***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5min** | **Meeting Date:** | **8/1/2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Gary Sams, Siskiyou Modoc Regional DCSS** | **Phone:** | **530-841-2965** |
| **Address:** | **1215 S Main St., Yreka, CA 96097** |
| **Person Appearing/Title:** | **Gary Sams, Regional Director** |
| **Subject/Summary of Issue:** |
| Siskiyou Modoc Regional Department of Child Support Services (SMRDCSS) wishes to enter into a lease agreement with Golden Arrow Investments LLC for 59 month lease of property at 520 S Main St., Yreka, CA. This will become SMRDCSS' new office location after modifications are made to building. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $473,000 |  |  |  |  |
| Fund:  | 1008 |  | Description: | Child Support Services | Org.: | 201110 | Description: | Child Support Services |
| Account: | 726000 |  | Description: | Rents & Leases, |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | $348,000 for rent of building August 1, 2023 to June 30, 2028; $125,000 for building vements |
| improvements |
| **Recommended Motion:** |
| The Board of Supervisors approve the Lease Agreement between SMRDCSS and Golden Arrow Investments LLC |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021