

MEMORANDUM OF UNDERSTANDING

BETWEEN HEALTH AND HUMAN SERVICES AGENCY PUBLIC HEALTH DIVISION, SOCIAL SERVICES DIVISION AND PROBATION DEPARTMENT OF SISKIYOU COUNTY

HEALTH CARE PROGRAM FOR CHILDREN IN FOSTER CARE (HCPCFC)

Purpose: To provide the areas of responsibility for the Public Health Division-HCPCFC Public Health Nurse (PHN), Social Services Division-Child Welfare Services Social Workers and Siskiyou County Probation Officers in the Health Care Program for Children in Foster Care (HCPCFC).

Effective Date: 7/1/2023 until revised by mutual agreement.

1. Service Provided	HCPCFC Public Health Nurse Responsibilities	Child Welfare Services (CWS)/Probation Department Responsibilities
A. Location	-PHN will be located in CWS.	-PHN will be located in CWS.
B. Supervision	-PHN will be supervised by the Supervising PHN and/or the Director of Public Health Division with input from CWS staff.	-Supervising CWS Social Worker/Probation will provide input to the Supervising PHN and/or the Director of Public Health Division.
C. Accessing Resources	-PHN will identify Health Care Providers in the community. -PHN will serve as a resource to facilitate (e.g. assist in scheduling appointments, arranging transportation, etc.) referral to early intervention providers, specialty providers, dentist, mental health providers, California Children Services (CCS) and other community programs. -PHN will assist PHNs in the child’s county of residence to identify and access resources to address the health care needs of children placed out-of-county.	-CWS /Probation will work with PHN to ensure that all children in foster care are referred for health services appropriate to age and health status in a timely manner. - CWS /Probation will work with the Substitute Care Provider (SCP) and the PHN to identify an appropriate “Medical Home” for the child. - CWS /Probation will work with PHN to ensure that the children placed out-of-county have access to health services appropriate to age and health status.

2. Service Provided	HCPCFC Public Health Nurse Responsibilities	Child Welfare Services (CWS)/Probation Department Responsibilities
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">A. Health Care Planning and Coordination</p>	<ul style="list-style-type: none"> -PHN will interpret health care reports for foster children for social workers/probation officers and others as needed. -PHN, in collaboration with Social Worker/Probation Officer, will develop a health plan for each child expected to remain in foster care. -PHN will work with SCP to ensure that the child's Health and Education Passport (HEP) is updated as needed at least annually. -PHN will assist SCPs in obtaining timely comprehensive assessments. -PHN will expedite referrals for medical, dental, developmental and mental health services for foster children. -PHN will assist social worker/probation officer in obtaining additional services necessary to educate and/or support the foster caregiver in providing for the special health care needs, including but not limited to Early and Periodic Screening, Diagnosis, and Treatment Supplemental Services (EPSDT-SS). -PHN will obtain and provide health care documentation when necessary to support the request for health care services for foster children. 	<ul style="list-style-type: none"> -CWS/Probation will collaborate with PHN to develop a health plan which identifies the health care needs and service priorities for each child expected to remain in foster care for 6 months or longer. -CWS/Probation or designee will incorporate health plan into child's case record. -CWS /Probation will assemble and provide health care documentation to the court when necessary to support the request for health care services.

3. Service Provided	HCPCFC Public Health Nurse Responsibilities	Child Welfare Services (CWS)/Probation Department Responsibilities
<p>A. Health Care Planning and Coordination</p>	<p>-PHN will collaborate with social worker/probation officer, biological parent when possible and SCP to ensure that necessary medical/health care information is available to those persons responsible for providing health care for the child including a copy of the HEP to the SCP.</p> <p>-PHN will assist social worker/probation officer to assess the suitability of the foster care placement in light of the health care needs of the child.</p> <p>-PHN will collaborate with the social worker/probation officer and SCP to develop a system of tracking and follow-up on changes in the health care status of the child, service needs, and effectiveness of services provided, etc.</p> <p>-PHN will review child's health plan with social worker/probation officer as needed and at least every six months.</p>	<p>-CWS/Probation will collaborate with the PHN to complete and keep current the child's HEP or its equivalent and provide a copy of the HEP to the SCP.</p> <p>-CWS /Probation will consult with the PHN to assess the suitability of the foster care placement in light of the health care needs of the child.</p> <p>-CWS/Probation will collaborate with the PHN and SCP to develop a system of tracking and follow-up on changes in the health care status of the child, service needs, effectiveness of services provided, etc.</p> <p>-CWS/Probation will review the child's health plan with PHN at least every six months and before every court hearing, relevant information will be incorporated into the HEP and court report.</p>
<p>B. Training/Orientation</p>	<p>-PHN will participate in developing and providing educational programs for health care providers to increase community awareness of and interest in the special health care needs of children in foster care.</p> <p>-PHN will educate social workers, juvenile court staff, SCPs, School nurses and other's about the health care needs of children in foster care.</p>	<p>-CWS/Probation will provide input to the PHN in developing curriculum for training others about health care needs of children in foster care.</p> <p>-CWS/Probation will collaborate with PHN in educating juvenile court staff, SCP, and others about the health care needs of children in foster care.</p> <p>-CWS will arrange for PHN access to the Child Welfare System (CWS)/Children's Medical Services (CMS) system and provide training in its use.</p>

4. Service Provided	HCPCFC Public Health Nurse Responsibilities	Child Welfare Services Agency (CWS)/Probation Department Responsibilities
A. Policy and Procedure Development	-PHN will participate in multi-disciplinary meetings for review of health-related issues for foster children.	-CWS/Probation will include the PHN in team meetings and provide orientation to social services and consultation on CWS/CMS.
B. Transition from Foster Care	-PHN will provide assistance to the Social Worker/Probation Officer and the child leaving foster care on the availability of options of health care coverage and community resources to meet the health care needs upon emancipation and/or aging out of foster care.	-CWS/Probation will collaborate with PHN to assure children leaving foster care supervision are aware and connected to resources for independent living.
C. Quality Assurance	<p>-PHN will conduct joint reviews of case records for documentation of health care services with CWS/Probation Department.</p> <p>-PHN will work with CWS/Probation Department to develop a plan for evaluating the process and impact of the addition of the PHN component to the foster care team.</p> <p>-PHN will establish baseline data for evaluating health care services provided to children in foster care.</p>	<p>-CWS/Probation will conduct joint reviews of case records for documentation of health care services.</p> <p>-CWS/Probation will work with PHN to develop a plan for evaluating the process and impact of the addition of the PHN component to the foster care team.</p> <p>-CWS/Probation will collaborate and assist PHN in gathering data.</p>
D. Funding	-The Health Care Program for Children in Foster Care (HCPCFC) PHN will be funded by the HCPCFC grant at the FTE% supported by the allocation. The PHN is required to time study as required per the CMS Plan and Fiscal Guidelines. Time Studies are due to the Supervising PHN by the 10 th of the following month.	-The Social Services Division (SSD) will also provide funding support for the PHN position for the FTE% that isn't covered by the HCPCFC allocation.

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DEPARTMENT OF SISKIYOU COUNTY**

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This Memorandum of Understanding is in effect 7/1/2023 until revised by mutual agreement. In the event that changes in federal or state requirements impact the current Memorandum of Understanding, Siskiyou County Health and Human Services Agency Public Health Division, Social Services Division and Siskiyou County Probation Department agree to renegotiate the pertinent section within 90 days of receiving new instructions.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the below Parties have executed this MOU on the dates set forth below, each signatory represents that they have the authority to execute this MOU and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

ED VALENZUELA, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

SISKIYOU COUNTY HEALTH & HUMAN SERVICES AGENCY

Date: 8/2/2023

DocuSigned by:
Dr. Sarah Collard

Sarah Collard, Ph.D., Director
Health & Human Services Agency

DocuSigned by:
Shelly Davis, Director Public Health

Shelly Davis, MN, BSN, PHN, CCHP
Director of Public Health Division

8/7/2023

Date

DocuSigned by:
Michael Coley

Mike Coley, Chief Probation Officer

8/7/2023

Date

DocuSigned by:
Patricia Barbieri

Trish Barbieri, Director of Social Services

8/8/2023

Date