***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 min** | **Meeting Date:** | **11/14/2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Gary Sams, Child Support Services** | **Phone:** | **530-841-2965** |
| **Address:** | **1215 S Main St., Yreka** |
| **Person Appearing/Title:** | **Gary Sams, Director** |
| **Subject/Summary of Issue:** |
| Siskiyou Modoc Regional Department of Child Support Services (SMRDCSS) wishes to enter into a contract with Hue & Cry Inc, to install access control and security systems at 520 S Main St., Yreka, CA. This will become SMRDCSS' new office location after modifications are made to building and security systems are installed. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $18,696 |  |  |  |  |
| Fund:  | 1008 |  | Description: | Child Support Services | Org.: | 201110 | Description: | Child Support Services |
| Account: | 761010 |  | Description: | Bldg Improvemnt |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* 3 security agencies were contacted for informal bid, includin one local |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The Board of Supervisors approve the contract between SMRDCSS and Hue and Cry, Inc.and the Auditor to establish a budget. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021