***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St. Room 201 , Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **1/2/2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Shelly Davis / Health & Human Services Agency Public Health Division** | **Phone:** | **841-2140** |
| **Address:** | **810 S Main Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Shelly Davis / Director of Public Health** |
| **Subject/Summary of Issue:** |
| Siskiyou County Health and Human Services Agency - Public Health Division is respectfully requesting permission to approve the Fist Addendum to the Contract For Services with Champ Software, Inc. to extend the term of the Contract to June 30, 2025, and increase the compensation by Thirty Seven Thousand Nine Hundred Eighty Dollars, and No/100 cents ($37,980.00), with an amount not to exceed Sixty Two Thousand Eight Hundred Eighty Six Dollars and No/100 cents ($62,886.00) for the term of the Contract.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $62,886 |  |  |  |  |
| Fund:  | 2121 |  | Description: | Public Health | Org.: | 401015 | Description: | Public Health |
| Account: | 723000729200 |  | Description: | Prof Services |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected: N/A*. |
|  |
| Additional Information: FY 2 | FY 22/23 $24,906; and FY 23/24 $18,990; and FY 24/25 $18,990; with a total NTE $62,886.00 |
|  |
| **Recommended Motion:** |
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| “Recommend that the Board of Supervisors approve and authorize the Chair to sign the First Addendum to the Contract for services between Siskiyou County Health and Human Services Agency – Public Health Division and Champ Software, Inc. forthe term of the contract through June 30, 2025, in the amount NTE $62,886.00.” |

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| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |  |
| *Certified Minute Order(s)* |  | *Quantity:* | 1 |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |  |
| CAO |       |  |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15