***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **3-5 min** | **Meeting Date:** | **January 2, 2024** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of various members to the scheduled vacancies on the Etna, Fort Jones, Happy Camp, Henley-Hornbrook, Lakeview, Picard and Shasta Valley Cemetery Districts, with terms ending January 3, 2028. A Notice of Vacancy was posted on December 1, 2023 at the Siskiyou County Government Center, County Library branches and the County’s website and a Press Release was sent to the Redding Record Searchlight (for County newspapers) and Yrekanews.com.In addition, the Districts were asked to post the Notice of Vacancy within each District’s boundaries.Members of the seven local Cemetery Districts shall be registered voters living within the district and members are required to file Form 700, Statement of Economic Interest. At the time the agenda worksheet was created, the Clerk’s Office received various letters of interest in serving on the District Boards as indicated on worksheet page 2. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint various members to the scheduled vacancies on the Etna, Fort Jones, Happy Camp, Henley-Hornbrook, Lakeview, Picard and Shasta Valley Cemetery Districts, with terms ending January 3, 2028. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021

Etna Cemetery (2 vacancies): Teryl Drager and Richard Kramer interested

Fort Jones Cemetery (2 vacancies): Kevin Hullquist and Michelle Decausmaker interested

Happy Camp Cemetery (2 vacancies): Sara Spence and Ellen Johnson interested

Henley-Hornbrook Cemetery (3 vacancies): Amiee Bortolussi interested

Lakeview Cemetery (1 vacancy): Patricia Cacka Williams interested

Picard Cemetery (1 vacancy): Randy Dixon interested

Shasta Valley Cemetery (2 vacancies): Rory McNeil interested