***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **March 12, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Angie Stumbaugh, General Services** | **Phone:** | **530-842-8297** |
| **Address:** | **190 Greenhorn Road, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Joy Hall, Director of General Services** |
| **Subject/Summary of Issue:** |
| Caltrans Division of Mass Transportation's Low Carbon Transit Operation Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program establised by the California Legislature in 2014 with Senate Bill 862. LCTOP was created to provide operating and capital assistance to transit agencies with the goal of reducing greenhouse gas (GHG) emissions and improving mobility; with an emphasis on serving Low Income and Disadvantage Communities.Siskiyou County Local Transportation Commission received the 21/22 LCTOP grant in the amount of $112,541.00. STAGE hereby requests permission to retroactively approve the grant and accept the funds, plus interest, from the Local Transportation Commission for bus stop improvements. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | TBD |  |  |  |  |
| Fund:  | TBD |  | Description: | STAGE | Org.: | 303010 | Description: | STAGE |
| Account: | 540800 |  | Description: | State Other |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | The grant requires funds to be maintained in a separate interest-bearing account. |
|       |
| **Recommended Motion:** |
| Retroactively approve the grant. Adopt resolution authorizing the County Administrator to execute any documents necessary to obtain financial assistance provided by LCTOP for the 2021-2022 cycle. Authorize staff to accept the awarded funds from the Local Transportation Commission, and authorize the Auditor's office to establish the budget. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021