**HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM, ROUND 5**

**JOINT APPLICATION AND REGIONAL COORDINATION MEMORANDUM OF UNDERSTANDING**

Between the County of Del Norte, the County of Lassen, the County of Modoc, the County of Plumas, the County of Shasta, the County of Sierra, the County of Siskiyou, the NorCal Continuum of Care, and The City of Redding (as the Administrative Entity for the NorCal Continuum of Care)

1. BACKGROUND

The State of California Interagency Council on Homelessness (“Council”) issued the Homeless Housing, Assistance and Prevention Round 5 (“HHAP-5”) Notice of Funding Availability (“NOFA”) dated September 29, 2023 as authorized by Assembly Bill 129 which was signed into law by Governor Gavin Newsom on July 10, 2023. Through this NOFA, block grants have been made available to all California Counties and all California Continuums of Care (hereinafter referred to collectively as “jurisdictions”) for the purpose of addressing homelessness within their geographic coverage areas.

1. PURPOSE OF THE AGREEMENT

Geographic coverage areas or regions, defined by Council as a county and the Continuum of Care within it, are required to apply together for HHAP-5 and jointly complete a Regionally Coordinated Homelessness Action Plan (“the Plan”). Each of the Counties of Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, Siskiyou (collectively as “Counties”, individually as “County”) and the NorCal Continuum of Care (“Continuum of Care” or “CoC”) are the eligible applicants and are defined as one region. Each eligible applicant may receive their allocation directly from Council and serve as their own Administrative Entity (“AE”) to receive and expend funding for the jusisdiction, or they may designate an eligible applicant in their region to serve as their AE. This indicates to the Council which eligible applicant will enter into a contract with the State to receive and administer allocations.

Through this agreement, the Counties and the Continuum of Care agree:

1. to submit a joint application for HHAP-5 funds through the Plan.
2. to administer the Continuum of Care’s allocation of HHAP-5 funds, and the County allocations of HHAP-5 funds for Modoc, Plumas and Sierra Counties through the City of Redding, the AE for the Continuum of Care.
3. that County allocations of HHAP-5 funds for Del Norte, Lassen, Shasta and Siskiyou Counties will be individually administered by each of these counties.

This agreement sets forth roles and responsibilities of the Counties, the Continuum of Care, and The City of Redding as the AE for the submission of the Plan, local administration of funds, oversight of fiscal and programmatic aspects of use of HHAP-5 funds and local collaboration on the implementation of the Plan.

1. DECLARATIONS
2. The Counties and the Continuum of Care have a shared interest in addressing and remediating homelessness within the seven-county geographic area served by the Continuum of Care.
3. The Counties and the Continuum of Care have a longstanding history of collaborating on development and implementation of plans and strategies for addressing homelessness.
4. The Continuum of Care serves as the regional collaborative entity that makes funding determinations for many homeless assistance programs and supports the homeless service system of care in the seven-county region.
5. The intent of HHAP-5 funding is to support local jurisdictions in their unified response to reduce and address homelessness.
6. Counties and the Continuum of Care are each eligible to apply for allocations of HHAP-5 funding collectively.
7. The Counties and the Continuum of Care are required to submit a joint application for HHAP-5 funds.
8. The Plan has been developed collaboratively by the Counties and the Continuum of Care.
9. The Continuum of Care has designated The City of Redding to serve as the AE for HHAP-5 funds received by the Continuum of Care.
10. The Counties of Modoc, Plumas and Sierra have designated The City of Redding to serve as the AE for their respective County allocations of HHAP-5 funds.
11. The Counties of Del Norte, Lassen, Shasta and Siskiyou have chosen to serve as the individual AEs for their respective County allocations of HHAP-5 funds.
12. STATUTORY REQUIREMENTS

The Plan shall be reflected in a Memorandum of Understanding ("MOU”) committing each signatory to participation in, and to comply with, the Plan. This MOU is intended to fulfill these statutory requirements.

1. COUNCIL MOU GUIDANCE

This MOU commits each signatory to uphold, participate in, and comply with the

actions, roles, and responsibilities of each eligible applicant in the region as described in

the HHAP-5 Regionally Coordinated Homelessness Action Plan and summarized below.

1. Commitments to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, and coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the seven-county region. See Section 2.1 in the HHAP-5 the Plan.
2. Commitments to Key Actions each eligible applicant will take to improve the system performance measures. See Section 2.2 in the HHAP-5 the Plan.
3. Commitments to Key Actions each eligible applicant will take to ensure racial and gender equity in service delivery, housing placements, housing retention, and any other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among residents experiencing homelessness. See Section 2.3 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
4. Commitments to actions each eligible applicant will take to reduce homelessness among individuals exiting institutional settings, including but not limited to jails, prisons, hospitals, and any other institutions such as foster care, behavioral health facilities, etc. as applicable in the region. See Section 2.4 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
5. Commitments to roles of each eligible applicant in the utilization of local, state, and federal funding programs to end homelessness. See Section 2.5 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
6. Commitments to the roles and responsibilities of each eligible applicant to connect individuals to wrap-around services from all eligible federal, state, and local benefit programs. See Section 2.6 in the HHAP-5 Regionally Coordinated Homelessness Action Plan.
7. ROLES AND RESPONSIBILITIES
8. The County of Del Norte hereby agrees to:
9. Directly administer its county HHAP-5 allocation of $957,459.26 with the Council, including all reporting and grant administration.
10. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 the Plan. The Plan is attached to this MOU as Exhibit A.
11. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
12. Provide fiscal and programmatic reports regarding use and expenditure of Del Norte County’s portion of the CoC’s HHAP-5 allocation to the AE on a schedule to be determined by the Continuum of Care.
13. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
14. The County of Lassen hereby agrees to:
15. Directly administer its county HHAP-5 allocation of $184,869.66 with the Council, including all reporting and grant administration.
16. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan (“the Plan”). The Plan is attached to this MOU as Exhibit A.
17. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
18. Provide fiscal and programmatic reports regarding use and expenditure of Lassen County’s portion of the CoC’s HHAP-5 allocation to the City of Redding as the AE on a schedule to be determined by the Continuum of Care.
19. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
20. The County of Shasta hereby agrees to:
21. Directly administer its county HHAP-5 allocation of $1,397,559.41 with the Council, including all reporting and grant administration.
22. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan (“the Plan”). The Plan is attached to this MOU as Exhibit A.
23. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
24. Provide fiscal and programmatic reports regarding use and expenditure of Shasta County’s portion of the CoC’s HHAP-5 allocation to the City of Redding as the AE on a schedule to be determined by the Continuum of Care.
25. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
26. The County of Siskiyou hereby agrees to:
27. Directly administer its county HHAP-5 allocation of $699,469.52 with the Council, including all reporting and grant administration.
28. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan (“the Plan”). The Plan is attached to this MOU as Exhibit A.
29. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
30. Provide fiscal and programmatic reports regarding use and expenditure of Siskiyou County’s portion of the CoC’s HHAP-5 allocation to the City of Redding as the AE on a schedule to be determined by the Continuum of Care.
31. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
32. The County of Modoc hereby agrees to:
33. Receive its county HHAP-5 allocation of $37,249.86 and authorize the allocation to be administered by The City of Redding as the AE for the Continuum of Care.
34. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan (“the Plan”). The Plan is attached to this MOU as Exhibit A.
35. Collaborate with the Cal Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
36. Provide fiscal and programmatic reports regarding use and expenditure of Modoc County’s portion of the CoC’s HHAP-5 allocation, as well as Modoc’s county HHAP-5 allocation to the City of Redding as the AE on a schedule to be determined by the Continuum of Care.
37. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
38. The County of Plumas hereby agrees to:
39. Receive its county HHAP-5 allocation of $184,869.66 and authorize the allocation to be administered by The City of Redding, as the AE for the Continuum of Care.
40. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan (“the Plan”). The Plan is attached to this MOU as Exhibit A.
41. Collaborate with the Cal Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
42. Provide fiscal and programmatic reports regarding use and expenditure of Plumas County’s portion of the CoC’s HHAP-5 allocation, as well as Plumas’ county HHAP-5 allocation to the City of Redding on a schedule to be determined by the Continuum of Care.
43. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
44. The County of Sierra hereby agrees to:
45. Receive its county HHAP-5 allocation of $16,555.55 and authorize the allocation to be administered by The City of Redding, as the AE for the Continuum of Care.
46. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-5 Regionally Coordinated Homelessness Action Plan (“the Plan”). The Plan is attached to this MOU as Exhibit A.
47. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
48. Provide fiscal and programmatic reports regarding use and expenditure of Sierra County’s portion of the CoC’s HHAP-5 allocation, as well as Sierra’s county HHAP-5 allocation to the City of Redding as the AE on a schedule to be determined by the Continuum of Care.
49. Review fiscal and programmatic reports prepared by The City of Redding as the AE for submission to the State of California for the HHAP-5 program.
50. The Continuum of Care hereby agrees to:
51. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the Plan. The Plan is attached to this MOU as Exhibit A.
52. Publish and maintain the proposed, approved, and amended versions of the Plan on its internet website.
53. Collaborate with the Counties and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
54. Provide ongoing oversight of fiscal and programmatic management of HHAP-5 funds administered through The City of Redding as the AE.
55. The City of Redding hereby agrees to:
56. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the Plan. The Plan is attached to this MOU as Exhibit A.
57. Coordinate activities necessary to applying for and receiving HHAP-5 funds, including coordinating and submitting the RCHAP.
58. Accept disbursement of and administer the CoC’s HHAP-5 allocation totaling $3,625,173.51.
59. Accept disbursement of and administer the county HHAP-5 allocations for Modoc, Plumas and Sierra Counties totaling $238,675.07
60. Verify and retain documentation of HHAP-5 uses and expenditures as required by the State of California and the HHAP-5 program.
61. Respond appropriately to any program-specific audit or monitoring requests from the HHAP-5 program, the Counties or any other relevant authority.
62. Generate and submit all fiscal and programmatic reports required by the HHAP-5 program, submitting these to the Continuum of Care Executive Board for review prior to submission to the State of California.

This agreement shall commence upon the date signed and shall terminate on October 1, 2028 or until all obligations to the HHAP-5 program have been fulfilled.

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the NorCal Continuum of Care:

Kristen Schreder, CoC Executive Board Chair Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Del Norte:

[NAME AND TITLE] Date

Approved as to form:

[NAME AND TITLE] Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Lassen:

[NAME AND TITLE] Date

Approved as to form:

[NAME AND TITLE] Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Modoc:

[NAME AND TITLE] Date

Approved as to form:

[NAME AND TITLE] Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Plumas:

[NAME AND TITLE] Date

Approved as to form:

[NAME AND TITLE] Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For The County of Shasta:

[NAME AND TITLE] Date

Approved as to form:

[NAME AND TITLE] Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Sierra:

[NAME AND TITLE] Date

Approved as to form:

[NAME AND TITLE] Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Siskiyou:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michael N. Kobseff, CHAIR

Board of Supervisors

County of Siskiyou

State of California

ATTEST:

LAURA BYNUM

Clerk, Board of Supervisors

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the City of Redding:

BARRY TIPPIN

City Manager Date

City of Redding

A Municipal Corporation

Approved as to form:

NATALIA K. EBERSOLE

Assistant City Attorney Date

EXHIBIT A: REGIONALLY COORDINATED HOMELESSNESS ACTION PLAN