***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 Min.** | **Meeting Date:** | **March 12, 2024** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Anna Hendricks** | **Phone:** | **842-8003** |
| **Address:** | **1312 Fairlane Rd, Suite 1** |
| **Person Appearing/Title:** | **Hayley Hudson, Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| Board discussion, direction, and possible action on a Resolution declaring an emergency for damage to government building located at 806 S. Main Street caused by an arson event. Staff respectfully requests that the Board ratify the contract between the County and Belfor as signed by the Board Chair which was required prior to this meeting as activities were immediately needed in order to recover physical documents in varying states of damage and delegate authority to the County Administrator or their designee to enter into subsequent contracts as imminently required to rectify the emergency situation.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $1,250,000 |  |  |  |  |
| Fund:  | 6106 |  | Description: |  | Org.: | 110012 | Description: |  |
| Account: | 723000 |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*  |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approve the Resolution declaring an emergency situation, ratify the contract between the County and Belfor USA Group, Inc., delegate authority to the County Administrator or their designee to enter into subsequent contracts as imminently required to rectify the emergency situation, and authorize the Auditor to establish budget.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021