***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **1 Min.** | **Meeting Date:** | **August 1, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Brandon Konicke, Admin/IT** | **Phone:** | **(530) 842-8855** |
| **Address:** | **1312 Fairlane Rd, Suite 1** |
| **Person Appearing/Title:** | **Brandon Konicke, GIS Coordinator** |
| **Subject/Summary of Issue:** |
| Agreement with Environmental Systems Research Institute (ESRI) for software products and support services used by several county departments for the input, analysis, viewing, and delivery of Geographic Information System (GIS) maps used in the day-to-day operations of County departments. The contract is in the amount of $38,500.00 for FY 23/24 and $39,700 for FY 24/25 and $39,700 for FY 25/26, with a not to exceed amount $117,900.00. The licensing will be paid in full in the amount of $117,900 upon approval. Term of Agreement 8/1/2023 - 7/31/2026. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $117,900 |  |  |  |  |
| Fund:  | 1001 |  | Description: |  | Org.: | 207080 | Description: |  |
| Account: | 723000 |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Staff researched multiple procurement options and received quotes from  |
| competing companies before making a decision. |
| Additional Information: | Licensing cost will be reimbursed through the Regional Early Action Planning (REAP) |
| Grant. |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approve and sign the three-year agreement with ESRI for GIS services. Term of agreement 8/1/2023 - 7/31/2026 in the amount of $117,900.00. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021