***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **02/06/2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard, Health and Human Services Agency (HHSA)** | **Phone:** | **530-841-4802** |
| **Address:** | **2060 Campus Drive,Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sarah Collard, Director** |
| **Subject/Summary of Issue:** |
| Danco Group - development of affordable housing in Mt. Shasta - Enforceable Funding Commitment Letter (EFC)The Permanent Local Housing Allocation (PLHA) provides an annual allocation to local governments in California for housing-related projects.The program requires that applicants apply for a 5-year planning period. The current cycle includes the 2019-2023 allocations. Last year, the Cities of Dorris, Dunsmuir, Etna, Montague, Mount Shasta, Weed, Yreka, and the Town of Fort Jones delegated their 2019-2023 allocations to the County. In 2022, the Board approved the 5-year funding plans which specified that the 2020 delegated allocations would support the creation of affordable multifamily rental housing/permanent supportive housing (PLHA Activity 1). If approved, this letter would commit the cities'/town's 2020 allocations ($901,579.45) to the Danco Group for a new construction development project in Mount Shasta, increasing the project's advantage in applying for state housing funds (tax credits).  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* No financial impact at this time. This is only for submittal of commitment letters. |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |   |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* The developer contacted the County for assistance with gap financing  |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The Honorable Board of Supervisors approve the PLHA Enforceable Funding Commitment Letter and authorize the Director of Health and Human Services Agency to sign the letter. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* | Yes | *Quantity:* | 2 |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Return to Maddelyn Bryan at 818 South Main St. |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021