***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **3-5 min** | **Meeting Date:** | **November 7, 2023** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **County Clerk**  | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of one member to the unscheduled vacancy on the PSA 2 Area Agency on Aging Advisory Board, for a four-year term effective the date of appointment, due to Heather Solus’ resignation. The Notice of Vacancy was reposted at PSA 2’s request at the Siskiyou County Government Center, Library branches, the County’s website and a press release was sent to the Siskiyou Daily and Southern Siskiyou News.The PSA 2 Area Agency on Aging Advisory Council is comprised of four representatives from each of the five counties served. The Advisory Council works closely with the Area Agency on Aging staff and acts as the principal advocate on behalf of older adults within the Planning and Service Area. The PSA 2 AAA Advisory Council meetings are held regularly in Burney, California.At the time the agenda worksheet was prepared, the Clerk’s Office had not received any letters of interest in serving. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint one member to the unscheduled vacancy on the PSA 2 Area Agency on Aging Advisory Council, for a four-year term effective the date of appointment. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021