



Siskiyou County
Department of General Services
 190 Greenhorn Road
 Yreka, California 96097
 Phone: (530) 842-8220 Fax: (530) 841-2800

Notice of Intent (NOI)

Project Name:	State of Good Repair Program
Amount of Grant:	\$73,234.00
Department:	General Services - STAGE
Last Updated:	October 6, 2023
Project Manager:	Angie Stumbaugh
Director of General Services:	Joy Hall

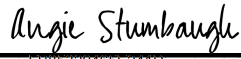
Project Description:


Replacement of buses in the future.


Summary:

The goal of the State of Good Repair Program is to provide funding for capital assistance in rehabilitating, modernizing, and maintaining California’s existing local transit systems. Siskiyou County STAGE utilizes this program to purchase new buses in order to continue keep our fleet in a State of Good Repair.

Approvals:

DocuSigned by:


 Project Manager
F885329468E241D...
 DocuSigned by:


 Director of General Services
042742DB881E46A
 DocuSigned by:


 County Administrator
F2688EA8968C43D...

Joy Hall Director jdhall@co.siskiyou.ca.us	Steve Serdahl Deputy Director sserdahl@co.siskiyou.ca.us	Angie Stumbaugh Transportation Manager astumbaugh@co.siskiyou.ca.us	Danielle Campbell Department Fiscal Officer dcampbell@co.siskiyou.ca.us
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**ATTACHMENT
Grant Summary Form**

This form is available on the County's Intranet.

County of Siskiyou
GRANT SUMMARY FORM

GENERAL INFORMATION

Grant Title			Grant No.(CFDA)			
General Description of Grant Work scope						
Granting Agency		FED	STATE	OTHER	Agency Contact	Phone No.
Responsible Department				Department Contact		Extension No.
Board Approval Date		Application Date		Award Date		Est'd Completion Date

GRANT COST AND REVENUE SUMMARY

Program Cost Summary	Total	Grant Portion
Revenue (Please display with brackets <>)		
Soft/hard cash match or In kind (<>)		
Staffing		
Contract Services		
Supplies & Other Operating Expenditures		
Capital Outlay		
Indirect Cost@ % of Direct Costs		
TOTAL GRANT COSTS AND REVENUES	\$	\$
How Was Grant Portion Determined?		

Budget Amendment Request Required? Appropriation Transfer	Yes	No	If yes, please attach copy of Budget

Does this grant allow for supplanting? Yes No The grant is a percentage of our net project cost
Does this grant allow for program income? Yes No as outlined in the attached sheet.
Will this require an advance of grant dollars? Yes No

OTHER COMMENTS (note any significant or unusual compliance requirements)

Use reverse side if necessary to provide additional information

Prepared By: Angela Stumbaugh

Date: _____

****Please attach a copy of the grant guidelines and all supporting documents that relate to the program cost summary section.

State Transit Assistance State of Good Repair Program

Recipient Certifications and Assurances

Recipient: Siskiyou Transit and General Express (STAGE)

Effective Date: January 16, 2024

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

A. General

- (1) The recipient agrees to abide by the State of Good Repair Guidelines as may be updated from time to time.
- (2) The potential recipient must submit to the Department a State of Good Repair Program Project List annually, listing all projects proposed to be funded by the SGR program. The project list should include the estimated SGR share assigned to each project along with the total estimated cost of each project..
- (3) The recipient must submit a signed Authorized Agent form designating the representative who can submit documents on behalf of the recipient and a copy of the board resolution authorizing the agent.

B. Project Administration

- (1) The recipient certifies that required environmental documentation will be completed prior to expending SGR funds. The recipient assures that each project approved for SGR funding comply with Public Resources Code § 21100 and § 21150.
- (2) The recipient certifies that SGR funds will be used for transit purposes and SGR funded projects will be completed and remain in operation for the estimated useful lives of the assets or improvements.
- (3) The recipient certifies that it has the legal, financial, and technical capacity to deliver the projects, including the safety and security aspects of each project.

- (4) The recipient certifies that there is no pending litigation, dispute, or negative audit findings related to any SGR project at the time an SGR project is submitted in the annual list.
- (5) Recipient agrees to notify the Department immediately if litigation is filed or disputes arise after submission of the annual project list and to notify the Department of any negative audit findings related to any project using SGR funds.
- (6) The recipient must maintain satisfactory continuing control over the use of project equipment and/or facilities and will adequately maintain project equipment and/or facilities for the estimated useful life of each project.
- (7) Any and all interest the recipient earns on SGR funds must be reported to the Department and may only be used on approved SGR projects or returned to the Department.
- (8) The recipient must notify the Department of any proposed changes to an approved project list by submitting an amended project list.
- (9) Funds will be expended in a timely manner.

C. Reporting

- (1) Per Public Utilities Code § 99312.1 (e) and (f), the recipient must submit the following SGR reports:
 - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31st) of each year.
 - b. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of SGR funds. A copy of the audit report must be submitted to the Department within six months of the close of each fiscal year in which SGR funds have been received or expended.

D. Cost Principles

- (1) The recipient agrees to comply with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The recipient agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall

comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the recipient has received payment that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The recipient agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the recipient, its contractors and subcontractors connected with SGR funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the recipient, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the recipient pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the recipient's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the recipient's contracts with third parties pursuant to Government Code § 8546.7, the recipient, its contractors and subcontractors and the Department shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a

project for audits, examinations, excerpts, and transactions, and the recipient shall furnish copies thereof if requested.

- (3) The recipient, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

- (1) Recipient acknowledges that if a project list is not submitted timely, the recipient forfeits its apportionment for that fiscal year.
- (2) Recipients with delinquent expenditure reports may risk future eligibility for future SGR funding.
- (3) Recipient acknowledges that the Department shall have the right to perform an audit and/or request detailed project information of the recipient's SGR funded projects at the Department's discretion from SGR award through 3 years after the completion and final billing of any SGR funded project.. Recipient agrees to provide any requested project information.

I certify all of these conditions will be met.

Siskiyou County Authorized Agent

BY: _____
Angela Davis, County Administrator



MALIA M. COHEN
CALIFORNIA STATE CONTROLLER

August 1, 2023

County Auditors Responsible for State of Good Repair Program Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2023-24 State of Good Repair Program Allocation Revised Estimate

Enclosed is the summary schedule of State of Good Repair (SGR) program funds available to be allocated for Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the estimated available amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

According to the FY 2023-24 enacted California Budget, the estimated amount of SGR program funds budgeted is \$125,619,000. Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314. SCO anticipates the first quarter's allocation will be paid by November 30, 2023. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at MSilvera@sco.ca.gov with any questions, or for additional information about this schedule.

County Auditors Responsible for State of Good Repair Program Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System
August 1, 2023
Page 2

Information for the SGR program can be found on the DOT website at:
<https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
2023-24 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT SUMMARY
AUGUST 1, 2023

Regional Entity	Estimated Available 2023-24 Amount Based on PUC 99313 Allocation	Estimated Available 2023-24 Amount Based on PUC 99314 Allocation	Total Estimated Available 2023-24 Amount Allocation
	A	B	C= (A + B)
Metropolitan Transportation Commission	\$ 12,175,989	\$ 33,656,207	\$ 45,832,196
Sacramento Area Council of Governments	3,185,558	1,088,531	4,274,089
San Diego Association of Governments	1,542,401	374,138	1,916,539
San Diego Metropolitan Transit System	3,731,622	1,540,395	5,272,017
Tahoe Regional Planning Agency	174,001	9,925	183,926
Alpine County Transportation Commission	1,910	142	2,052
Amador County Transportation Commission	64,256	2,250	66,506
Butte County Association of Governments	331,614	17,906	349,520
Calaveras County Local Transportation Commission	72,406	876	73,282
Colusa County Local Transportation Commission	35,116	1,553	36,669
Del Norte County Local Transportation Commission	42,903	2,255	45,158
El Dorado County Local Transportation Commission	280,335	19,079	299,414
Fresno County Council of Governments	1,631,520	293,698	1,925,218
Glenn County Local Transportation Commission	46,189	1,313	47,502
Humboldt County Association of Governments	216,214	36,127	252,341
Imperial County Transportation Commission	289,490	27,380	316,870
Inyo County Local Transportation Commission	30,479	0	30,479
Kern Council of Governments	1,463,733	89,244	1,552,977
Kings County Association of Governments	243,588	9,763	253,351
Lake County/City Council of Governments	107,747	5,500	113,247
Lassen County Local Transportation Commission	45,607	2,060	47,667
Los Angeles County Metropolitan Transportation Authority	15,744,557	20,805,524	36,550,081
Madera County Local Transportation Commission	255,088	8,397	263,485
Mariposa County Local Transportation Commission	27,316	805	28,121
Mendocino Council of Governments	143,819	10,560	154,379
Merced County Association of Governments	460,241	21,876	482,117
Modoc County Local Transportation Commission	13,754	1,187	14,941
Mono County Local Transportation Commission	21,220	31,140	52,360
Transportation Agency for Monterey County	694,172	216,525	910,697
Nevada County Local Transportation Commission	162,459	7,631	170,090
Orange County Transportation Authority	5,060,158	1,817,022	6,877,180
Placer County Transportation Planning Agency	512,336	72,859	585,195
Plumas County Local Transportation Commission	30,640	4,708	35,348
Riverside County Transportation Commission	3,934,416	639,372	4,573,788
Council of San Benito County Governments	105,917	1,669	107,586
San Bernardino County Transportation Authority	3,519,595	741,501	4,261,096
San Joaquin Council of Governments	1,268,030	284,555	1,552,585
San Luis Obispo Area Council of Governments	448,968	30,931	479,899
Santa Barbara County Association of Governments (SBCAG)	710,606	180,009	890,615
Santa Cruz County Transportation Commission	422,681	384,650	807,331
Shasta Regional Transportation Agency	289,425	14,972	304,397
Sierra County Local Transportation Commission	5,150	197	5,347
Siskiyou County Local Transportation Commission	70,242	2,992	73,234
Stanislaus Council of Governments	880,584	50,036	930,620
Tehama County Transportation Commission	103,667	2,146	105,813
Trinity County Transportation Commission	25,709	840	26,549
Tulare County Association of Governments	766,265	80,584	846,849
Tuolumne County Transportation Council	88,052	2,241	90,293
Ventura County Transportation Commission	1,331,755	216,229	1,547,984
State Totals	\$ 62,809,500	\$ 62,809,500	\$ 125,619,000

Submittal Report

SGR-C16-FY23/24-6151-001

FY 23/24

Submittal Details

Program State of Good Repair Program	Agency Siskiyou County	Date Created 09/10/2023	Date 09/27/2023	Date 10/20/2023
Address 190 Greenhorn Road	City Yreka	State CA	Zip Code 96097	
Contact Angie Stumbaugh		Contact Title Transportation Manager		
Contact Phone (530) 842-8297		Contact Email astumbaugh@co.siskiyou.ca.us		
Support Documentation Agent Form, Certs & Assurances, Resolution. This is going to the comission on September 12th and I wil add the signed documents at that time.		Additional Information		

Project Details

Title	Description	Asset Type	Project Category	Est. Useful Life	Est. Project Start Date	Est. Project Completion Date	Est. 99313 Costs	Est. 99314 Costs
Replacement of Aging	All funds will be used to replace on transit vehicle that	Rolling Stock/Fleet	Replacement	10	01/01/2025	01/01/2027	\$70,242	\$2,992

DEPARTMENT OF TRANSPORTATION

DIVISION OF RAIL & MASS TRANSPORTATION

P.O. BOX 942874, MS-74

SACRAMENTO, CA 94274-0001

PHONE (916) 653-0243

FAX (916) 654-9366

TTY 711

www.dot.ca.gov



Making Conservation
a California Way of Life.

August 14, 2020

Siskiyou County General Services
Department Fiscal Officer - Angie Stumbaugh
190 Greenhorn Road
Yreka, CA 96097

Re: Title VI Plan Approval

Dear Ms. Stumbaugh:

Thank you for submitting the Siskiyou Transit and General Express (STAGE) Title VI Plan. Upon review, we have determined that it meets the requirements set forth in the Federal Transit Administration's (FTA) Title VI Circular, 4702.1B, "Title VI Program Guidelines for Federal Transit Administration Recipients," effective October 1, 2012. This Plan becomes part of your Certificate and Assurances that will be uploaded in TRAMs for final FTA approval. Please upload your agency's Plan and this letter into the BlackCat system under the "Important Documents" tab.

Your next Title VI Plan must be updated and submitted by June 2023.

We thank you for partnering with us to meet the FTA compliance requirements. Please feel free to contact me at (916) 657-5206, should you have any questions or need immediate technical assistance. I can also be reached by e-mail at [Sharon Beasley@dot.ca.gov](mailto:Sharon.Beasley@dot.ca.gov)

Sincerely,

Sharon Beasley

SHARON BEASLEY, Specialist
Federal Policies & Reporting
Office of Transit Grants and Contracts

Siskiyou County Local Transportation Commission

Resolution No. 23-29

Resolution Approving the Project List for FY 2023-24
for the California State of Good Repair Program

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Siskiyou County Local Transportation Commission, as the designated regional transportation planning agency, is the eligible project sponsor and may receive and distribute State Transit Assistance – State of Good Repair funds for eligible transit capital projects;

WHEREAS, the Siskiyou County Local Transportation Commission is responsible for distributing State of Good Repair funds to eligible transit operators under its regional jurisdiction; and

WHEREAS, the Siskiyou Transit and General Express's (STAGE) share of SGR funds for FY 2023-2024 are estimated to be \$ 73,234.00;

WHEREAS, these funds will be used for the following list project; and

Project Title	Project Description	Total SGR Costs PUC 99313	Total SGR Costs PUC 99314	Total All Other Funds	Total Project Costs
Vehicle Replacement	STAGE's average fleet age is currently 7.2 years.	\$ 70,242.00	\$ 2,992.00	\$ -	\$ 73,234.00

WHEREAS, the Siskiyou County Local Transportation Commission concurs with the project list submitted for the State of Good Repair Program funds;

NOW, THEREFORE, BE IT RESOLVED, that the Siskiyou County Local Transportation Commission hereby approves the SB1 State of Good Repair Project List for FY 2023-24; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Siskiyou County Local Transportation Commission that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair funds and to execute the related grant applications, forms and agreements as required to secure the funds.

Signatures Follow on Next Page

PASSED AND ADOPTED this 12th day of September 2023, by the following vote:

AYES:

NOES:

ABSENT:

Nancy Ogren 09.26.23
Nancy Ogren, Chairperson

ATTEST:

Melissa Cummins 09.26.2023

Melissa Cummins

Executive Director



Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2023-2024 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Melissa Cummins, Executive Director OR
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent) OR

(Name and Title of Authorized Agent)

AS THE _____ Chair
(Chief Executive Officer / Director / President / Secretary)

OF THE _____ Siskiyou County Local Transportation Commission
(Name of County/City Organization)

Nancy Ogren _____ Chair
(Print Name) (Title)

Nancy Ogren
(Signature)

Approved this 12th day of September 2023

State Transit Assistance State of Good Repair Program Recipient Certifications and Assurances

Recipient: Siskiyou County Local Transportation Commission

Effective Date: September 12, 2023

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

A. General

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 - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31st) of each year.
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are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

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I certify all of these conditions will be met.

Siskiyou County Local Transportation Commission

BY: Melissa Cummins 09/12/2023
Melissa Cummins, Executive Director
Siskiyou County Local Transportation Commission