



County of Siskiyou

Notice of Intent (NOI)

Department:	General Services - STAGE
Project Manager/Contact No.	Angie Stumbaugh/530-842-8297
Department Director/Contact No.	Joy Hall/530-842-8259
Project Name:	21-22 LCTOP Grant
Amount of Grant:	\$ 112,541.00
Last Updated:	8/4/22

Project Description:

STAGE Bus Stop Enhancement Project

Summary:

17 bus stop improvements including 14 simme seats, three full size bus shelters, 14 pole sign holders, 14 lighting systems, and concrete work for one shelter and nine simme seats.

Approvals

DocuSigned by:
Prepared by: Angie Stumbaugh
Project Manager

DocuSigned by:
Approved by: Joy Hall
Department Director

DocuSigned by:
Angela Davis
County Administrator Officer

**ATTACHMENT
Grant Summary Form**

This form is available on the County's Intranet.

County of Siskiyou
GRANT SUMMARY FORM

GENERAL INFORMATION

Grant Title		Grant No.(CFDA)	
21-22 LCTOP Grant - STAGE Bus Stop Enhancement Project			
General Description of Grant Work scope			
17 bus stop improvements including 14 simme seats, three full size bus shelters, 14 pole sign holders, 14 lighting systems and concrete work for one shelter and nine simme seats.			
Granting Agency <input type="checkbox"/> FED <input checked="" type="checkbox"/> STATE <input type="checkbox"/> OTHER		Agency Contact	Phone No.
Low Carbon Transit Operations Program		Courtney Williams	916-216-2748
Responsible Department		Department Contact	Extension No.
General Services - STAGE		Angie Stumbaugh	530-842-8297
Board Approval Date	Application Date	Award Date	Est'd Completion Date
February 20, 2024			07/01/2025

GRANT COST AND REVENUE SUMMARY

Program Cost Summary	Total	Grant Portion
Revenue (Please display with brackets <>)		112,541.00
Soft/hard cash match or In kind (<>)		
Staffing	43,601.00	
Contract Services		
Supplies & Other Operating Expenditures		
Capital Outlay	68,940.00	
Indirect Cost@ % of Direct Costs		
TOTAL GRANT COSTS AND REVENUES	\$ 112,541.00	\$ 112,541.00
How Was Grant Portion Determined?		
Grant fully funds this project.		

Budget Amendment Request Required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach copy of Budget Appropriation Transfer

Does this grant allow for supplanting? Yes No
Does this grant allow for program income? Yes No
Will this require an advance of grant dollars? Yes No

OTHER COMMENTS (note any significant or unusual compliance requirements)

Use reverse side if necessary to provide additional information

DocuSigned by:
Prepared By: Angie Stumbaugh
FB85329465E241D...
Date: 2/2/2024

****Please attach a copy of the grant guidelines and all supporting documents that relate to the program cost summary section.



FY 2021-2022 LCTOP

Certifications and Assurances

Lead Agency: County of Siskiyou

Project Title: STAGE Bus Stop Enhancement Project

Prepared by: Angie Stumbaugh

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.



FY 2021-2022 LCTOP

8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).
9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:

- a. **Annual Project Activity Reports October 27th each year.**
 - b. **A Close Out Report within six months of project completion.**
 - c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
 - d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
 - e. **Jobs Reporting as defined by CARB Funding Guidelines.**
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and



FY 2021-2022 LCTOP

- b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7,



FY 2021-2022 LCTOP

the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Angela Davis

(Print Authorized Agent)

County Administrator

(Title)

(Signature)

(Date)

Lead Agency Information

Lead Agency Name:	County of Siskiyou		
Address:	190 Greenhorn Road		
City, State, Zip Code:	Yreka, CA 96097		
County:	Siskiyou County		
Regional Entity:	Siskiyou County Local Transportation Commission		
Title VI Attached:	Yes	Title VI Approval Date:	08/14/20

Allocation Request Prepared by	
Name:	Angela Adkison
Title:	Staff Services Analyst
Phone #:	530-842-8226
E-mail:	aadkison@co.siskiyou.ca.us

Contact (if different than "Prepared by")	
Name:	
Title:	
Phone #:	
E-mail:	

Authorized Agent	
Name:	Jeff Schwein
Title:	Executive Director
Phone #:	530-895-1109
E-mail:	jeff@greendottransportation.com

Legislative District Numbers						
Assembly*:	1					
Senate*:	1					
Congressional*:	1					

*if you have additional Districts, please provide a separate attachment

Project Summary

Name: <i>No more than 180 characters.</i>	21/22 STAGE Bus Stop Enhancement Project
Description (Short): <i>No more than 375 characters.</i>	The proposed project includes upgrades to 17 bus stops, including but not limited to 14 simme seats, 3 full size bus shelters, 14 poles for bus sign holders, 14 lighting systems and the concrete work for 1 of the shelters and 9 of the simme seats.
Type:	Capital
Sub-Type	Purchase and installation of equipment on transit vehicles to encourage increased transit ridership

Total Years of Rollover:	0	Remaining Years of Rollover:	0
Start date (anticipated):	7/1/2022	End date (anticipated):	07/01/2025

Please provide specific area information for the project in the Lat-Long tab.

Project Life: For capital projects, state the project useful life in **years**. For operation projects state the number of **months** a service will be funded.

Capital:	\$112,541.00	Operations:	0
Funding:	99313: \$107,963	99314: \$4,578	Total: \$112,541
Approved LONP:	No	LONP Approval date:	N/A

LCTOP FY 2021-2022
Allocation Request

Funding Information

<i>LCTOP Allocation Year</i>	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
PUC 99313 Amount:		\$107,963					\$107,963
PUC 99314 Amount:		\$4,578					\$4,578
Total LCTOP Funds:	\$0	\$112,541	\$0	\$0	\$0	\$0	\$112,541
Other GGRF:							\$0
Other Funds:							\$0
Total Project Cost:	\$0	\$112,541	\$0	\$0	\$0	\$0	\$112,541

Lead Agency:	County of Siskiyou	Amount:	PUC Funds Type:
Contact Person:	Angela Adkison	\$107,963	99313
Contact Phone #:	530-842-8226	\$4,578	99314
Contact E-mail:	aadkison@co.siskiyou.ca.us		

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Total FY 21-22 LCTOP Funding	\$112,541
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Fully Funded Project: Provide a description of all the funds that will be used to complete this project and how LCTOP funds will not supplant other funding sources. Include the project ID and awarded funding amount from prior rollover years.

It is only because of the LCTOP funds that these bus stops will be improved.

Project Changes: If this is a rollover project with an approved CAP that added funds into the project in a previous year, provide the CAP approval date, project ID, and amount transferred. The amount should be reflected in the 'Prior' column

Only LCTOP funds will be used to completely fund this project for the purchase of 14 simme seats, 3 full size bus shelters, 14 poles for bus sign holders, 14 lighting systems and the concrete work for 1 of the shelters and 9 of the simme seats.

LCTOP FY 2021-2022
Allocation Request

Funding Plan								
Proposed Total Project Cost								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PS&E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R/W	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Veh/Equip Purchase	\$0	\$68,940	\$0	\$0	\$0	\$0	\$0	\$68,940
Operations/Other	\$0	\$43,601	\$0	\$0	\$0	\$0	\$0	\$43,601
TOTAL	\$0	\$112,541	\$0	\$0	\$0	\$0	\$0	\$112,541

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase		\$68,940						\$68,940
Operations/Other		\$43,601						\$43,601
TOTAL	\$0	\$112,541	\$0	\$0	\$0	\$0	\$0	\$112,541

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Plan

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:								
Component	Prior	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
PA&ED								\$0
PS&E								\$0
R/W								\$0
CON								\$0
Veh/Equip Purchase								\$0
Operations/Other								\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Information

1) Project Description - Provide a comprehensive project description. For operations projects, include: [number of trips](#), [span](#), [frequency improvements](#), and [number of days of operation](#). For capital projects, include: [product specifications](#) and identify [all LCTOP funded components](#). *No more than 12 lines.*

The proposed project includes upgrades to bus stops with 14 simme seats and 3 bus shelters. Additionally, we will be purchasing poles for bus stop shedule holders and lighting systems for each of the simme seat locations. These improvements are essential as some passengers are unable to stand for long periods of time and require seating at these stops that currently offer only pavement or dirt. These poles will also provide a spot to mark our stops as we currently do not have any type of bus stop location marker at these stops. Also, the simme seat stops will be lighted for safety and the full bus stop is lighted and provides some shelter from the elements during inclement weather. Clear identification of these bus stops will provide increased access to retail, medical, social service facilities, schools, our local college, and other county services for many passengers. In short, this funding will allow us to purchase and install simme seats, three full size bus stops, and clearly mark the bus stops with schedule holders in order to foster increased bus stop safety and increase STAGE bus travel. 2 of the shelters and 5 of the simme seats purchased with this project will be used during our partnered program with CalTrans to remodel main street in yreka.

2) Project Planning - Provide a detailed explanation of the project planning process and how it was designed to avoid substantial burden on any low- income, disadvantaged, and vulnerable populations. [Include any public outreach efforts, engagement events, community input, and workshops](#). *No more than 10 lines.*

In 2022 a Short Range Transit Plan was developed for STAGE. In the process of determining what needed to be improved it states that eliminating flag stops and implementing more bus stops would help our passengers have more access to our services and obtain more information about the transit system. Based on the survey conducted during the preparation of the Short Range Transit Plan, results from passengers indicated additional identifiable bus stops were needed to identify the bus stop as well as to keep passengers safe. The increased ridership resulting from this change will reduce GHG in our community as there will be fewer cars on the road. The need for increased ridership and the request from the Local Transportation Committee to make citizens aware of the bus stop locations is also a driving force behind this project. We were in the process of community outreach in March 2020 when the COVID-19 hit and all outreach plans were canceled. We were meeting with the different cities in Siskiyou County at the Senior Citizen Centers, Veterans Clinic and some schools. Socializing is now being permitted and we plan on resuming these outreach efforts in coordination with our new schedule release next fiscal year.

3) Project Costs - Provide an [itemized breakdown](#) of project components and describe [how the cost estimations were developed](#). Total costs must correspond to the [Funding Information](#) section above. *No more than 12 lines.*

3 Bus Shelters.....	\$45,000.00
14 Simme Seats.....	\$8,400.00
14 Poles.....	\$1,540.00
14 Solar Lights.....	\$14,000.00
Concrete Work, Labor, Equipment to install 1 Bus Shelter and 9 Simme Seats*	\$43,601.00

*the additional concrete work for the other 2 shelters and 5 simme seats will be paid for by CalTrans when they complete their remodel of the Main Street in Yreka.

Agency Information

4) Agency Fare - Describe the **fare structure** for your system and how the project will **affect** that structure if at all.

Our fare structure is as follows: In-Town fare is \$1.75. The discounted In-Town fare is \$1.25. Next town fare is \$2.50 with no discount on this fare. Regular one-way fare is \$4.00. The discounted regular one-way fare is \$2.75. Commuter Regular 10-Ride Pass is \$30.00. The discounted Commuter Regular 10-Ride Pass is \$27.50. The Commuter Next Town 10-Ride Pass is \$25.00 with no discount on this pass. Discount is based on income and residency only. The project will not affect this structure in any way.

5) Agency Service - Describe the transit service provided and how the project plays into the overall operations. Include how the COVID-19 pandemic has impacted transit service related to the project. **No more than 10 lines.**

Siskiyou County STAGE provides fixed route transit service to all of the communities listed above. As many of our stops are located in rural communities, they do not currently possess the appropriate infrastructure to serve our communities at-large. Additionally, we get frequent snow/rain conditions during the Winter and Spring, and our passengers who are waiting for buses at many of our bus stops are exposed to the outdoor elements without any mitigating shelter. Our planned project, funded by LCTOP funds, will allow us to rectify these conditions at numerous bus stops. Because of COVID-19, our ridership has decreased. This project will increase ridership and thus lower GHG emissions. Gasoline is also at an all-time high, so many Siskiyou County residents are looking at public transportation as a way to decrease their costs.

Project GHG Benefits

Greenhouse Gas Reductions - Describe qualitatively how this project will reduce greenhouse gas emissions.

The proposed bus stop enhancements will help reduce the number of times the buses stop and encourage more riders by expanding the system of designated bus stops thus increasing ridership, reducing Vehicle Miles Traveled (VMT) and reducing GHG.

Greenhouse Gas Reductions - Please provide quantitative information requested below and explanations supporting the data provided.

	Value	Explanation
Year 1 (Yr1) - First year of service, or year that capital improvements will be completed.	2025	All bus stop enhancements are scheduled to be completed by
Year F (YrF) - Final year that the service is funded or the final year of useful life for capital improvements.	2035	All bus stop enhancements have a useful life of 10 years.
Project Yr. 1 Ridership Increase - Estimated annual ridership contributed by the new service or capital improvement in Yr1. Refer to page 4 of the Supplemental Guidance.	425	Staff estimates that 17 stops will see a 4% increase in ridership due to the enhancements. 80 stops = 631 riders per stop a year x 4% = 25 more riders x 17 stops = an additional 425 riders per year
Project Yr. F Ridership Increase - Estimated annual ridership contributed by the new service or capital improvement in YrF. Refer to page 5 of the Supplemental Guidance.	425	Staff estimates that 17 stops will see a 4% increase in ridership due to the enhancements. 80 stops = 631 riders per stop a year x 4% = 25 more riders x 17 stops = an additional 425 riders per year
Adjustment (A) - Adjustment factor to account for Choice Riders. You may use default values listed on page 18 of the Supplemental Guidance.	0.500	Default for local bus services.
Trip Length (L) - Length (miles) of average auto trip reduced or average passenger trip length. You may use default values listed on pages 19-24 of the Supplemental Guidance.	7.56	System-wide average passenger trip length is 7.56 miles as reported in the National Transit Database (NTD).
Project Useful Life	10	This is calculated based on the values above.
Total Project Ridership Increased	4,250	This is calculated based on the values above.
Total Project VMTs Reduced	16,065	This number is calculated based on the values above.
Total Project GHG Emission Reductions (MTCO_{2e})	6.79	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .
LCTOP Project GHG Emission Reductions (MTCO_{2e})	6.79	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .

Project Benefits

Job Support Benefits (*Refer to LCTOP Guidelines and CARB Co-Benefits website for more information*)

Primary Project Activity (<i>select from drop-down</i>)	Construction or installation of transit or rail infrastructure or s
% of Project Budget Associated with Primary Activity	88%
Other Project Activity (<i>select from drop-down</i>)	Procurement of solar photovoltaic equipment
% of Project Budget Associated with Other Activity	12%
Other Project Activity (<i>select from drop-down</i>)	
% of Project Budget Associated with Other Activity	

Travel Cost Savings Benefits

[Refer to pages 5-6 on the Supplemental Guidance.](#)

	Value	Explanation
Baseline Average One-Way Fare Cost (\$/One-Way Trip/Rider) (<i>Average fare per way prior to project implementation</i>)	\$3.25	Project will provide better service and increased ridership to at least 17 stops. There will be no negative impact on our revenue.
New Average One-Way Fare Cost (\$/One-Way Trip/Rider) (<i>Average fare per way resulting from project implementation</i>)	\$3.25	Project will provide better service and increased ridership to at least 17 stops. There will be no negative impact on our revenue.
Transit Facility Parking Cost (\$/Roundtrip/Rider) (<i>Average cost to park to use transit associated with project</i>)	\$0.00	N/A
Avoided Parking Cost (\$/Roundtrip/Rider) (<i>Average avoided parking cost associated with project</i>)	\$0.00	N/A
Avoided Toll Cost (\$/Roundtrip/Rider) (<i>Average avoided toll cost associated with project</i>)	\$0.00	N/A

Co-Benefits - Check all additional Benefits/Outcomes.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Improved Safety
<input type="checkbox"/> Improved Public Health
<input type="checkbox"/> Reduced Operating/Maintenance Costs
<input checked="" type="checkbox"/> Increase System Reliability | <input type="checkbox"/> Coordination with Educational Institution
<input type="checkbox"/> College <input type="checkbox"/> Grades K-12
<input checked="" type="checkbox"/> Promotes Active Transportation
<input type="checkbox"/> Promotes Integration w/ other modes |
|---|--|

Co-Benefits - Describe benefits selected above and other benefits not listed.

Bus stop enhancements are ADA compliant and will include solar lighting which provides a safer place for passengers to wait. Bus stop enhancements also help to improve system reliability which will increase ridership when people can count on buses getting them to and from their destination on time. The proposed bus stop enhancements will help reduce the number of times the buses stop and encourage more riders by expanding the system of designated bus stop thus increasing ridership, reducing Vehicle Miles Traveled (VMT) and reducing GHG. These new designated bus stops along with the bus bike racks will allow the public easy access to some of the most beautiful trails in our area be it walking or biking.

Priority Populations Benefits

Does your Agency's Service Area have a Disadvantaged Community? (as defined by SB 535)	No
Is the project located within the boundaries of a disadvantaged community census tract?	No
Is the project located within the boundaries of a low-income community census tract?	Yes
Is the project located outside of a disadvantaged community, but within 1/2 mile of a disadvantage community and within a low-income census tract?	No

Amount of FY 21-22 funds benefitting Disadvantaged Communities : \$

Priority Population Community Engagement: Identify the specific assessment for the Community Engagement Co-benefit (High, Medium, Low): <i>*See pages 26-28 Supplemental Guidance for more information</i>	Medium
---	--------

Method: Select the method your agency used for identifying an important community or household need.	B. Receive documentation of support from local community-based organizations and/or residents (e.g., letters, emails) identifying a need that the project addresses and demonstrating that the project has broad community support.
---	---

Specific Common Need: Make a selection only if letter D is selected above.	
---	--

Priority Populations Community Needs Description: Expound on the selections above in **Method** and **Specific Common Need** to describe the process that your agency used to identify important community needs. Provide details of any public outreach efforts, engagement events, community input, and workshops.

We have service requests from the community for improved bus stops. The proposed project will provide low-income communities with safe access to the transit system. Based on the survey conducted during the preparation of the Short Range Transit Plan, results from passengers indicated additional identifiable bus stops were needed to identify the bus stop as well as to keep passengers safe. This in turn will reduce GHG in our community.

Priority Populations Benefits

Identify the Priority Population(s) that will benefit from this project.	Project provides benefits to a LIC/HH
Priority Population Benefit: Select the benefit your project provides to the community or household.	E. Project improves safety and comfort of the transportation system.

Priority Population Benefit: Based on the selections above, explain in greater detail how the project will provide benefits to the priority populations in your service area.

Project will provide infrastructure for LIC household members to utilize when waiting for STAGE buses. It will provide shelter for them during the rain and snow, and will mark the exact spot the buses will pick them up at.

SB 1119 Project Criteria: See page 7 of the LCTOP Supplemental Guidance for more information.

Is the project a transit fare subsidies or network and fare integration technology improvements, including, but not limited to, discounted or free student transit passes	
Is the project a purchase of zero-emission transit buses and/or purchase and installation of supporting infrastructure?	
Is the project a new or expanded transit service that connects with transit service serving a disadvantaged communities?	

SB 1119 Project Criteria: If this is a new or expanded service project, explain how it connects to a transit service that serves a Disadvantaged Community.



California Air Resources Board
Benefits Calculator Tool for the
Low Carbon Transit Operations Program
California Climate Investments

Note to applicants:

A step-by-step user guide, including project examples, for this Benefits Calculator Tool is available here:
https://ww2.arb.ca.gov/sites/default/files/classic/cc/capandtrade/auctionproceeds/caltrans_lctop_finaluserguide_21-22.pdf

Step 2a: Identify the Project Type.
Step 2b: Input Project-specific Information.

Project Name:	21/22 STAGE Bus Stop Enhancement Project
----------------------	---

This section is used to determine the quantification method and emission factors to use to estimate emissions.

Project Info Inputs	Input	Required	Description
Project Type	Purchase and installation of equipment on transit vehicles to encourage increased transit ridership	Required Input	For the purposes of this quantification, eligible LCTOP projects fall into four project types. Select the project type that best describes this component.
Quantification Method	Increased Ridership	Automated	Emission Estimates = Emission Reductions from Displaced Autos
Service Type	Local/ Intercity Bus (Short Distances)	Required Input	The transit service (e.g., Intercity/Express Bus (Long Distance), Light Rail, Vanpool, etc.) directly associated with the proposed project. For projects that serve multiple services, select Multi-modal.
Type of Region	County	Required Input	The type of region that best encompasses the geographic location for the proposed project type.
Region	Siskiyou	Required Input	The County or Air Basin where the majority of the service occurs.
Year 1 (Yr1)	2022	Required Input	The first year of service that the rolling stock acquisition will support.
Year F (YrF)	2032	Required Input	The final year of service that the rolling stock acquisition will support.
Useful Life (yrs)	10	Calculated	The useful life of the rolling stock. Limited to up to 50 years.

This section is used to estimate the emission and cost reductions from displaced auto vehicle miles traveled (VMT).

Displaced Auto VMT Inputs	Input	Required	Description
Yr1 Ridership	425	Required Input	The increase in unlinked passenger trips directly associated with the proposed project in the first year (Yr1).
YrF Ridership	425	Required Input	The increase in unlinked passenger trips directly associated with the proposed project in the final year. If the ridership is not expected to change, Yr1 and YrF should be the same value.
Adjustment Factor	0.500	Required Input	Discount factor applied to annual ridership to account for transit-dependent riders. Use: Document project-specific data or system average developed from a recent, statistically valid survey or default.
Length of Average Trip (mi)	7.56	Required Input	Annual passenger miles over unlinked trips directly associated with the proposed project.
Passenger VMT Reductions (mi)	16,065	Calculated	The estimated displaced auto VMT from the proposed project.
GHG Emission Reductions (MTCO ₂ e)	7	Calculated	The estimated GHG emission reductions in metric tons (MT) of carbon dioxide equivalent (CO ₂ e) from displaced auto VMT from the proposed project.

This section is used to estimate the net emission reductions from new service or from the purchase of new zero-emission/hybrid vehicle(s).

New Service Vehicle Inputs	Input	Required	Description
Vehicle Type		Not Required	Not applicable for this project type.
Engine Tier		Not Required	Not applicable for this project type.
Engine Horsepower		Not Required	Not applicable for this project type.
Fuel Type		Not Required	Not applicable for this project type.
Hybrid Vehicle		Required Input	Not applicable for this project type.

Model Year		Not Required	Not applicable for this project type.
Project-Specific GHG Emission Factor (gCO ₂ e/MJ)		Not Required	Not applicable for this project type.
Annual VMT (mi/yr)		Not Required	Not applicable for this project type.
Annual Fuel Use		Not Required	Not applicable for this project type.
Annual Renewable Energy Generated (kWh/yr)		Not Required	Not applicable for the selected fuel type.
GHG Emissions (MTCO ₂ e)		Not Applicable	Not applicable for this project type.
This section is used to estimate the net emission reductions from vehicle replacement as a result of the proposed project.			
Baseline Vehicle Inputs	Input	Required	Description
Vehicle Type		Not Required	Not applicable for this project type.
Engine Tier		Not Required	Not applicable for this project type.
Engine Horsepower		Not Required	Not applicable for this project type.
Fuel Type		Not Required	Not applicable for this project type.
Hybrid Vehicle		Required Input	Not applicable for this project type.
Model Year		Not Required	Not applicable for this project type.
Project-Specific GHG Emission Factor (gCO ₂ e/MJ)		Not Required	Not applicable for this project type.
Annual VMT (mi/yr)		Not Required	Not applicable for this project type.
Annual Fuel Use		Not Required	Not applicable for this project type.
GHG Emission Reductions (MTCO ₂ e)		Not Applicable	Not applicable for this project type.

This section is used to estimate the net emission reductions from fuel/energy reductions as a result of the proposed project.			
Fuel/Energy Reductions Inputs	Input	Required	Description
Vehicle Type		Optional Input	The vehicle type (e.g., Transit Bus, Streetcar, Ferry, etc.) of the vehicle(s) that will realize fuel/energy reductions as a result of The project.
Engine Tier		Not Required	Not applicable for this project type.
Engine Horsepower		Not Required	Not applicable for this project type.
Fuel Type		Not Required	Not applicable for this project type.
Model Year		Not Required	Not applicable for this project type.
Annual Fuel/Energy Reduced		Not Required	Not applicable for this project type.
GHG Emission Reductions (MTCO ₂ e)		Calculated	Not applicable for this project type.
This section is used to estimate the GHG emission reductions as a result of the proposed project.			
Total Project GHG Emission Reductions (MTCO ₂ e)	7	Calculated	Total GHG emission reductions (MTCO ₂ e) from the project during the useful life.
Total LCTOP Project GHG Emission Reductions (MTCO ₂ e)	7	Calculated	The portion of GHG emission reductions attributable to funding from LCTOP; GHG emission reductions are prorated according to the level of program funding contributed from LCTOP and other CCI programs, as applicable.
FY 21-22 LCTOP Project GHG Emission Reductions (MTCO ₂ e)	7	Calculated	The portion of GHG emission reductions attributable to funding from FY 21-22 LCTOP; GHG emission reductions are prorated according to the level of program funding contributed from FY 21-22 LCTOP and other CCI programs, as applicable.



California Air Resources Board
 Benefits Calculator Tool for the
 Low Carbon Transit Operations Program
 California Climate Investments

Step 3: Review the Estimated GHG Emission Reductions for the Proposed Project

Project Name:	21/22 STAGE Bus Stop Enhancement Project
----------------------	---

Co-benefits and Key Variables Summary	
LCTOP GGRF Funds	
Local Diesel PM Emission Reductions (lbs)	0
Local NO _x Emission Reductions (lbs)	3
Local PM _{2.5} Emission Reductions (lbs)	1
Local ROG Emission Reductions (lbs)	1
Remote Diesel PM Emission Reductions (lbs)	0
Remote NO _x Emission Reductions (lbs)	0
Remote PM _{2.5} Emission Reductions (lbs)	0
Remote ROG Emission Reductions (lbs)	0
Passenger VMT Reductions (miles)	16,065
Fossil Fuel Use Reductions (gallons)	515
Fossil Fuel Energy Use Reductions (kWh)	0
Renewable Energy Generated (kWh)	0
Travel Cost Savings (\$)	\$2,411
Energy and Fuel Cost Savings (\$)	\$0
Additional California Climate Investments Program(s)	
Local Diesel PM Emission Reductions (lbs)	0
Local NO _x Emission Reductions (lbs)	0
Local PM _{2.5} Emission Reductions (lbs)	0
Local ROG Emission Reductions (lbs)	0
Remote Diesel PM Emission Reductions (lbs)	0
Remote NO _x Emission Reductions (lbs)	0
Remote PM _{2.5} Emission Reductions (lbs)	0
Remote ROG Emission Reductions (lbs)	0
Passenger VMT Reductions (miles)	0
Fossil Fuel Use Reductions (gallons)	0
Fossil Fuel Energy Use Reductions (kWh)	0
Renewable Energy Generated (kWh)	0
Travel Cost Savings (\$)	\$0
Energy and Fuel Cost Savings (\$)	\$0
Total California Climate Investments	
Local Diesel PM Emission Reductions (lbs)	0
Local NO _x Emission Reductions (lbs)	3
Local PM _{2.5} Emission Reductions (lbs)	1
Local ROG Emission Reductions (lbs)	1
Remote Diesel PM Emission Reductions (lbs)	0
Remote NO _x Emission Reductions (lbs)	0
Remote PM _{2.5} Emission Reductions (lbs)	0
Remote ROG Emission Reductions (lbs)	0
Passenger VMT Reductions (miles)	16,065
Fossil Fuel Use Reductions (gallons)	515
Fossil Fuel Energy Use Reductions (kWh)	0
Renewable Energy Generated (kWh)	0
Travel Cost Savings (\$)	\$2,411
Energy and Fuel Cost Savings (\$)	\$0



California Air Resources Board
 Job Co-benefit Modeling Tool
 California Climate Investments

Project Name	21/22 STAGE Bus Stop Enhancement Project
Total Full-time Equivalent Jobs Supported by Project Budget	0.9
Total Full-time Equivalent Jobs Supported by Project GGRF Funds	0.9
Full-time Equivalent Jobs Directly Supported by Project GGRF Funds	0.4
Full-time Equivalent Jobs Indirectly Supported by Project GGRF Funds	0.2
Full-time Equivalent Induced Jobs Supported by Project GGRF Funds	0.3

Note:

It is not appropriate to directly compare the job estimates from this Job Co-benefit Modeling Tool to the GGRF project dollars. California Climate Investments facilitate greenhouse gas emission reductions and deliver a suite of economic, environmental, and public health co-benefits, including job co-benefits. A different mix of spending on materials, equipment, and labor is expected across various California Climate Investments project types and match funding arrangements. As such, some project types will support more jobs than others.



California Air Resources Board
 Benefits Calculator Tool for the
 Low Carbon Transit Operations Program
 California Climate Investments

Step 3: Review the Estimated GHG Emission Reductions for the Proposed Project

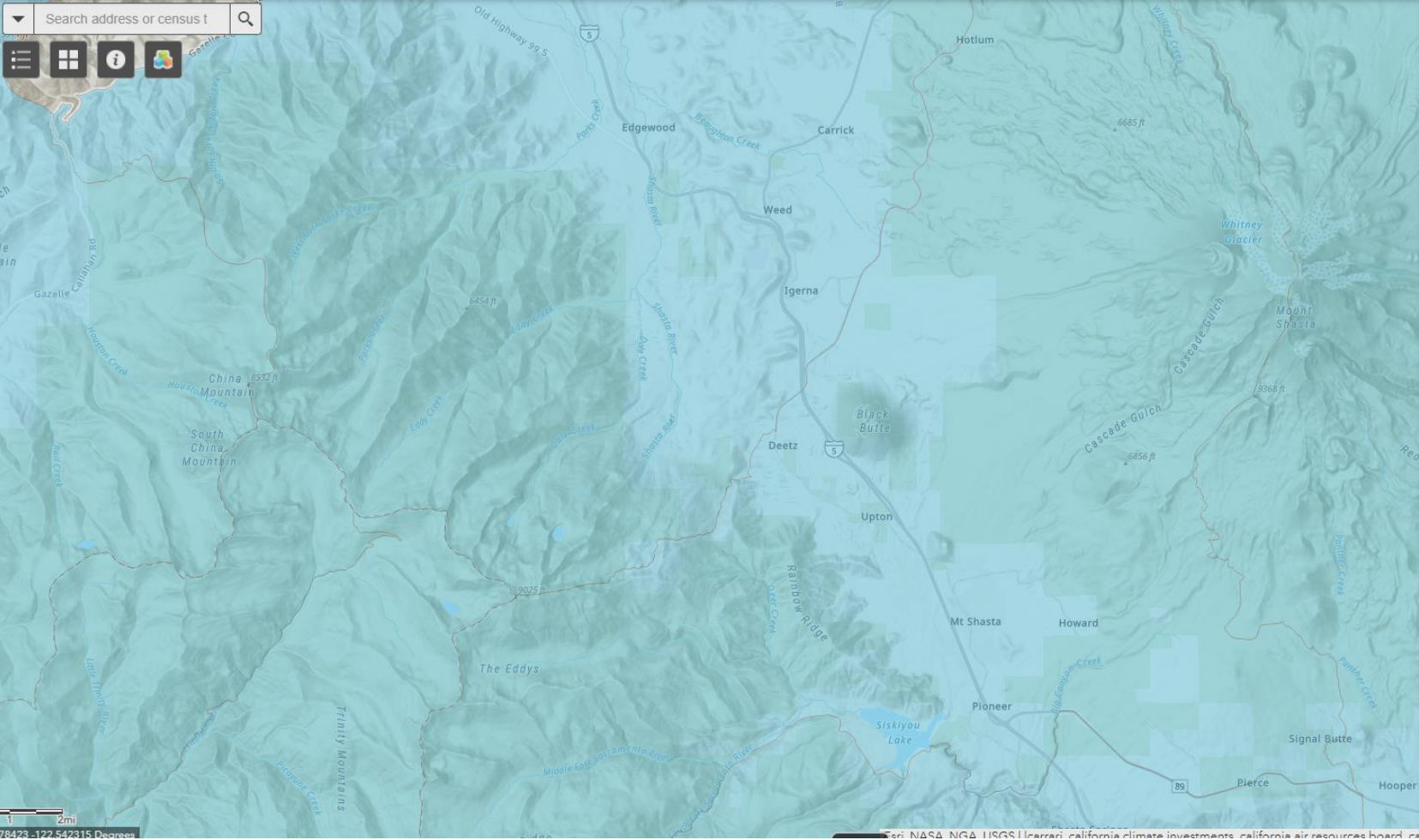
Project Name:	21/22 STAGE Bus Stop Enhancement Project
---------------	--

Project Information	
FY 2021-2022 LCTOP GGRF Funds Requested (\$)	\$ 112,541
Total LCTOP GGRF Funds (\$)	\$ 112,541
Total GGRF Funds (\$)	\$ 112,541
Non-GGRF Leveraged Funds (\$)	\$ -
Total Funds (\$)	\$ 112,541

GHG Summary	
Total FY 2021-2022 LCTOP GHG Emission Reductions (MTCO ₂ e)	7
Total LCTOP GHG Emission Reductions (MTCO ₂ e)	7
Total GHG Emission Reductions (MTCO ₂ e)	7
Total GHG Emission Reductions per FY 2021-2022 LCTOP GGRF Funds (MTCO ₂ e/\$million)	60
Total GHG Emission Reductions per Total GGRF Funds (MTCO ₂ e/\$million)	60

Please insert a screenshot of the project area on the CARB Greenhouse Gas Reduction Fund Project Map Use
<https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-40> to identify your **DAC** and
<https://webmaps.arb.ca.gov/PriorityPopulations/> to Identify your **AB 1550 Community**

Search address or census t



Legend

Priority Populations 2020

Priority_Populations_CES3_2021

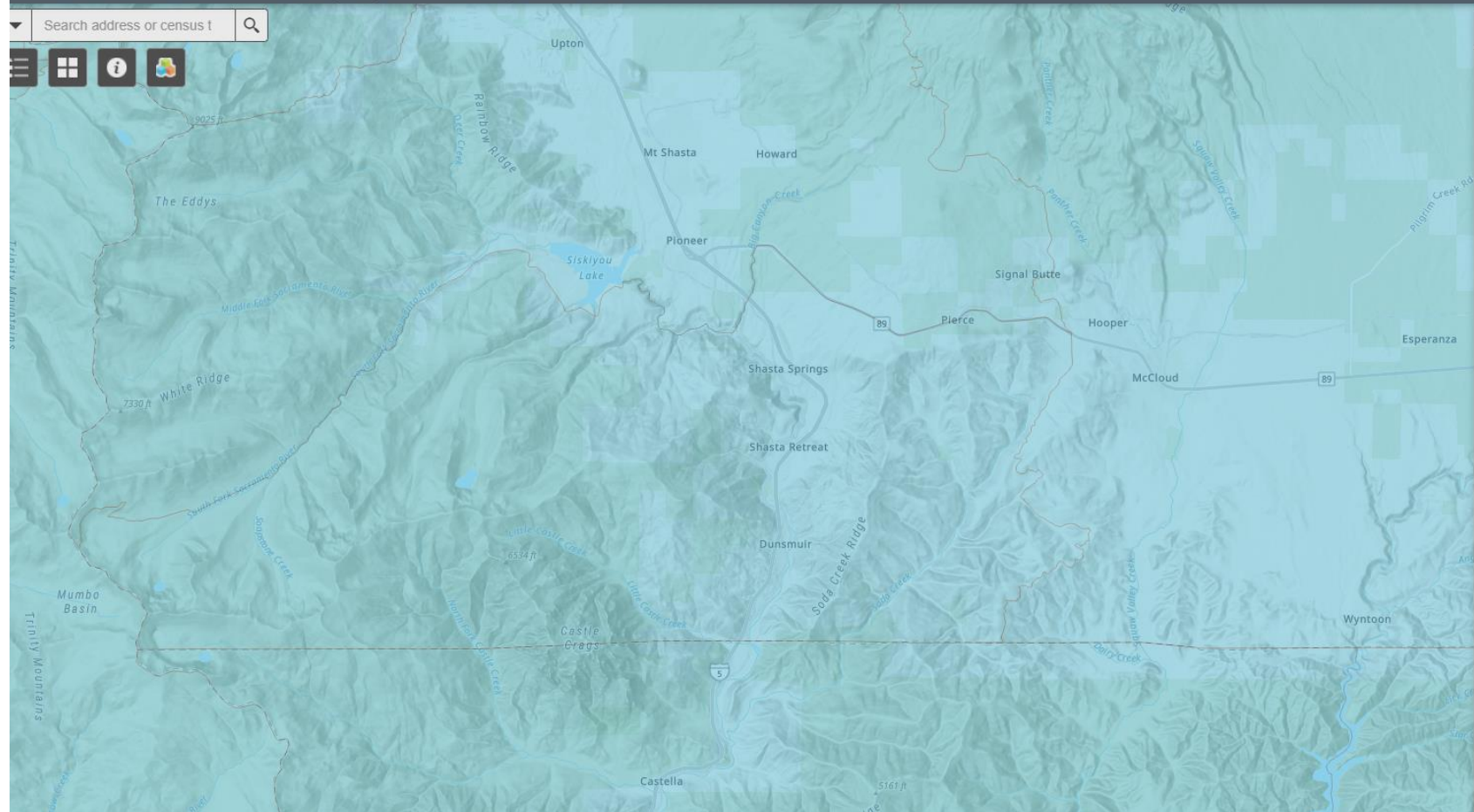
- Disadvantaged Community
- Disadvantaged and Low-income Community
- Low-income Community
- Low-income Community within 1/2 mile of Disadvantaged Community
- Potential Low-income Households within 1/2 mile of Disadvantaged Community

* Low-income households statewide are also considered a priority population for the purposes of California Climate Investments

78423 -122.542315 Degrees

© 2023 NASA, NGA, USGS | Learn more: california.climateinvestments, california.airresourcesboard.ca.gov

Search address or census t



Legend

- Priority Populations 2020**
- Priority_Populations_CESS_2021
 - Disadvantaged Community
 - Disadvantaged and Low-income Community
 - Low-income Community
 - Low-income Community within 1/2 mile of Disadvantaged Community
 - Potential Low-income Households within 1/2 mile of Disadvantaged Community
- * Low-income households statewide are also considered a priority population for the purposes of California Climate Investments

Search address or census t



Legend

Priority Populations 2020

Priority_Populations_CES3_2021

- Disadvantaged Community
- Disadvantaged and Low-income Community
- Low-income Community
- Low-income Community within 1/2 mile of Disadvantaged Community
- Potential Low-income Households within 1/2 mile of Disadvantaged Community

* Low-income households statewide are also considered a priority population for the purposes of California Climate Investments

Search address or census t



Legend

Priority Populations 2020

Priority_Populations_CES3_2021

- Disadvantaged Community
- Disadvantaged and Low-income Community
- Low-income Community
- Low-income Community within 1/2 mile of Disadvantaged Community
- Potential Low-income Households within 1/2 mile of Disadvantaged Community





* Low-income households statewide are also considered a priority population for the purposes of California Climate Investments

0.2mi

Yreka - J&D Diner

Lat: 41°44'23.31"N
Long: 122°38'0.85"W

Legend




-  Grocery Outlet
-  J & D Family Diner
-  Shelter Location
-  Speedway Express



Yreka - Dollar General

Lat: 41°44'20.31"N
Long: 122°38'0.50"W

Legend

-  Grocery Outlet
-  J & D Family Diner
-  Shelter Location

J & D Family Diner

Simme Seat Location

W Blake St

N Main St




E Blake St



Yreka - Six Stones

Lat: 41°44'13.36"N
Long: 122°38'3.32"W

Legend

-  Simme Seat Location
-  Six Stones Wellness Center
-  Yreka Immediate Care Clinic





Yreka - Corner of Main & Meamber

Lat: 41°44'10.76"N
Long: 122°38'3.02"W

Yreka Immediate Care Clinic

Legend

-  510 N Main St
-  Simme Seat Location

Simme Seat Location



510 N Main St



Meamber Street



Yreka - Across from Budget Inn

Lat: 41°44'2.31"N
Long: 122°38'6.31"W

Legend




-  Carquest Auto Parts - Yreka Auto Parts
-  Simme Seat Location



Yreka - Across from Human Services

Lat: 41°43'29.59"N
Long: 122°38'20.01"W

Legend

-  Golden Rush Espresso
-  Rite Aid
-  Shelter Location

Golden Rush Espresso



Shelter Location





Yreka - Mt. Shasta Title Co.

Lat: 41°43'9.84"N
Long: 122°38'21.84"W


Legend

-  Premier Oil Change
-  Simme Seat Location

 Gold Rush Burgers

 Natalee Thai Cuisine

 Simme Seat Location



 Mt. Shasta Title & Escrow Company




Etna- Across from Ray's


Lat: 41°27'27.03"N
Long: 122°53'36.66"W

Legend

-  Ray's Food Place
-  Simme Seat Location

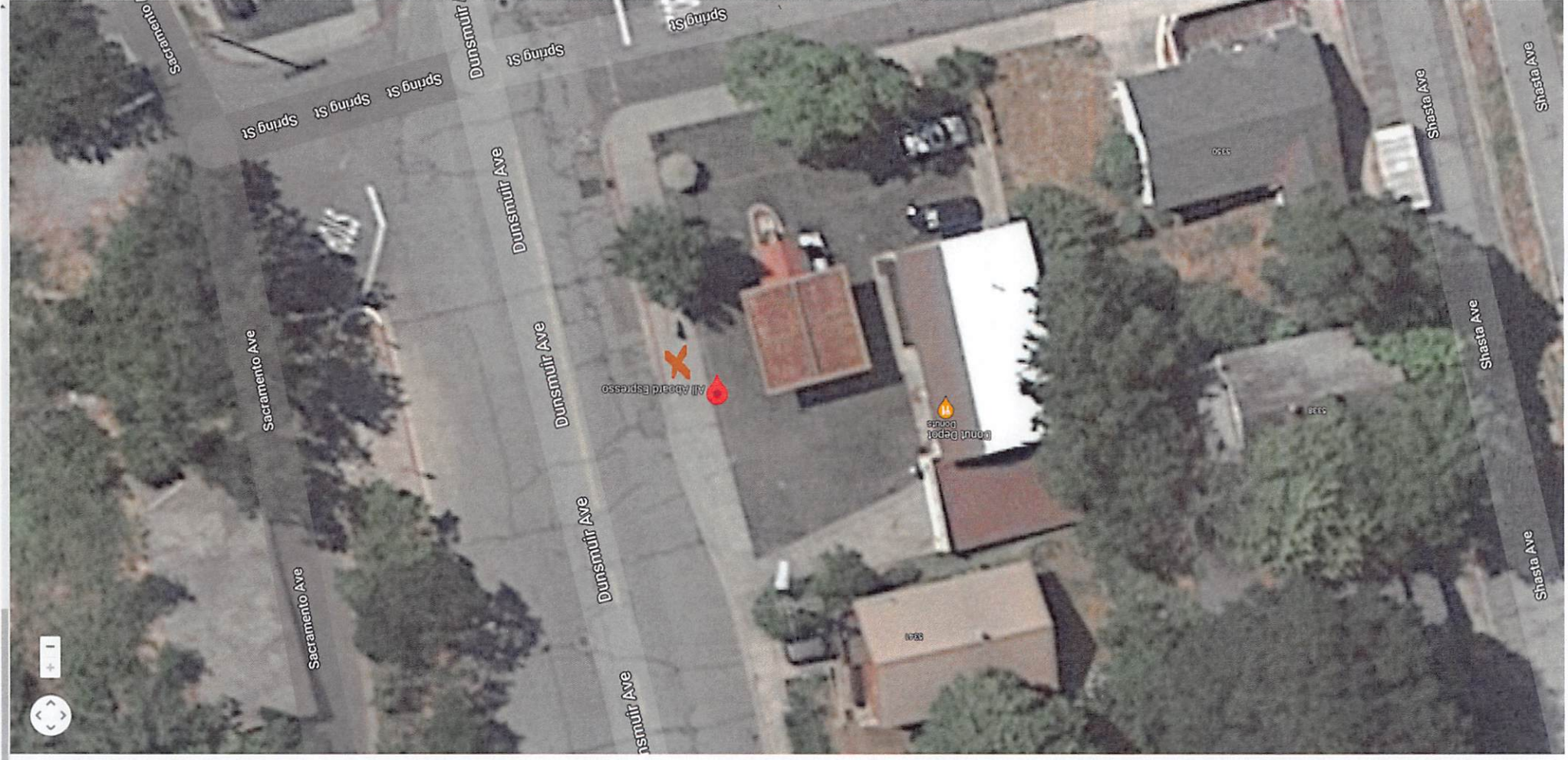
 Collier House

Collier Way

 Simme Seat Location

 Ray's Food Place

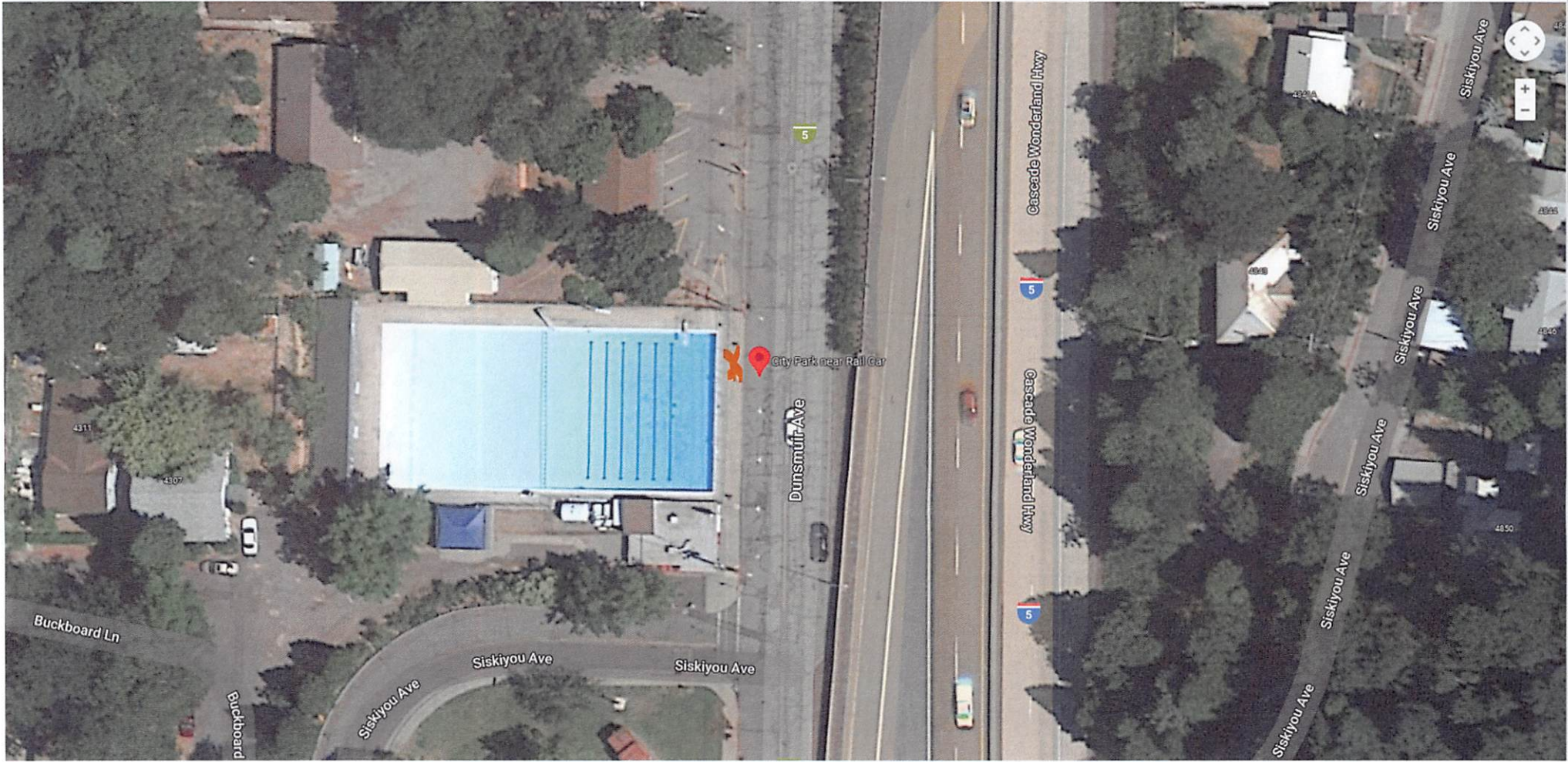


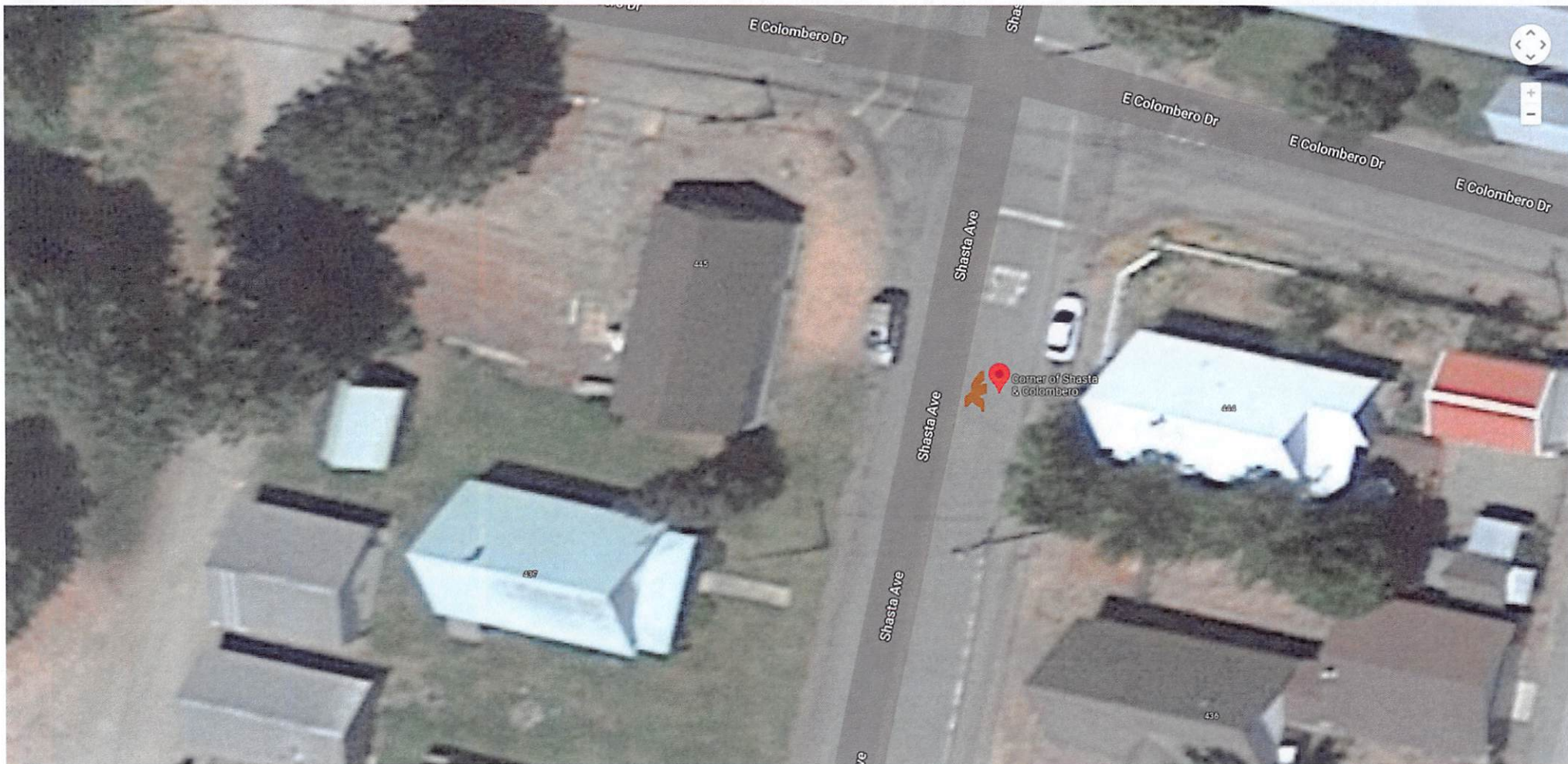


Google Maps
All Aboard Espresso (the red caboose)
Latitude: 41.125677 Longitude: 122.162211

Print Cancel

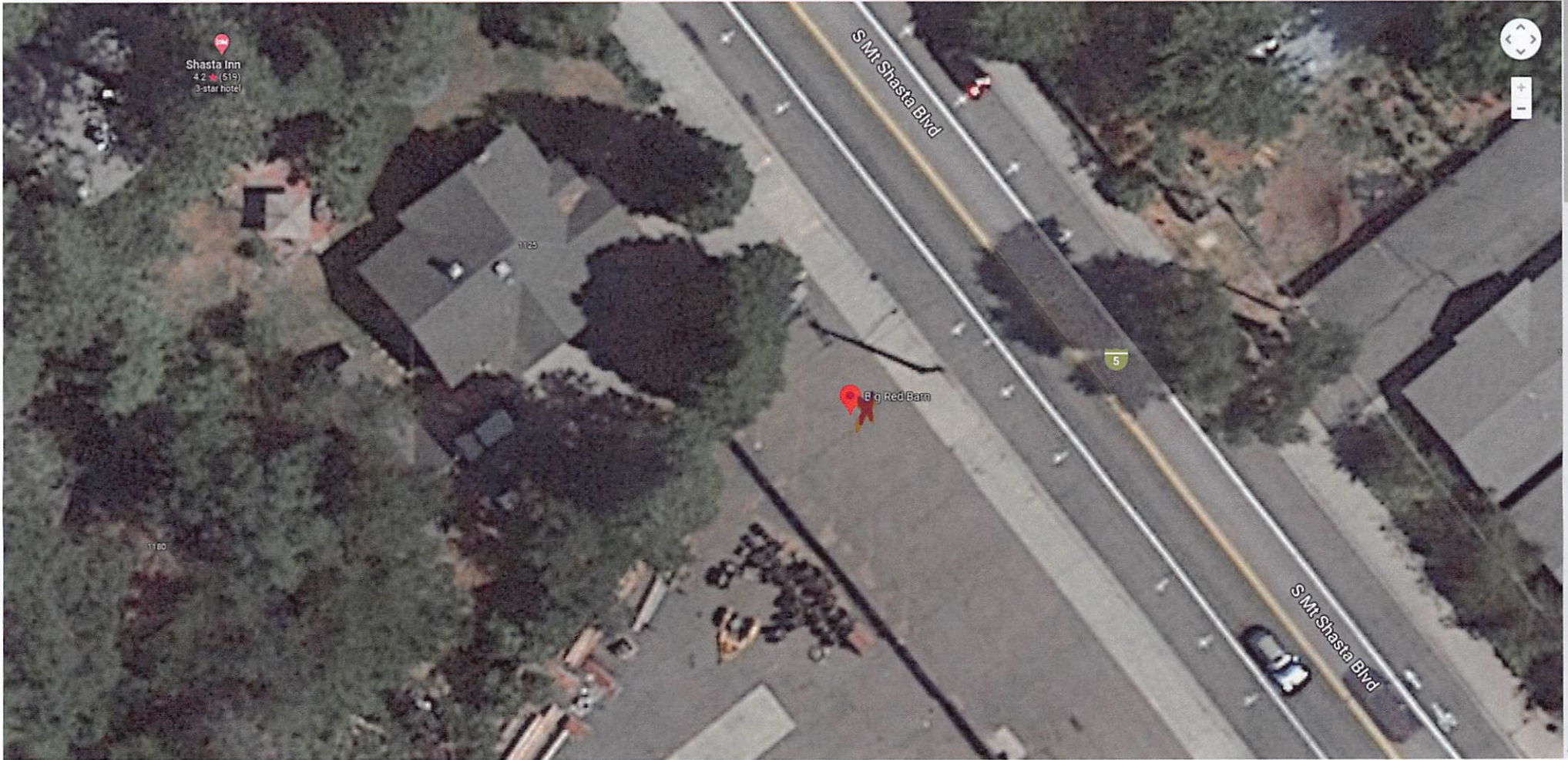


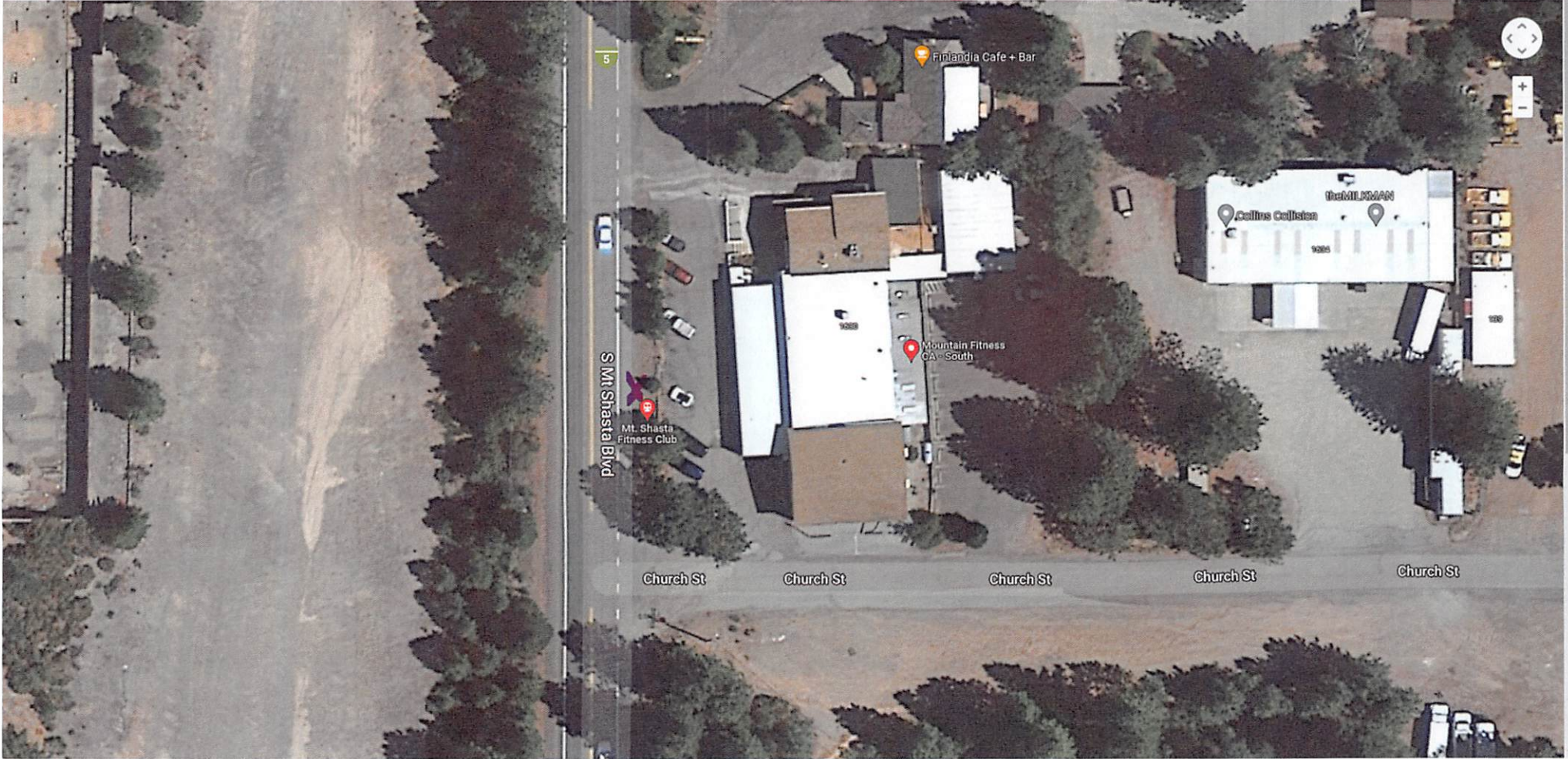


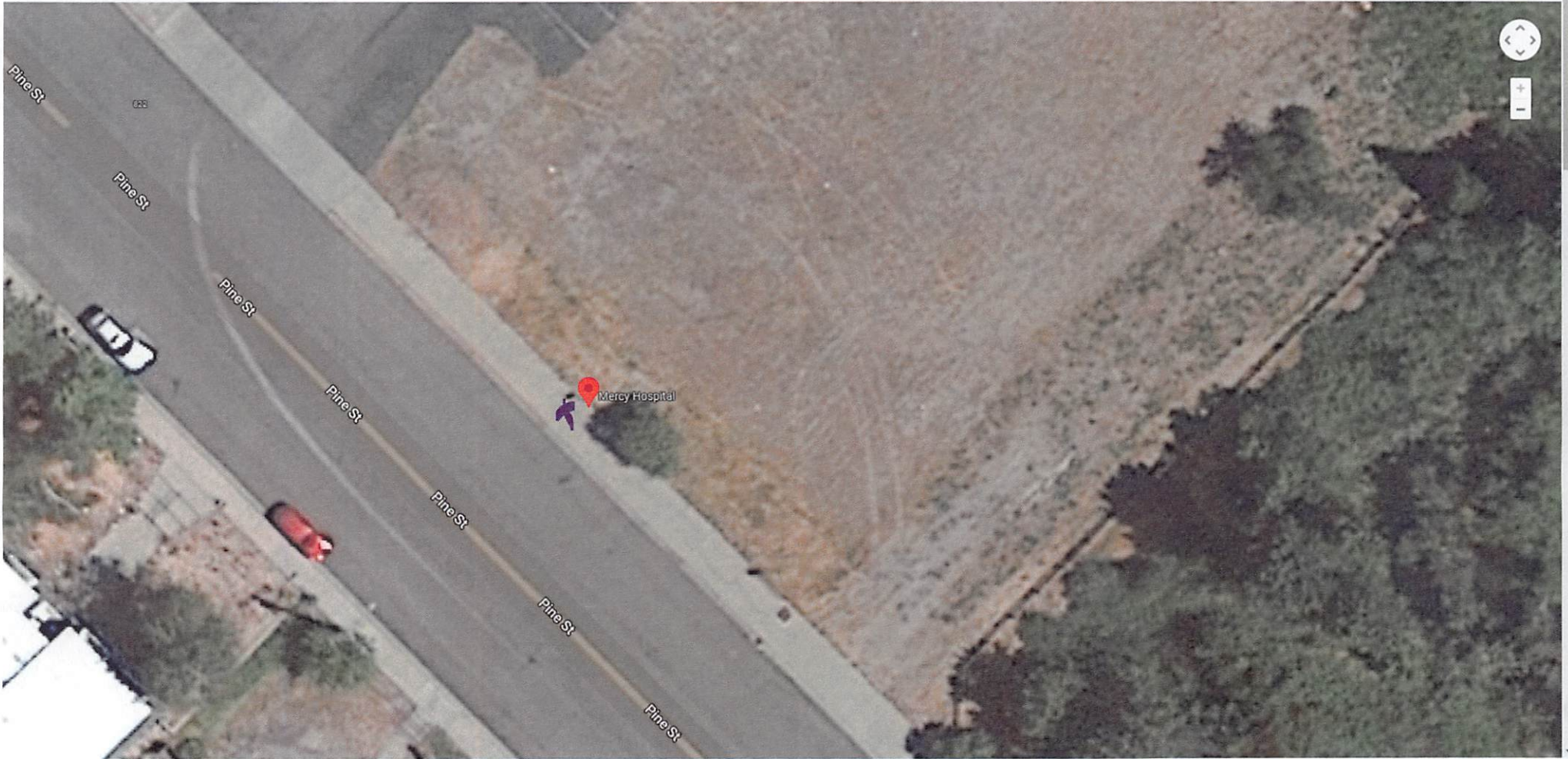












Memorandum

To: MS. ANGELA DAVIS
SISKIYOU COUNTY ADMINISTRATOR
1900 GREENHORN RD
YREKA, CA 96097

Date: June 15, 2022

File: EA: 1H520
EFIS: 0217000009
MOU 02-0197

From: DAVE MOORE
CALTRANS
DISTRICT 2 DIRECTOR

Subject: **STAGE TO SUPPLY BUS STOPS AND SEATING**

This is a "Memorandum of Understanding" between the State of California, Department of Transportation (Caltrans) and the County of Siskiyou (County) covering the bus stops and materials to be placed by Caltrans.

This Memorandum of Understanding constitutes solely a guide to the intentions and policies of the parties involved. It is not intended to authorize funding or project effort, nor is it a legally binding contract.

The following responsibilities have been identified and are proposed to be agreed to by both parties:

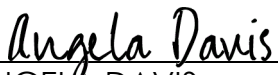
- County will supply a total of five Simme seats and required hardware. The estimated total cost for the five Simme seats is \$3,965.00.
- County will supply three bus stop shelters and required hardware. The estimated total cost for the three shelters is \$35,559.75.
- Caltrans will install seating and shelters per attached plans.
- The existing Simme seat at Child Support Services, 1215 South Main Street, will be salvaged and reused.
- A Maintenance Agreement will be entered into between Caltrans and County.

The Simme seats and bus shelters will be supplied at no cost to Caltrans. The installation will be no cost to County. All locations are within State right of way or temporary construction easement.

MS. ANGELA DAVIS
June 15, 2022
PAGE 2

APPROVAL RECOMMENDED

DocuSigned by:


ANGELA DAVIS
COUNTY OF SISKIYOU
COUNTY ADMINISTRATOR

6/23/2022

DATE

APPROVED AS TO LEGAL FORM

DocuSigned by:



EDWARD L. KERNAN
COUNTY OF SISKIYOU
COUNTY COUNSEL

6/23/2022

DATE

APPROVED AS TO INSURANCE REQUIREMENTS

DocuSigned by:


MELISSA CUMMINS
COUNTY OF SISKIYOU
RISK MANAGEMENT

6/29/2022

DATE

MS. ANGELA DAVIS
June 15, 2022
PAGE 3

APPROVED



DAVE MOORE, P.E.
CALTRANS
DISTRICT 2 DIRECTOR





DATE

cc: Angela Stumbaugh, Transportation Services Manager, Siskiyou County
Kerry Molz, Project Manager, Caltrans District 2

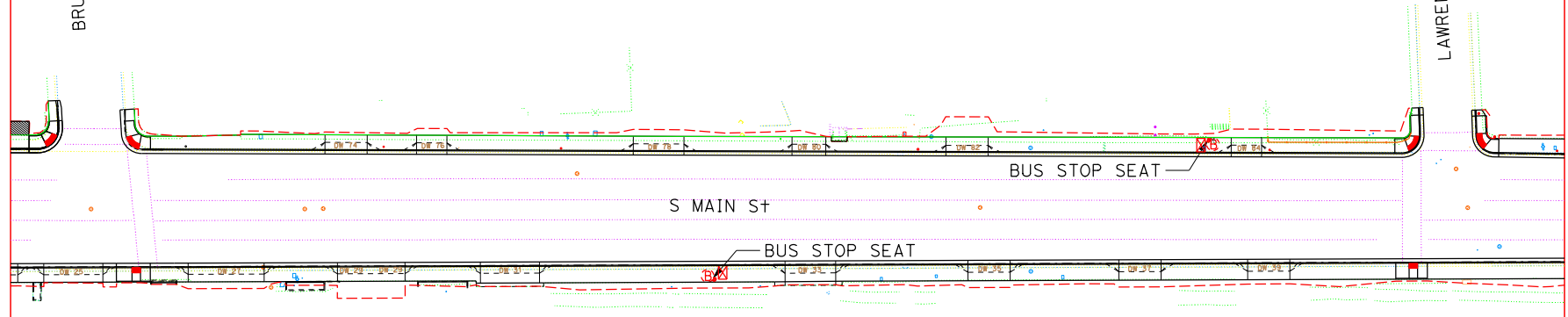
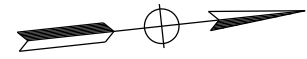
KM/kr

LEGEND

-  — BUS STOP SEAT
-  — BUS STOP SHELTER

BRUCE ST

LAWRENCE LN



BUS STOP SEAT

S MAIN ST

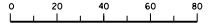
BUS STOP SEAT

District Agreement
No. MTC22-00X
EXHIBIT A

Not to Scale

Sheet 1 OF X

FOR REDUCED PLANS ORIGINAL
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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION



COUNTY OF SISKIYOU

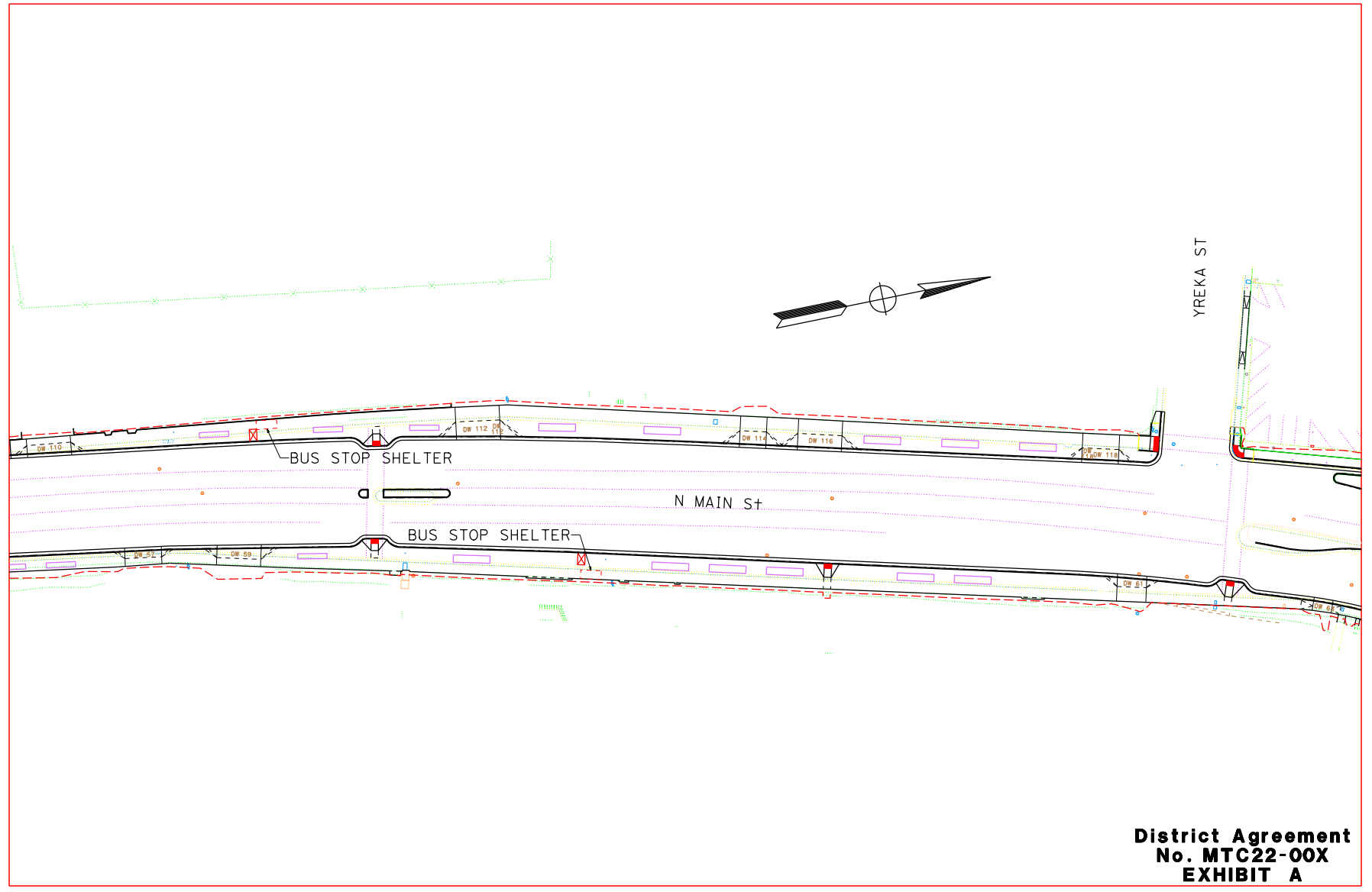
State of California
Department of Transportation

By _____ Date _____
Chair
County Board of Supervisors

By _____ Date _____
Deputy District Director
Maintenance and Operations

LAST REVISION DATE PLOTTED => 8-MAR-2022
03-04-22 TIME PLOTTED => 15:58

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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
Caltrans

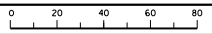


**District Agreement
No. MTC22-00X
EXHIBIT A**

Not to Scale

Sheet 2 OF X

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COUNTY OF SISKIYOU

State of California
Department of Transportation

By _____ Date _____

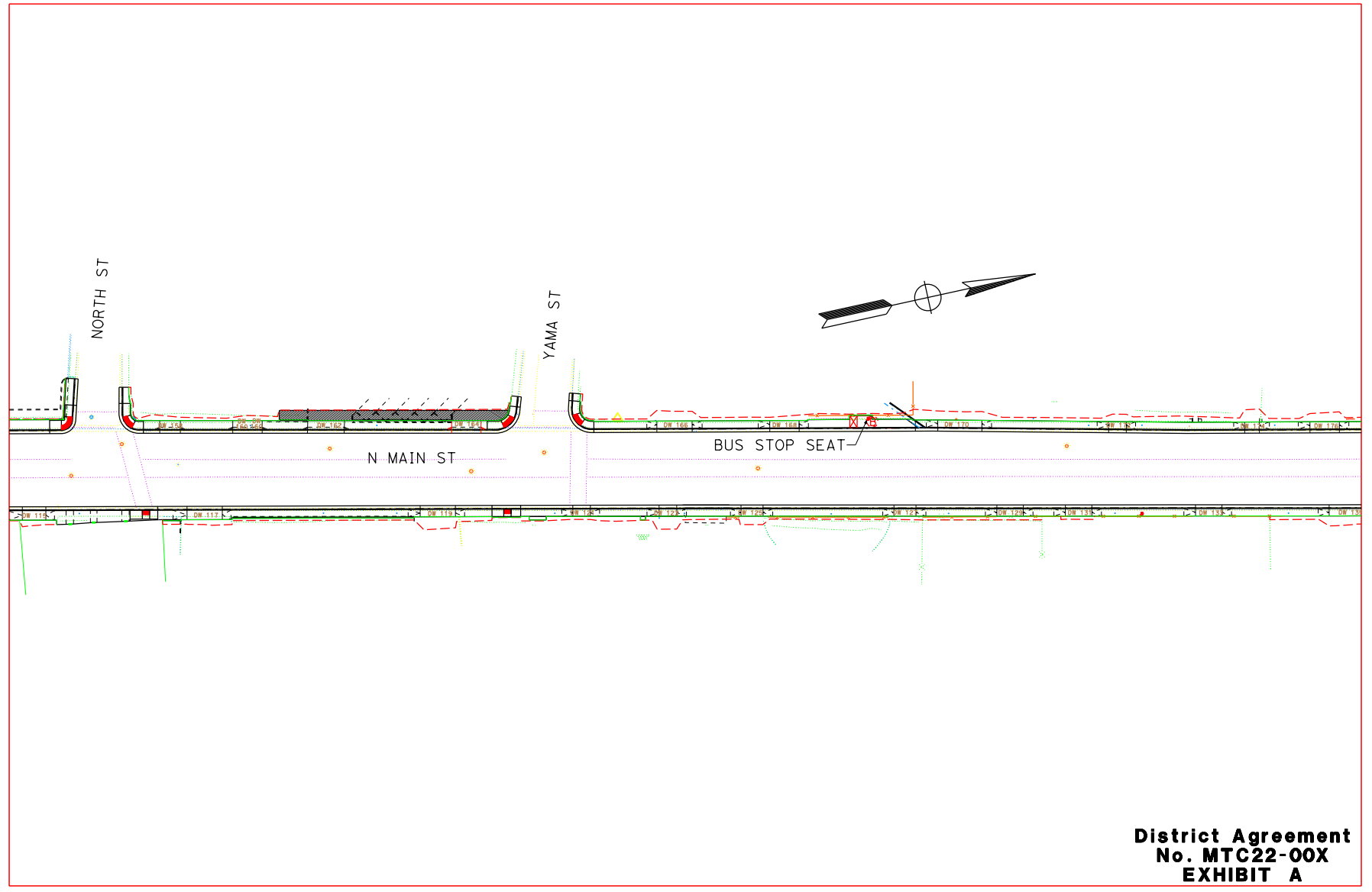
By _____ Date _____

Chair
County Board of Supervisors

Deputy District Director
Maintenance and Operations

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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION

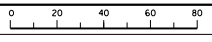


District Agreement No. MTC22-00X EXHIBIT A

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Sheet 3 OF X

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COUNTY OF SISKIYOU

State of California Department of Transportation

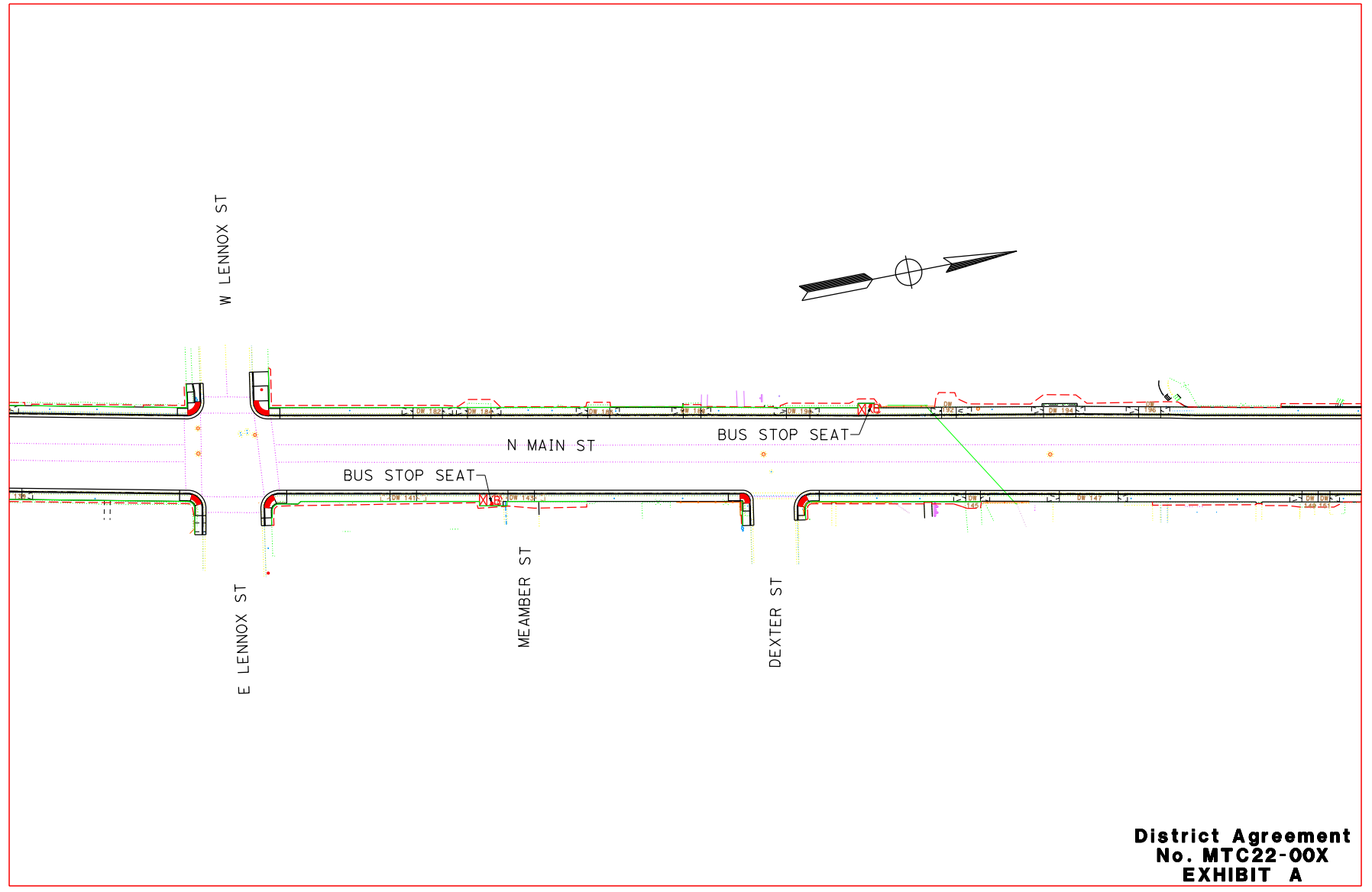
By _____ Date _____

By _____ Date _____

Chair County Board of Supervisors

Deputy District Director Maintenance and Operations

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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
Caltrans

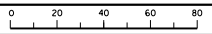


**District Agreement
No. MTC22-00X
EXHIBIT A**

Not to Scale

Sheet 4 OF X

FOR REDUCED PLANS ORIGINAL
SCALE IS IN MILLIMETERS



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COUNTY OF SISKIYOU

State of California
Department of Transportation

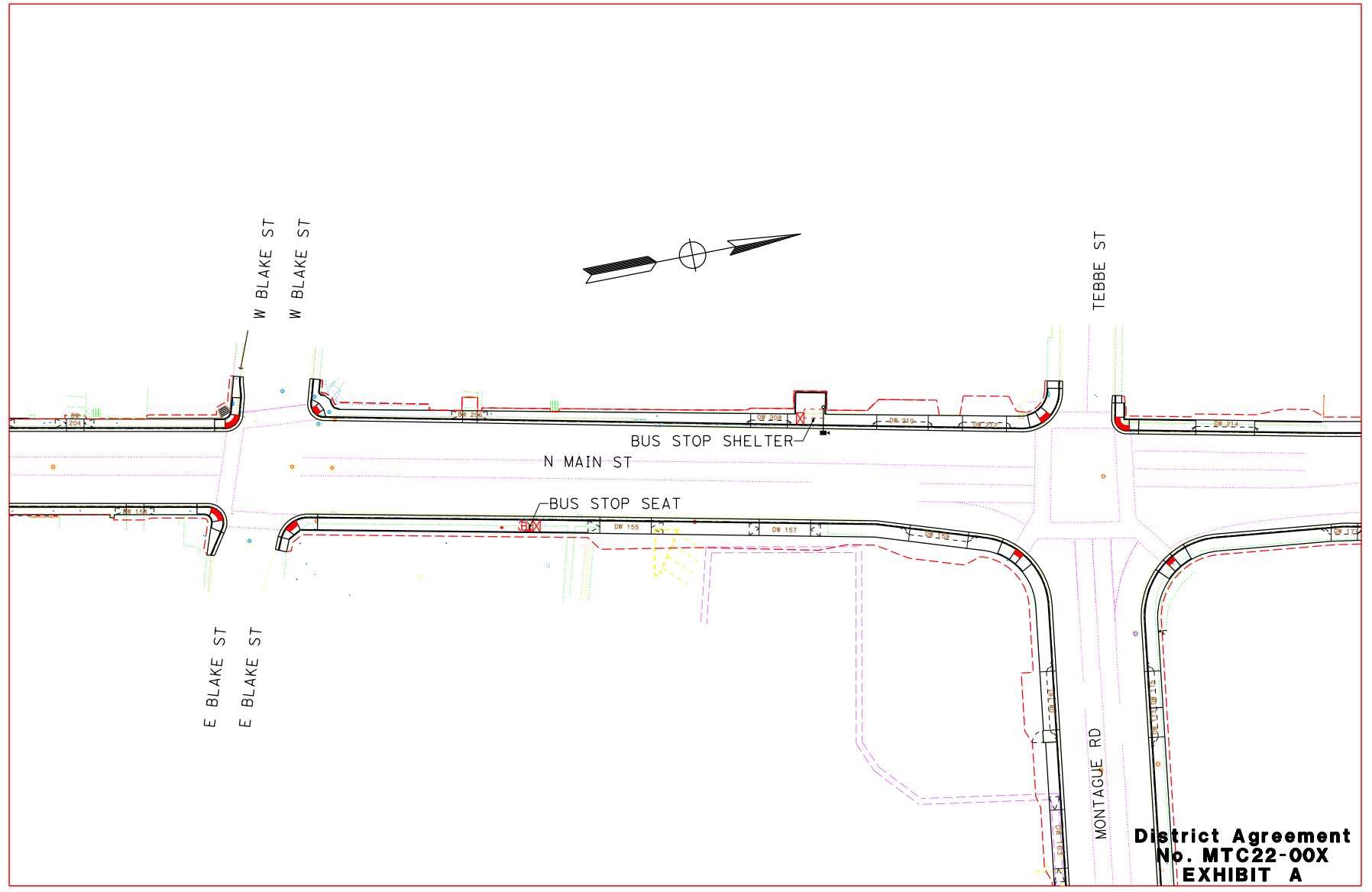
By _____ Date _____

By _____ Date _____

Chair
County Board of Supervisors

Deputy District Director
Maintenance and Operations

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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
Caltrans

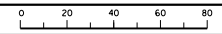


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**District Agreement
No. MTC22-00X
EXHIBIT A**

Sheet 5 OF X

FOR REDUCED PLANS ORIGINAL
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LAST REVISION
03-04-22 DATE PLOTTED => 8-MAR-2022
TIME PLOTTED => 15:59

COUNTY OF SISKIYOU

State of California
Department of Transportation

By _____ Date _____

By _____ Date _____

Chair
County Board of Supervisors

Deputy District Director
Maintenance and Operations

DEPARTMENT OF TRANSPORTATION
OFFICE OF RAIL AND MASS TRANSPORTATION
P.O. BOX 942874, MS-74
SACRAMENTO, CA 94274-0001
PHONE (916) 654-8811
FAX (916) 6543-4565
TTY 711
www.dot.ca.gov



Making Conservation
a California Way of Life.

August 4, 2022

Jeff Schwein
Executive Director
County of Siskiyou
190 Greenhorn Road
Error! No document variable supplied.

Dear Jeff Schwein,

Congratulations! Your FY21-22 Low Carbon Transit Operations Program (LCTOP) project meets the guidelines of the program and has been authorized for funding. The California Department of Transportation (Caltrans), in coordination with the California Air Resources Board, reviewed the project(s) listed below and have determined they meet the requirements for funding. The funding will be allocated directly to you, the lead agency, by the State Controller's Office.

21-22-D02-011 - 21/22 STAGE Bus Stop Enhancement Project - \$112,541

Please use the project ID number listed above on all future correspondence with Caltrans LCTOP including all project activity reports, corrective action plans and final reports. A list of awarded FY 21-22 projects will be posted on the LCTOP website (<http://www.dot.ca.gov/drmt/splctop.html>) along with project summaries.

Should you have any questions, please feel free to contact LCTOP Branch Chief Courtney Williams, by phone at 916-216-2748 or by email at LCTOPcomments@dot.ca.gov.

Sincerely,

A handwritten signature in blue ink that reads "Wendy King".

Wendy King
Office Chief
Transit Grants and Contracts
Division of Rail and Mass Transportation
California Department of transportation



*Provide a safe, sustainable, integrated, and efficient transportation system
to enhance California's economy and livability"*





BETTY T. YEE
California State Controller

February 18, 2022

County Auditors
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Low Carbon Transit Operations Program

Pursuant to Health and Safety Code section 39719(b)(1)(B), the State Controller's Office shall allocate five percent of the annual proceeds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program. The allocation is made according to the requirements of the Low Carbon Transit Operations Program and pursuant to the distribution formula in sections 99312(b) or (c), 99313, and 99314 of the Public Utilities Code. Enclosed is a schedule that provides the amounts available for the Fiscal Year 2021-22 Low Carbon Transit Operations Program.

Please contact Antwan Madison by telephone at (916) 324-7335 or by email at amadison@sco.ca.gov with any questions or for additional information.

Sincerely,

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
LOW CARBON TRANSIT OPERATIONS PROGRAM
ELIGIBLE ALLOCATION FISCAL YEAR 2021-2022 SUMMARY

<u>Regional Entity</u>	PUC 99313 Fiscal Year 2021-22 Eligible Allocation	PUC 99314 Fiscal Year 2021-22 Eligible Allocation	Total Fiscal Year 2021-22 Eligible Allocation
	A	B	C= (A + B)
Metropolitan Transportation Commission	\$ 18,760,234	\$ 51,505,049	\$ 70,265,283
Sacramento Area Council of Governments	4,771,538	1,665,811	6,437,349
San Diego Association of Governments	2,328,741	572,553	2,901,294
San Diego Metropolitan Transit System	5,745,727	2,357,310	8,103,037
Tahoe Regional Planning Agency	263,183	15,189	278,372
Alpine County Transportation Commission	2,764	216	2,980
Amador County Transportation Commission	91,029	3,443	94,472
Butte County Association of Governments	493,588	27,402	520,990
Calaveras County Local Transportation Commission	109,682	1,340	111,022
Colusa County Local Transportation Commission	54,184	2,377	56,561
Del Norte County Local Transportation Commission	65,633	3,451	69,084
El Dorado County Local Transportation Commission	424,017	29,198	453,215
Fresno County Council of Governments	2,500,420	449,454	2,949,874
Glenn County Local Transportation Commission	72,281	2,009	74,290
Humboldt County Association of Governments	318,680	55,287	373,967
Imperial County Transportation Commission	453,075	41,899	494,974
Inyo County Local Transportation Commission	45,209	0	45,209
Kern Council of Governments	2,226,462	136,571	2,363,033
Kings County Association of Governments	371,509	14,941	386,450
Lake County/City Council of Governments	155,722	8,417	164,139
Lassen County Local Transportation Commission	67,150	3,153	70,303
Los Angeles County Metropolitan Transportation Authority	24,462,675	31,839,285	56,301,960
Madera County Local Transportation Commission	385,954	12,850	398,804
Mariposa County Local Transportation Commission	43,928	1,232	45,160
Mendocino Council of Governments	211,077	16,160	227,237
Merced County Association of Governments	693,701	33,478	727,179
Modoc County Local Transportation Commission	23,115	1,816	24,931
Mono County Local Transportation Commission	32,379	47,655	80,034
Transportation Agency for Monterey County	1,065,062	331,354	1,396,416
Nevada County Local Transportation Commission	237,373	11,679	249,052
Orange County Transportation Authority	7,680,803	2,780,640	10,461,443
Placer County Transportation Planning Agency	774,930	111,497	886,427
Plumas County Local Transportation Commission	44,120	7,205	51,325
Riverside County Transportation Commission	5,977,673	978,451	6,956,124
Council of San Benito County Governments	154,714	2,554	157,268
San Bernardino County Transportation Authority	5,299,296	1,134,739	6,434,035
San Joaquin Council of Governments	1,908,250	435,465	2,343,715
San Luis Obispo Area Council of Governments	660,423	47,333	707,756
Santa Barbara County Association of Governments	1,074,448	275,472	1,349,920
Santa Cruz County Transportation Commission	635,930	588,641	1,224,571
Shasta Regional Transportation Agency	433,014	22,912	455,926
Sierra County Local Transportation Commission	7,767	300	8,067
Siskiyou County Local Transportation Commission	107,963	4,578	112,541
Stanislaus Council of Governments	1,354,027	76,572	1,430,599
Tehama County Transportation Commission	159,166	3,283	162,449
Trinity County Transportation Commission	32,964	1,286	34,250
Tulare County Association of Governments	1,173,232	123,320	1,296,552
Tuolumne County Transportation Council	130,211	3,429	133,640
Ventura County Transportation Commission	2,034,136	330,902	2,365,038
State Totals	\$ 96,119,159	\$ 96,119,158	\$ 192,238,317

DEPARTMENT OF TRANSPORTATION

DIVISION OF RAIL & MASS TRANSPORTATION

P.O. BOX 942874, MS-74

SACRAMENTO, CA 94274-0001

PHONE (916) 653-0243

FAX (916) 654-9366

TTY 711

www.dot.ca.gov



Making Conservation
a California Way of Life.

August 14, 2020

Siskiyou County General Services
Department Fiscal Officer - Angie Stumbaugh
190 Greenhorn Road
Yreka, CA 96097

Re: Title VI Plan Approval

Dear Ms. Stumbaugh:

Thank you for submitting the Siskiyou Transit and General Express (STAGE) Title VI Plan. Upon review, we have determined that it meets the requirements set forth in the Federal Transit Administration's (FTA) Title VI Circular, 4702.1B, "Title VI Program Guidelines for Federal Transit Administration Recipients," effective October 1, 2012. This Plan becomes part of your Certificate and Assurances that will be uploaded in TRAMs for final FTA approval. Please upload your agency's Plan and this letter into the BlackCat system under the "Important Documents" tab.

Your next Title VI Plan must be updated and submitted by June 2023.

We thank you for partnering with us to meet the FTA compliance requirements. Please feel free to contact me at (916) 657-5206, should you have any questions or need immediate technical assistance. I can also be reached by e-mail at [Sharon Beasley@dot.ca.gov](mailto:Sharon.Beasley@dot.ca.gov)

Sincerely,

Sharon Beasley

SHARON BEASLEY, Specialist
Federal Policies & Reporting
Office of Transit Grants and Contracts



FY 2021-2022 LCTOP
Authorized Agent

AS THE Chair
(Chief Executive Officer/Director/President/Secretary)

OF THE Siskiyou County Local Transportation Commission
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Jeff Schwein, Executive Director OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Susan Tavalero Chair
(Print Name) (Title)

Susan LR Tavalero
(Signature)

Approved this 12 day of April, 2022



**FY 2021-2022 LCTOP
Certifications and Assurances**

Lead Agency: Siskiyou County Local Transportation Commission
Project Title: STAGE Bus Stop Enhancement Project
Prepared by: Angela Adkison

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).



FY 2021-2022 LCTOP

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:

- a. **Annual Project Activity Reports October 28th each year.**
 - b. **A Close Out Report within six months of project completion.**
 - c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
 - d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
 - e. **Jobs Reporting as defined by CARB Funding Guidelines.**
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with



FY 2021-2022 LCTOP

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times



FY 2021-2022 LCTOP

during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Jeff Schwein

(Print Authorized Agent)

(Signature)

Executive Director

(Title)

4/14/22

(Date)



FY 2021-2022 LCTOP

RESOLUTION #22-09 SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION

AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE FOLLOWING PROJECT(S): STAGE Bus Stop Enhancement Project - \$112,541.00

WHEREAS, the Siskiyou County Transportation Commission is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Siskiyou County Transportation Commission wishes to delegate authorization to execute these documents and any amendments thereto to Jeff Schwein, Executive Director,

WHEREAS, the Siskiyou County Transportation Commission wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Siskiyou County Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Jeff Schwein, Executive Director, is authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Siskiyou County Transportation Commission that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2021-2022 LCTOP funds:

(Continued to next page)



FY 2021-2022 LCTOP

List project(s), including the following information:

Project Name: STAGE Bus Stop Enhancement Project

Amount of LCTOP funds requested: \$112,541.00

Short description of project: Project will include the purchasing and installation of bus shelters, simme seats, and schedule poles.

Contributing Sponsors (if applicable): N/A

AYES:

NOES:

ABSENT:

ATTEST:

A handwritten signature in black ink, appearing to read 'J. Schwein', written over a horizontal line.

Jeff Schwein
Executive Director

SusanLRTavalero

Susan Tavalero
Chair