***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **December 12, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Angela Davis / County Administration** | **Phone:** | **842-8005** |
| **Address:** | **1312 Fairlane Rd, Suite 1** |
| **Person Appearing/Title:** | **Angela Davis / County Administrator** |
| **Subject/Summary of Issue:** |
| The County has created a new Unit of employees which contains Attorney classifications only. The Attorney Unit is merged from the Organized Employees of Siskiyou County (OESC) Professional Unit, and Confidential Unit. The Attorney Unit is not an organized bargaining unit and thus, this Resolution will set forth salary and certain terms and conditions of employment for a term of December 24, 2023 through January 31, 2027.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* Presentation and staff direction only |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |   The new salary schedule contains appropriate compaction separation and will result in      |
|     an increase in overall salaries    |
| **Recommended Motion:** |
| It is recommended the Board adopt a Resolution which sets forth the Attorney Unit salary and certain terms and conditions of employment for a term of December 24, 2023, through January 31, 2027. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021