***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St. Room 201, Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **9/19/2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Shelly Davis / Health & Human Services Agency Public Health Division** | **Phone:** | **841-2140** |
| **Address:** | **810 S Main Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Shelly Davis / Director of Public Health** |
| **Subject/Summary of Issue:** |
| Siskiyou County Health and Human Services Agency - Public Health Division is respectfully requesting permission to approve the Fist Addendum to the Contract For Services with Dana Kent to extend the term of the Contract to September 30, 2025, and increase the compensation by Thirty Seven Thousand Four Hundred Forty Dollars and No/100 cents ($37,440.00), with an amount not to exceed Fifty Six Thousand One Hundred Sixty Dollars and No/100 cents ($56,160.00) for the term of the Contract. Siskiyou County is currently contracted with CDPH for the WIC program and it will expire on September 30, 2025. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $56,160.00 |  |  |  |  |
| Fund:  | 2121 |  | Description: | Public Health | Org.: | 401090 | Description: | WIC |
| Account: | 723000 |  | Description: | PROF SERVICES |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* N/A |
|   |
| Additional Information: FY 2 | FY 22/23 $18,720.00; FY 23/24 $18,720.00; FY 24/25 $18,720.00, with a total NTE $56,160.00 |
|  |
| **Recommended Motion:** |
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| --- |
| “Recommend that the Board of Supervisors approve and authorize the Chair to sign the First Addendum to the Contract forservices between Siskiyou County Health and Human Services Agency – Public Health Division and Dana Kent for the termof the contract through September 30, 2025, with a total amount NTE $56,160.00.” |

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| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |  |
| *Certified Minute Order(s)* |  | *Quantity:* | 1 |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |  |
| CAO |       |  |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15