***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Regular** | |  | |  | **Time Requested:** | | | | | **1 Min.** | | | | | | **Meeting Date:** | | | | **December 12, 2023** | | | |
| ***OR*** | | | | | | | | | | | | | | | | | | | | | | | |
| **Consent** | |  | |  | | | | | | | | | | | | | | | | | | | |
| **Contact Person/Department:** | | | | | | | | | **Brandon Konicke, GIS - Administration/IT** | | | | | | | | | | **Phone:** | | | **(530) 842-8855** | |
| **Address:** | | | **1312 Fairlane Rd, Suite 1** | | | | | | | | | | | | | | | | | | | | |
| **Person Appearing/Title:** | | | | | | | **Brandon Konicke, GIS Coordinator** | | | | | | | | | | | | | | | | |
| **Subject/Summary of Issue:** | | | | | | | | | | | | | | | | | | | | | | | |
| Siskiyou County Geographic Information Systems (GIS) respectfully requests to enter into an agreement with Chico State Enterprises – Geographical Information Center (GIC) for on-call GIS services.  The GIC will supplement and enhance ongoing countywide GIS efforts and activities.  This contract was awarded through RFP #23-06 where evaluators considered and rated all aspects of the required elements of the RFP. | | | | | | | | | | | | | | | | | | | | | | | |
| **Financial Impact:** | | | | | | | | | | | | | | | | | | | | | | | |
| **NO** |  | *Describe why no financial impact:* | | | | | | | | | | | | | | | | | | | | | |
| **YES** |  | *Describe impact by indicating amount budgeted and funding source below* | | | | | | | | | | | | | | | | | | | | | |
| Amount: | | | | $51,090 | | | |  |  | |  | | |  | | | | | | | | | |
| Fund: | | | | 1001 | | | |  | Description: | |  | | | Org.: | | | 207080 | | Description: | | |  | |
| Account: | | | | 723000 | | | |  | Description: | |  | | |  | | | | | | | | | |
| Activity Code: | | | |  | | | |  | Description: | |  | | |  | | | | | | | | | |
| Local Preference: YES  NO | | | | | | | | | | | | | | | | | | | | | | | |
| For Contracts – *Explain how vendor was selected:* RFP #23-06 was advertised from October 17, 2023 to October 31, 2023. | | | | | | | | | | | | | | | | | | | | | | | |
| All proposals were evaluated and scored by a total of three (3) County staff members. The highest rated proposer was selected. | | | | | | | | | | | | | | | | | | | | | | | |
| Additional Information: | | | | | | Cost will be reimbursed through the Regional Early Action Planning (REAP) grant. | | | | | | | | | | | | | | | | | |
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| **Recommended Motion:** | | | | | | | | | | | | | | | | | | | | | | | |
| Staff respectfully requests that the Board approve the contract with Chico State Enterprises – Geographical Information Center, with the amount not to exceed $51,090 for the term beginning January 2, 2024 through September 30, 2024. | | | | | | | | | | | | | | | | | | | | | | | |
| **Reviewed as recommended by policy:** | | | | | | | | | | | |  | ***Special Requests*:** | | | | | | | | | | |
| County Counsel | | | |  | | | | | | | |  |  | | | | | | | | | | |
|  | | | |  | | | | | | | |  | *Certified Minute Order(s)* | | | | |  | | | *Quantity:* | |  |
| Auditor | | | |  | | | | | | | |  |  | | | | |  | | |  | |  |
|  | | | |  | | | | | | | |  |  | | | | |  | | |  | | |
| Personnel | | | |  | | | | | | | |  | *Other:* | |  | | | | | | | | |
| CAO | | | |  | | | | | | | |  |  | | | | | | | | | | |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021