***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** |  |  | **Time Requested:** | **3-5 min** | **Meeting Date:** |  **2023** |
| ***OR*** |
| **Consent** |  |  |
| **Contact Person/Department:** | **County Clerk** | **Phone:** | **842-8084** |
| **Address:** | **311 Fourth Street Room 201 Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of one member to an unscheduled vacancy on the Copco Lake Fire Protection District to establish a quorum pursuant to Government Code §1780.On September 15, 2023, the Clerk’s Office received verbal information of the recent passing of Tori Belongie, a member of the District Board. This put the District below a quorum. A Notice of Vacancy was posted on September 15, 2023 at the Siskiyou County Government Center, County Library branches, the County’s website and a Press Release was sent to local newspapers and Yrekanews.com. In addition, the Notice of Vacancy was posted within the District boundaries on September 15, 2023.Members of the Copco Lake Fire Protection District shall be registered voters living within the district and members are required to file Form 700, Statement of Economic Interest. At the time the agenda worksheet was created, the Clerk’s Office received a letter of interest in serving on the District Board from Susan Ikenberry, who is eligible to serve as an active voter residing within the District. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Presentation and staff direction only |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint one member to an unscheduled vacancy on the Copco Lake Fire Protection District, for a short term ending December 5, 2025, to establish a quorum. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021