

**SECOND ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS SECOND ADDENDUM is to that Contract for Services entered into on June 16, 2022, and as amended on February 27, 2023, by and between the County of Siskiyou (“County”) and Social Change Partners, LLC (“Contractor”) and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the Contract expired on June 30, 2023, and services continued to be required after that date; and

WHEREAS, the parties desire to extend the term of the Contract;

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract; and

WHEREAS, the Scope of Service, Exhibit A, needs to be revised to reflect additional duties.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 1.01 of the Contract for Services shall be amended to extend the term of the Contract through June 30, 2024.

Paragraph 3.01 of the Contract, Scope of Services, Exhibit “A”, shall be deleted and replaced in its entirety with the new Exhibit “A”, Scope of Services, attached hereto and hereby incorporated by reference.

Paragraph 4.01 of the Contract, Compensation, shall be amended to add an additional ONE HUNDRED TWENTY-FIVE THOUSAND and NO/100 DOLLARS (\$125,000.00), to increase the compensation payable under the Contract to an amount not to exceed TWO HUNDRED FIFTEEN THOUSAND and NO/100 DOLLARS (\$215,000.00) for the term of the Contract.

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this Second addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

ED VALENZUELA, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: SOCIAL CHANGE PARTNERS, LLC.

Date: 10/5/2023

DocuSigned by:
Sean Hughes
Sean Hughes, Managing Partner,
Government Relations

Date: 10/5/2023

DocuSigned by:
Reed Connell
Reed Connell, Managing Partner, Policy
and Advocacy

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. ON FILE

ACCOUNTING:
Fund Organization Account
2120 501010 723000

Encumbrance number (if applicable) E2200555

If not to exceed, include amount not to exceed: \$215,000.00

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

Exhibit A
Scope of Work
Social Change Partners Consultation to Siskiyou County Health & Human
Services Agency
Comprehensive Prevention Plan Phase II

Duration

October 17, 2023– June 30, 2024

Overview

SCP will provide technical assistance and support on program design, funding and fiscal models, program governance, workforce readiness, continuous quality improvement models, policies, and regulations for implementation of Siskiyou County Health & Human Services Agency (HHS) Siskiyou County’s Comprehensive Prevention Plan (CPP) and the Family First Prevention Services Act (FFPSA).

Scope of Work, Deliverables, and Timeline

Domain #1: Funding & Fiscal Models

Activities:

- Develop an individualized strategy for leveraging state and federal funds and maximizing revenue to support the implementation of the CPP, including:
 - Federal IV-E Training, IV-E Administration, IV-E Prevention Services, Family First Transition Act (FFTA), Title IV-B Promoting Safe and Stable Families (PSSF), Child Abuse Prevention and Treatment Act (CAPTA) Community-Based Child Abuse Prevention (CB-CAP), Medicaid, Temporary Assistance for Needy Families (TANF), and Social Services Block Grant (SSBG) funding.
 - State Family First Prevention Services (FFPS) Block Grant and Child Abuse Prevention, Intervention and Treatment Program (CAPIT) funding.
- Develop and implement cost models for blending and braiding funding from multiple state and federal sources to support evidence-based prevention services for children and families.
- Develop protocols to ensure compliance with the payor of last resort provisions of FFPSA and California's Title IV-E State Plan, per forthcoming CDSS guidance.
- Develop and implement a plan for contracting with service providers to deliver prevention services to families in the county.

Deliverables, Timelines and Cost:

- 1) Initial Fiscal Revenue Maximization Recommendations Report (*Projected Deadline: December 1, 2023; Projected Cost: \$25,000*)

- 2) Development of Braided Funding Models & Contracted Service Plan (*Projected Deadline: January 1, 2024; Projected Cost: \$30,000*)
Estimated Total Cost: \$55,000

Domain #2: Program Governance

Activities:

- Produce plan and establish meeting frequency for ongoing governance by the cross-sector, interagency body established to oversee development and implementation of the CPP.
- Facilitate cross-sector, interagency body oversight and provide technical assistance as needed.

Deliverables, Timelines and Cost:

- 1) Cross-Sector Project Plan (*Projected Deadline: November 1, 2023; Projected Cost: \$5,000*)
- 2) *Ongoing Monthly Facilitation & TA (*Projected Deadline: Monthly from December 2023 – June 2024; Projected Cost: \$1K/month for 7 months = \$7,000*)

Estimated Total Cost: \$12,000

Domain #3: Cross-sector Stakeholder Collaboration

Activities:

- Regularly engage with stakeholders and partners, including direct service providers and community-based organizations, the Child Abuse Prevention Council (CAPC), Tribes, and other interested community members, to ensure continual cross-sector stakeholder collaboration throughout CPP implementation and operationalization.
- Identify additional cross-sector partners and funding streams that can be aligned with the CPP.

Deliverables, Timelines and Cost:

- 1) *Ongoing Partner Outreach and Coordination (*Projected Deadline: Ongoing from December 2023 – June 2024; Projected Cost: \$1K/month for 7 months = \$7,000*)

Estimated Total Cost: \$7,000

Domain #4: Program Design

Activities:

- Align the implementation of the CPP with existing infrastructure and capacity in the county.
- Develop a strategy for delivering services through contractors and partners to ensure a comprehensive continuum of prevention services for children and families.
- Define the target population(s) and plan/phases for scaling the program to reach as many children and families as possible.

Deliverables, Timelines and Cost:

- 1) Development of Countywide Service Strategy (*Projected Deadline: March 1, 2024; Projected Cost: \$25,000*)

Estimated Total Cost: \$25,000

Domain #5: Policy Regulations & Rules

Activities:

- Ensure state and federal CPP compliance, including rules and regulations related to eligibility determination, claiming, evidence-based program model fidelity, payor of last resort implementation, workforce training and support, reporting and outcomes tracking, and the working relationship between the public agency and contractors.
- Support development of amendments and modifications as needed to County protocols, rules and regulations.

Deliverables, Timelines and Cost:

- 1) *Ongoing Guidance and Support/TA for Compliance (*Projected Deadline: Ongoing from December 2023 – June 2024; Projected Cost: \$1K/month for 7 months = \$7,000*)

Estimated Total Cost: \$7,000

Domain #6: Workforce

Activities:

- Support development and implementation of training programs for county child welfare staff to ensure they have the knowledge and skills necessary to implement the CPP, including trainings related FFPSA, eligibility determinations, Trauma-Informed Care (TIC), the Integrated Core Practice Model (ICPM), the Indian Child Welfare Act (ICWA), child safety monitoring, and coordination with contracted providers and community pathway implementation.

- Develop a plan for supervision and caseload management to ensure high-quality services are delivered to families.
- Support implementation of a recruitment, hiring, and partnership development strategy to support the implementation of FFPSA in the county.

Deliverables, Timelines and Cost:

- 1) *Ongoing Guidance and Support/TA for Workforce Readiness (*Projected Deadline: Ongoing from February 2024 – June 2024; Projected Cost: \$1K/month for 5 months = \$5,000*)

Estimated Total Cost: \$6,000

Domain #7: Service Quality Outcomes

Activities:

- Develop a system for tracking and reporting on the outcomes required under FFPSA, including prevention expenditures, duration of service delivery, placement status and rates of entry into foster care.
- Develop a system for transmitting additional data required by CDSS to meet requirements for statewide evaluation.
- Implement a state and federal-compliant Continuous Quality Improvement (CQI) feedback loop to regularly review and improve the program design and delivery.

Deliverables, Timelines and Cost:

- 1) *Ongoing Guidance and Support/TA for Service Quality Implementation (*Projected Deadline: Ongoing from February 2024 – June 2024; Projected Cost: \$1K/month for 5 months = \$5,000*)

Estimated Total Cost: \$5,000

Domain #8: Information Systems

Activities:

- Support implementation of a process for risk assessment and decision making, such as the Structured Decision-Making (SDM) tool or another system, to support eligibility determinations and the delivery of prevention services to families.
- Support education and training of contracted service providers to ensure awareness and compliance.

Deliverables, Timelines and Cost:

- 1) *Ongoing Guidance and Support/TA for Information Systems (*Projected Deadline: Ongoing from February 2024 – June 2024; Projected Cost: \$1K/month for 5 months = \$5,000*)

Estimated Total Cost: \$5,000

Domain #9: Reporting

Activities:

- Develop a plan for meeting all reporting requirements related to the implementation of the CPP in the county.
- Implement a system for tracking and reporting on the outcomes achieved, including the number of families served, the duration and type of services delivered, cost of services, and children’s placement status after 12 months and 2 years of service delivery.
- Develop and implement a plan for reporting on the dollars spent on the implementation of the CPP in the county.

Deliverables, Timelines and Cost:

- 1) *Ongoing Guidance and Support/TA for Reporting (*Projected Deadline: Ongoing from March 2024 – June 2024; Projected Cost: \$1K/month for 4 months = \$4,000*)

Estimated Total Cost: \$4,000

Additional Notes:

- Progress updates related to all ongoing deliverables marked with an (*) asterisk can be reported back to the County via regular written reports as desired (*i.e. quarterly or monthly*).

Estimated Invoicing Schedule:

November 2023:	\$5,000
December 2023:	\$28,000
January 2024:	\$33,000
February 2024:	\$6,000
March 2024:	\$32,000
April 2024:	\$7,000
May 2024:	\$7,000
June 2024:	\$7,000

Total Budget: \$125,000

Civil Rights Compliance

1. Pursuant to Section 5.23, County shall:
 - a. Ensure Contractors administer programs in a nondiscriminatory manner and in compliance with State and Federal civil rights laws, including Division 21;
 - b. Document Certification of Assurance of Compliance Statement and maintain current originals signed by Contractor administrators;
 - c. Ensure Contractors provide reasonable accommodations, including, but not limited to, providing auxiliary aids and services to individuals with communication-related disabilities;
 - d. Ensure Contractor provides reasonable accommodations to individuals with Limited English Proficiency and/or disabilities;
 - e. Ensure Contractors implement and enforce procedures which provide appropriate language services, including how written information is effectively communicated to individuals with Limited English Proficient applicants and recipients;
 - f. Provide Contractor staff with training on the requirements of Division 21, including how to inform applicants/recipients of their civil rights;
 - g. Address complaints filed with or against a Contractor;
 - h. Document the number and nature of civil rights complaints filed with and against contractors, if any, and how the complaints were addressed and/or resolved;
 - i. Document any civil rights compliance problems encountered with the Contractor during the contract year, with a description of how they were resolved;
 - j. Retain on file, any Civil Rights policy or procedure that will be, or has been implemented to ensure that civil rights compliance problems involving contractors do not recur; and
 - k. Document this certification using an Assurance of Compliance Statement or its equivalent from each such contractor and maintain current originals signed by contractor administrators.

2. Pursuant to Section 5.23, Contractor shall:
 - a. Administer programs in a nondiscriminatory manner and in compliance with State and Federal civil rights laws, including Division 21 regulations;
 - b. Adhere to Assurance of Compliance Statement;
 - c. Notify County of all civil rights complaints received within 10 days upon receipt;

- d. Provide reasonable accommodations, including, but not limited to, auxiliary aids and services to individuals with communication-related disabilities or other disabilities;
- e. Provide reasonable accommodations to individuals with Limited English Proficiency;
- f. Implement and enforce procedures which provide appropriate language services and accommodation services, including how written information is effectively communicated to individuals with Limited English Proficiency;
- g. Attend annual Civil Rights training offered by county (virtually).