***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **February 6, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Dr. Sarah Collard, HHSA** | **Phone:** | **841-4802** |
| **Address:** | **818 South Main Street Yreka, CA 96097** |
| **Person Appearing/Title:** | **Dr. Sarah Collard, HHSA Agency Director**  |
| **Subject/Summary of Issue:** |
| The Siskiyou County Health and Human Services Agency, Social Services Division respectfully requests to enter into a Contract for Services with Social Change Partners, LLC. for the purpose of assisting in the preparation and completion of Child Welfare County Self-Assessment (CSA) and System Improvement Plan (SIP). In accordance with the Child Welfare Outcomes and Accountability System, referred to as the California Child and Family Services Review (CFSR). The provisions of the CFSR require that the Child Welfare and Probation Departments provide periodic reports to the California Department of Social Services (CDSS). The reports include the CSA, SIP and the Peer Quality Case Review (PQCR). |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $85,000.00 |  |  |  |  |
| Fund:  | 2120 |  | Description: | Human Services | Org.: | 501010 | Description: | HS Admin |
| Account: | 723000 |  | Description: | Profess.Serv |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* This vendor was the only respondent to RFP No. SSD23-003 and is highly |
| qualified to meet the expectations of the contract. |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| That the Honorable Board of Supervisors approve and the Chair sign the Contract for Services between the Siskiyou County Health and Human Services Agency and Social Change Partners, LLC.effective January 1, 2024, through June 30, 2025 for an amount not to exceed $85,000.00.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021