



Reserve Sergeant

Class Code:
4966

Bargaining Unit: Extra help

COUNTY OF SISKIYOU
Established Date: Mar 26, 2024
Revision Date: Mar 26, 2024

SALARY RANGE

\$31.40 - \$38.17 Hourly

DESCRIPTION:

*The County of Siskiyou is an Affirmative Action/Equal Opportunity Employer
We welcome applicants of any race, religion or ancestry.*

For exact salary information please refer to the current salary schedule. [County website](#)

General Statement of Duties:

Under general direction, to provide supervision and training for an assigned shift or unit of law enforcement personnel; to perform a broad range of law enforcement and crime prevention work, including patrol, investigations, and special assignments; to investigate incidents and perform identification work; to serve as a Deputy Coroner; and to do related work as required.

Distinguishing Characteristics:

This is the first supervisory level classification for the performance of professional law enforcement work. An incumbent usually supervises a shift, unit, or substation of law enforcement staff. In addition, they are expected to perform the full scope of professional law enforcement work. They may be "on-call" to respond to special law enforcement emergencies. This class is distinguished from Deputy Sheriff I, II by the exercise of full supervisory responsibilities. It is distinguished from Sheriff Lieutenant and Sheriff Captain by serving as a first level supervisor rather than a second level or higher supervisor. This employment is on an if and as needed basis and is classified as Extra Help.

Reports to:

Sheriff Lieutenant, Sheriff Captain

Classifications Supervised:

Deputy Sheriff I, II, Reserve Level III/II/I Deputy Sheriff and support staff as assigned.

EXAMPLES OF DUTIES:

Essential Functions:

Plans organizes, and supervises an assigned unit or shift of law enforcement personnel; provides training and work evaluations for assigned staff; ensures that staff adheres to Department policies and maintains high professional standards; ensures proper use of equipment; patrols assigned areas and answers calls for protection of life and property; conducts preliminary investigations; interrogates witnesses; gathers evidence and takes statements in connection with suspected criminal activities; substantiates findings of fact in court; serves warrants/civil papers and makes arrests; investigates accidents; assists and cooperates with other law enforcement agencies; may be assigned to perform criminal identification work, including fingerprinting and finger print identification work; takes pictures and/or makes sketches at crime scenes; may lift latent prints and prepare plaster casts; searches files for information; keeps firearms and other equipment in good working order; prepares detailed reports of activities and incidents; functions as a Deputy Coroner; may be assigned to in-depth, follow-up investigations and assisting with the preparations for criminal cases; may secure search warrants and criminal complaints; may function as an undercover officer to conduct in-depth investigations for the detection and prevention of the sale of narcotics and the arrest of drug offenders; may perform special law enforcement assignments such as Field Training Officer, Search and Rescue, SWAT, Canine, and others; may perform crime prevention assignments and give presentations to schools and community organizations.

Desired Skills:

- Plan, organize, supervise, train, and evaluate the work of assigned professional law enforcement staff.
- Perform a wide variety of professional law enforcement work.
- Read, understand, and interpret laws and regulations regarding arrest, rules of evidence, and the apprehension, retention, and treatment of juveniles.
- Carefully observe incidents and situations, accurately remembering names, faces, numbers, circumstances, and places.
- Gather and organize data and information.
- Interview and secure information from witnesses and suspects.
- Make independent judgments and adopt quick, effective, and responsible courses of action during emergencies.
- Prepare clear, comprehensive reports.
- Meet standards of adequate physical stature, endurance, and agility.
- Demonstrate technical and tactical proficiency in the use and care of firearms.
- Operate a motor vehicle under critical and unusual conditions.
- Work with computerized law enforcement information systems.
- Effectively, tactfully, and courteously represent the Sheriff/Coroner Department with the public and other law enforcement agencies.
- Establish and maintain cooperative working relationships.
- Intermediate or Supervisory Certificate highly desirable

Knowledge of:

- Modern law enforcement methods, practices, and procedures, including patrol, crime prevention, traffic control, investigations, and specialty areas of assignment.
- Laws of apprehension, arrest, and custody of persons accused of felonies and misdemeanors.
- Rules of evidence pertaining to search and seizure and the preservation and presentation of evidence.
- Laws applicable to the apprehension, retention, and treatment of juveniles.
- The general geography and topography of Siskiyou County.
- Good public relations techniques.
- Use and care of department authorized equipment and firearms.
- First aid methods and techniques.
- Principles of criminal identification and fingerprint classification.
- Methods, principles, and requirements of Coroner work.
- Computers and software used by the Sheriff/Coroner Department.
- Principles of supervision, training, and work evaluation.

TYPICAL QUALIFICATIONS:

Any combination of training or experience that would provide the knowledge and skills to successfully perform the listed duties is qualifying. A typical way, but not required, to obtain the required knowledge and skills would be:

- Three years of previous professional law enforcement experience comparable to that of a Deputy Sheriff II with Siskiyou County.

Special Requirements:

- Possession of, or ability to obtain and maintain, an appropriate California Driver's License.
- Must Pass a pre-employment /pre-duty drug screening test and physical and psychological exam.
- Incumbents must pass law enforcement background
- Possession of a Basic POST Certificate.

SUPPLEMENTAL INFORMATION:

Typical Physical Requirements

Sit for extended periods; frequently stand and walk; climb stairs and ladders; walk on sloped, slippery, and/or uneven surfaces; ability to stoop, kneel, and bend over; sufficient manual dexterity and eye-hand coordination; lift and move objects weighing up to 100 lbs with assistance; crawl through various areas on hands and knees; physical ability to sustain extra physical effort for a substantial period of time and restrain prisoners; corrected hearing and vision to normal range; verbal communication; use of office equipment, including computer, telephone, calculator, copiers, and FAX.

Typical Working Conditions

Work is performed in an office and outdoor environments; work is performed in a variety of temperatures and weather conditions; unusual exposure to life threatening situations; continuous contact with other staff and the public.

SPECIAL REQUIREMENTS:

see above

KNOWLEDGE OF::

see above

ABILITY TO::

see above