# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 minutes** | **Meeting Date:** | **January 16, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Kyla Burton, Public Works** | **Phone:** | **530-842-8250** |
| **Address:** | **1312 Fairlane Road, Suite 3, Yreka, CA**  |
| **Person Appearing/Title:** | **Thomas Deany, Director of Public Works** |
| **Subject/Summary of Issue:** |
| Contract 23-0505-1 and 23-0505-2 with Above Board Construction and Roofing, Inc. for the Re-Roofing at Lake Siskiyou Campground are completed as detailed in the approved contracts dated August 17, 2023.These improvements on the property were accepted as completed on December 30th, 2023, and consisted of the re-roofing of the Bait & Brew (Contract 23-0505-1) and the Grill and Brew (Contract 23-0505-2). Public Works is now requesting that the Notice of Completions be executed and filed with the Assessor-Recorder.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Project Completed - Notice of Completion  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |  |
|  |
| **Recommended Motion:** |
| Respectfully request the Board of Supervisors to approve the Notices of Completion and authorize the Chair to execute and the Clerk to record the documents.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |
| *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |       |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15