***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **August 8, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Kyla Burton/Public Works**  | **Phone:** | **(530) 842-8276** |
| **Address:** | **1312 Fairlane Road, Suite 3, Yreka, CA**  |
| **Person Appearing/Title:** | **Thomas Deany, Director of Public Works**  |
| **Subject/Summary of Issue:** |
| Approve Contract, Project 1 Bait and Brew with Above Board Construction and Roofing Inc.to remove and install new roofs on the Bait and Brew buildings at the Lake Siskiyou Campground. The end results will be a more energy efficient and fire safe buildings.The Flood Control District entered into an MOU with the County of Siskiyou (County) on November 2,2021 that gave the County permission to conduct a Prop 68 project on Flood District property for the benefit of the broader public.In an amount not to exceed $55,390.00, for the term September 5th, 2023 to January 1, 2024.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $25,648.75 |  |  |  |  |
| Fund:  | 4201 |  | Description: | Capital Outlay & Improvements | Org.: | 108010 | Description: | Capital Outlay & Improvement |
| Account: | 761010 |  | Description: | Land & Improv. |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Public Works ran an RFP from May 5, 2023 through July 13, 2023 in which |
| Above Board Construction and Roofing, Inc. supplied the County with bids to complete the two roof replacement projects.  |
| Additional Information: | Amount $29,741.25 Fund: 2501 Siskiyou Co. Flood Control & Water Org: 205010 Account: 761010 |
| Account: 761010 Land & Improvement  |
| **Recommended Motion:** |
| Respectfully request the Board of Supervisors to approve and sign these contracts for Above Board Construction and Roofing, Inc. to make the much needed updates to the buildings at the Lake Siskiyou Campground.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021