***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **December 5, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Danielle Campbell** | **Phone:** | **x8223** |
| **Address:** | **190 Greenhorn Road Yreka, CA 96097** |
| **Person Appearing/Title:** | **Steve Serdahl** |
| **Subject/Summary of Issue:** |
| Siskiyou County General Services is requesting approval for Tristan Branson to lease hangar 211F at Siskiyou County Airport.Lessee shall pay the County a base rent of $1,247.19 for the first year of the term. The base rent was calculated at $ 0.856 per square foot on a total on 1,457 square feet. The lease will adjust annually as shown on the Base Rent Schedule (Exhibit C) of the lease. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 1,247.19 |  |  |  |  |
| Fund:  | 5230 |  | Description: | Airports | Org.: | 302050 | Description: | Siskiyou County |
| Account: | 531100 |  | Description: | Rents & Leases |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Authorize the Chair to execute the Airport Hanger Lease between the County of Siskiyou and Tristan Branson for the term of May 1, 2023 through April 30, 2023. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021