***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **15** | **Meeting Date:** | **11/14/23** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Amanda Kimball** | **Phone:** | **842-8272** |
| **Address:** | **190 Greenhorn Road** |
| **Person Appearing/Title:** | **Amanda Kimball, Project Coordinator** |
| **Subject/Summary of Issue:** |
| The Department of General Service – Sanitation is asking the Board for approval to except two trailers from Yreka Transfer Inc. as a donation to the department. These trailers are non-road worthy and will be stationary at the Transfer Stations. They will be used for storage for the over flow of, tires, mattresses and other larger recyclable items at the Oberlin Road and Black Butte Transfer Stations sites. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  | 5350 |  | Description: | Sanitaion | Org.: | 404010 | Description: | Sanitaion |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve the donation for two trailers from Yreka Transfer Inc. and to allow the Auditor to establish budget and the necessary paper work to take ownership. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021