***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **January 2, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Mark Hash, General Services** | **Phone:** | **x8220** |
| **Address:** | **190 Greenhorn Road Yreka, CA 96097** |
| **Person Appearing/Title:** | **Steve Serdahl, Deputy Director of General Services** |
| **Subject/Summary of Issue:** |
| Siskiyou County General Services is requesting approval of a Second Amendment to the Ground lease between Duane Brooks and the County of Siskiyou to increase the yearly rent rate to reflect the new Consumer Price Index for 2023. Lessee shall pay the County a base rent of $903.67 for the first year of the term. The base rent was calculated at $ 0.326 per square foot. The lease will adjust annually as shown on the Base Rent Schedule (Exhibit C) of the lease. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 903.67 |  |  |  |  |
| Fund:  | 5230 |  | Description: | Airports | Org.: | 302060 | Description: | Weed |
| Account: | 531100 |  | Description: | Rents & Leases |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Authorize the Chair to execute the Second Addendum to the Weed Airport Ground Lease between the County of Siskiyou and Duane Brooks. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021