***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **X** |  | **Time Requested:** |  | **Meeting Date:** | **January 16, 2024** |
| ***OR*** |
| **Consent** |  |  |
| **Contact Person/Department:** | **Laura Bynum, County Clerk-ROV** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka, CA 96097** |
| **Person Appearing/Title:** |  |
| **Subject/Summary of Issue:** |
| Request to reschedule or cancel the March 5, 2024 Board of Supervisors due to the Presidential Primary Election, to allow for staff to be available to the Clerk’s Office for office coverage and assisting voters.  |
| **Financial Impact:** |
| **NO** |  | *Describe why no financial impact:*       |
| **YES** | X | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | NTE $20,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org | 105010 | Description: | Elections |
| Account: | 542700 |  | Description: | Federal |  |
| Activity Code:  | 2012 |  | Description: | HAVA |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|  |
| **Recommended Motion:** |
| Discussion and possible action regarding rescheduling or cancellation of the March 5, 2024 Board of Supervisors meeting.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021