training (including CPR).
2. Ability to obtain ICC UST Inspector Certification, APSA certification.

Special Requirements:

Valid State of California driver's license is required.

SUPPLEMENTAL INFORMATION:

TYPICAL PHYSICAL REQUIREMENTS

Independent body mobility to stand, climb stairs and ladders, walk on uneven ground or wet surfaces; upper body strength to reach and move items from high shelves; corrected vision to read standard text, labels, color change indication test papers, monitoring equipment display screens, and computer screens; strength to lift and carry tools or personal protection and test equipment up to 25 pounds in weight; have the physical capability to wear personal protective equipment including Level A, B, C and D suits and cartridge respirator; or self-contained breathing apparatus. Will be required to work in an office and all types of field environments, be exposed to inclement weather conditions; ability to tolerate very hot and cold temperatures; walk or stand for extended periods of time with no rest; walk over rough terrain; bend or stoop repeatedly or continually over time; use proper techniques when lifting.

TYPICAL WORKING CONDITIONS

Work is performed in and out of the office. Inspections are conducted on job sites and within businesses; work may involve stressful situations and include dealing with disgruntled and sometimes threatening behavior; continuous contact with other staff and the public; operation

of a motor vehicle over county roads in a variety of weather conditions; may travel in a motor vehicle for short or long distances.