



MODIFICATION OF GRANT OR AGREEMENT	PAGE	OF PAGES
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1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: <b>21-LE-11051360-020</b>	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: <b>003</b>
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4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): <b>USDA Forest Service, Pacific Southwest Region, Grants and Agreements, 1323 Club Drive, Vallejo, CA 94592-1110</b>	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): <b>USDA Forest Service, Klamath National Forest, 1711 S Main St, Yreka, CA 96097-3004</b>
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6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): <b>Siskiyou, County Of, 305 Butte St, Yreka, CA 96097-3004 (Siskiyou)</b>	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):
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8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Increase funding by \$64,000 (for Patrol OP (003): \$42,000, and for Controlled Substance OP (003): \$22,000) New Total: \$121,000 (\$57,000 remaining available from FY22, additional \$64,000 for FY23)
<input checked="" type="checkbox"/>	ADMINISTRATIVE CHANGES: Patrol Captain and Special Agent Change (remove Patrol Captain Christopher Magallon and add Patrol Captain Mitchell Shelton, add Special Agent Tyler Bolen(003)
<input type="checkbox"/>	OTHER (Specify type of modification):

**Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.**

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input checked="" type="checkbox"/>	Other: Exhibit A Patrol Operating Plan, Exhibit B Controlled Substance Operating Plan, Law Enforcement Billing Summary, Law Enforcement Activity Log

11. SIGNATURES

**AUTHORIZED REPRESENTATIVE:** BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SISKIYOU, COUNTY OF SIGNATURE	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE	11.D. DATE SIGNED
(Signature of Signatory Official)		<b>RACHEL SMITH</b> <small>Digitally signed by RACHEL SMITH Date: 2023.05.11 14:46:19 -0700</small>	
11.E. NAME (type or print): <b>JEREMIAH LARUE</b>		11.F. NAME (type or print): <b>RACHEL C. SMITH</b>	
11.G. TITLE (type or print): <b>Sheriff</b>		11.H. TITLE (type or print): <b>Forest Supervisor, Klamath National Forest</b>	
11.I. SISKIYOU, COUNTY OF SIGNATURE	11.J. DATE SIGNED	11.K. U.S. FOREST SERVICE SIGNATURE	11.L. DATE SIGNED
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.M. NAME (type or print):		11.N. NAME (type or print): <b>KARI OTTO</b>	
11.O. TITLE (type or print): <b>Siskiyou County Board of Supervisors</b>		11.P. TITLE (type or print): <b>Deputy Forest Supervisor, Shasta-Trinity National Forest</b>	



11.Q. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.R. DATE SIGNED	11.S. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.T. DATE SIGNED
11.U. NAME (type or print): <b>DON HOANG</b>		11.V. NAME (type or print): <b>CHRIS CHRISTOFFERSON</b>	
11.W. TITLE (type or print): <b>Special Agent in Charge</b>		11.X. TITLE (type or print): <b>Forest Supervisor, Modoc National Forest</b>	

**12. G&A REVIEW**

<b>12.A. The authority and format of this modification have been reviewed and approved for signature by:</b>   <b>Darius Parks</b> DARIUS PARKS, Grants Management Specialist USDA Forest Service, Pacific Southwest Regional Office	12.B. DATE SIGNED
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**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



FS Agreement No. 21-LE-11051360-020 MOD 3

Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT A**

**COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN  
Between The  
SISKIYOU, COUNTY OF  
And the  
USDA, FOREST SERVICE  
KLAMATH, MODOC, AND SHASTA-TRINITY NATIONAL FORESTS**

**2023 PATROL OPERATING AND FINANCIAL PLAN**

This Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Siskiyou, County Of, hereinafter referred to as “the Cooperator,” and the United States Department of Agriculture (USDA), Forest Service, Klamath, Modoc, and Shasta-Trinity National Forests, hereinafter referred to as the “USDA Forest Service,” under the provisions of Cooperative Law Enforcement Agreement #21-LE-11051360-020 This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through September 30, 2025, unless modified during the annual review.

**MOD 003**

**Klamath National Forest Allocations**

Previous Year Carry-over: \$25,000  
Current 2023 Fiscal Year Obligation: \$32,000  
**Total KNF Allocations: \$57,000**

**Modoc National Forest Allocations**

Previous Year Carry-over: \$5,000  
Current 2023 Fiscal Year Obligation: \$5,000  
**Total MDF Allocations: \$10,000**

**Shasta-Trinity National Forest Allocations**

Previous Year Carry-over: \$5,000  
Current 2023 Fiscal Year Obligation: \$5,000  
**Total SHF Allocation: \$10,000**

**TOTAL Siskiyou Operating Plan: \$77,000**



**I. GENERAL:**

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Jeremiah LaRue 305 Butte Street Yreka, CA 96097 Telephone: 530-842-8300 FAX: 530-842-0125 Email: jeremiah.larue@siskiyousheriff.org	Courtney Greenley 305 Butte Street Yreka, CA 96097 Telephone: 530-842-8326 FAX: 530-842-8356 Email: cgreenley@co.siskiyou.ca.us

**Principal USDA Forest Service Contacts:**

<b>USDA Forest Service Program Manager Contact</b>	<b>USDA Forest Service Administrative Contact</b>
Mitchell Shelton Patrol Captain Klamath National Forest 1711 South Main Street Yreka, CA 96097 Telephone: 530-841-4464 FAX: 530-841-4529 Email: mitchell.shelton@usda.gov	Catherine Schott Program Support Assistant Klamath National Forest 1711 South Main Street Yreka, CA 96097 Telephone: 530-643-1041 FAX: 530-841-4529 Email: catherine.schott@usda.gov
	<b>USDA Forest Service Grants &amp; Agreement Contact</b>
	Darius Parks Pacific Southwest Regional Office 1323 Club Drive Vallejo, CA 94592 Email: darius.parks@usda.gov

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.655/mile patrolled  
 Per diem rate is \$0/day  
 Wages at the prevailing rate of \$48.00/hour plus fringe benefits for the individual officer.



Siskiyou County Dispatch will be an unscheduled service, for a flat fee, **not to exceed the amount of \$7,000 per year (from KNF total funds.)**

## II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the USDA Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following USDA Forest Service roads:

Roads designated and maintained by the Forest Service within the cooperator's area of jurisdiction.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

### **Area 1: Klamath National Forest**

To make vehicle patrols within the KNF, to include campgrounds and public access roads. Time and duration are at the discretion of the patrolling deputy.

1. Gooseneck Ranger District
  - a. Deer Mountain & Four Corners Snow Parks (winter)
  - b. Juanita Lake Campground (spring, summer, fall)
  - c. Shafter Campground (spring, summer, fall)
2. Oak Knoll Ranger District
  - a. Highway 96, Klamath River Corridor Campgrounds (summer)
3. Scott River Ranger District
  - a. Scott River Campgrounds (spring, summer, high school graduation)
  - b. Kelsey Creek Day Use Area (summer evenings)
  - c. Lovers Camp Trailhead (summer)
  - d. Kangaroo Lake Campground (summer)
4. Happy Camp Ranger District
  - a. River rafting access parking areas (summer, fall)
  - b. Curly Jack campground (spring, summer, fall)
5. Ukonom Ranger District
  - a. Salmon and Klamath River rafting parking areas (summer, fall)
  - b. Nordheimer Campground (spring, summer, fall)
  - c. Dillon Creek Campground (summer)
6. Salmon River Ranger District

(Rev. 12-13)



- a. Both and North and South Fork of the Salmon River campgrounds, dispersed river camps, trailheads (all areas, spring, summer, fall).

**Total reimbursement for this category shall not exceed the amount of: \$46,000.** Unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of: \$53,000.

**Area 2: Modoc National Forest**

To provide vehicular patrols within the Medicine Lake Recreation Area including the Forest Service administration site, campground, boat launching facilities, day use sites, Bulls Eye Lake, Payne Springs, and other areas of concentrated use.

Patrols will normally be scheduled on Fridays and Saturdays between 1400-2000 hours within a duration of four to six hours. Patrols shall begin on or about July 1 and end on or about September 30, 2023. Provide additional patrols on the day before and the first day of deer hunting season.

**Total reimbursement for this category shall not exceed the amount of \$10,000 during the indicated period.**

**Area 3: Shasta -Trinity National Forest**

Patrols will be conducted on a no set time basis during the departments normal shift assignments usually between the hours of 1800 and 0600 during the forest’s recreation season of May 24 to September 30, 2023. Patrols will occur primarily on weekends, holidays, and other high use periods.

The cooperators agree to provide at a minimum, patrols during 1 weekday and/or weekend during peak seasonal periods as follows within the Shasta-Trinity.

<b>Location</b>	<b>Weekday</b>	<b>Weekend</b>
Hotlum Area	1 patrol/wk	
Spring Hill Plantation Area	1 patrol/wk	
Fowlers Campground, Lower Falls		2 patrols/day
Cattle Camp, Loop Road		2 patrols/day
Everett Memorial, Ski Bowl	1 patrol/wk	2 patrols/day
Algoma Campground	1 patrol/wk	
Gumboot Lake	1 patrol/wk	1 patrol/day
Castle Lake	2 patrols/wk	1 patrol/day
Trout Lake	1 patrol/day on holidays and opening day of Deer Season	

**Total reimbursement for this category shall not exceed \$10,000.**

**Total overall reimbursement for this OP includes dispatching, all patrol activities, training, and equipment (described below) shall not exceed the total funding amount of \$77,000.**



### III. TRAINING:

*See Cooperative Law Enforcement Agreement Provision IV-K for additional information.*

Total reimbursement for this category shall not exceed the amount of 10% of the total agreement and shall be approved by the Forest Service Representative (designated or alternate).

**Total reimbursement for this category shall not exceed the amount of: \$2,000.00**

### IV. EQUIPMENT:

*See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.*

(If purchase is determined necessary, document the need for such a determination and make the documentation part of the Cooperative Law Enforcement Agreement's official file.)

**Total reimbursement for this category shall not exceed the amount of: \$2,000.00**

### V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the USDA Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify **Error! Reference source not found.** whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.

1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

2. Fire Emergency: During emergency fire suppression situations and upon request by the USDA Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be

(Rev. 12-13)



compensated at the rate specified in Section I-B; the USDA Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a USDA Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

#### VI. **BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

- A. The Cooperator will furnish either monthly, quarterly, or no later than December 31<sup>st</sup> *itemized statements* of expenses to the USDA Forest Service. These expenditures shall be tied to the reimbursable expenses and the rate schedule, and shall be certified by the Cooperator as being proper. The statements must be completed and accompanied by a Law Enforcement Activity Report, form FS-5300-5 for each billing statement.

#### B. **Submit Original Invoice(s) for Payment to:**

USDA, Forest Service  
Albuquerque Service Center  
Payments – Grants and Agreements  
101 B Sun Avenue NE  
Albuquerque, NM 87109  
Email: [sm.fs.asc\\_ga@usda.gov](mailto:sm.fs.asc_ga@usda.gov)





**C. Send a Copy to:**

Catherine Schott  
Program Support Assistant  
1711 S. Main Street  
Yreka, CA 96097  
Email: catherine.schott@usda.gov

- D. Annual billing for each fiscal year must be received before December 31<sup>st</sup> of that operating year. This will allow the Forest Service to determine if additional funds are needed in the succeeding year.
- E. Final billing for reimbursement must be received by the Forest Service no later than **120 days** from expiration date of the Cooperative Law Enforcement Agreement.
- F. The following is a breakdown of the total estimated costs associated with this Operating Plan.

<b>Category</b>	<b>Estimated Costs</b>	<b>Not to Exceed by %</b>
Patrol Activities- KNF and Dispatch Services (part of KNF Funding- Not to exceed \$7,000)	\$ 53,000.00	N/A
Patrol Activities - SHF	\$ 10,000.00	N/A
Patrol Activities - MDF	\$10,000.00	N/A
Training	\$2,000.00	N/A
Equipment	\$2,000.00	N/A
Special Enforcement Situations	\$0.00	N/A
<b>Total</b>	<b>\$77,000.00</b>	<b>N/A</b>

- G. Any remaining funding in this Operating Plan may be carried forward to the next calendar year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the USDA Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*



FS Agreement No. 21-LE-11051360-020

Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT B**

**COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN  
Between The  
SISKIYOU, COUNTY OF  
And the  
USDA, FOREST SERVICE  
KLAMATH, MODOC, AND SHASTA-TRINITY NATIONAL FORESTS**

**2023 CONTROLLED SUBSTANCE OPERATING AND FINANCIAL PLAN**

This Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Siskiyou, County Of, hereinafter referred to as “the Cooperator,” and the United States Department of Agriculture (USDA), Forest Service, Klamath, Modoc, and Shasta-Trinity National Forests, hereinafter referred to as the “USDA Forest Service,” under the provisions of Cooperative Law Enforcement Agreement #21-LE-11051360-020 This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through September 30, 2025, unless modified during the annual review.

**MOD 003**

Previous Year Carry-over: 22,000.00  
Current 2023 Fiscal Year Obligation: \$22,000.00  
**Total Operating Plan: \$44,000.00**

**I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Jeremiah LaRue, Sheriff 305 Butte Street Yreka, CA 96097 Telephone: 530-842-8300 FAX: 530-842-0125 Email: jeremiah.larue@siskiyousheriff.org	Courtney Greenley 305 Butte Street Yreka, CA 96097 Telephone: 530-842-8326 FAX: 530-842-8356 Email: cgreenley@co.siskiyou.ca.us



<b>Cooperator Alternate Contact</b>	
James Randall, Undersheriff Siskiyou County 305 Butte Street Yreka, CA 96097 Phone: (530)841-2900 FAX: (530)842-0160 E-Mail: james.randall@siskiyousheriff.org	

**Principal USDA Forest Service Contacts:**

<b>USDA Forest Service Program Manager Contact</b>	<b>USDA Forest Service Administrative Contact</b>
Tyler Bolen, Special Agent Shasta-Trinity National Forest – LE&I 6101 Airport Rd. Redding, CA 96002 Office: (530)226-2783 Cell: (530)721-0637 E-Mail: tyler.bolen@usda.gov	Catherine Schott Program Support Assistant Klamath National Forest 1711 South Main Street Yreka, CA 96097 Telephone: 530-643-1041 FAX: 530-841-4529 Email: catherine.schott@usda.gov
<b>USDA Forest Service Alternative Administrative Contact</b>	<b>USDA Forest Service Program Coordinator Contact</b>
Katherine Swanson Investigative Analyst Pacific Southwest Regional Office -LEI 1323 Club Drive Vallejo, CA 94592-1110 E-Mail: Katherine.swanson@usda.gov	Tony Magarrell Assistant Special Agent in Charge Pacific Southwest Regional Office - LEI 1323 Club Drive Vallejo, CA 94592 Office: (707) 562-8662 Fax: (707) 562-9031 E-mail: tony.Magarrell@usda.gov
<b>USDA Forest Service Grants &amp; Agreement Contact</b>	
Darius Parks 1323 Club Drive Vallejo, CA 94592-1110 Email: darius.parks@usda.gov	

**II. CONTROLLED SUBSTANCE OPERATIONS:**

Pursuant to IV- J of Agreement No. 21-LE-11051360-020, the following is in support of operations to suppress manufacturing and trafficking of controlled substances on or



affecting the administration of National Forest System lands, with an emphasis on identification, apprehension and prosecution of suspects engaged in these activities:

A. The *USDA Forest Service* agrees:

1. To reimburse **the Cooperator** for expenditures associated with the detection of locations and activities related to illegal production and trafficking of controlled substances, including:
  - a. Ground reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
  - b. Aerial reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
2. To reimburse **the Cooperator** for certain expenses resulting from investigative activities associated with investigating cases involving the illegal production or trafficking of controlled substances on or affecting the administration of National Forest System lands, including:
  - a. Surveillance operations to identify persons illegally producing or trafficking controlled substances.
  - b. Apprehension of persons suspected of producing or trafficking controlled substances.
  - c. Collection of evidence to support prosecution of persons suspected of illegally producing or trafficking controlled substances.
  - d. Prosecution of persons suspected of producing or trafficking controlled substances.
3. To reimburse **the Cooperator** for expenses resulting from the removal of cannabis plants from National Forest System Lands. When circumstances indicate that the removal of the cannabis plants is required before an investigation to determine the person(s) responsible can be completed, eradication operations must be approved by the USDA Forest Service prior to taking place.

**Note:** **The Cooperator** retains the authority to eradicate cannabis plants from National Forest System Lands without reimbursement from the USDA Forest Service at its discretion.



4. To reimburse **the Cooperator** for the cost of purchasing supplies and equipment used exclusively for activities described in items A.1, A.2 and A.3 of this Plan. Purchases must be agreed to and approved by the USDA Forest Service.

Purchases may **not exceed 10% of the total allocation** without prior approval by the USDA Forest Service Designated Representative.

B. **The Cooperator** agrees:

1. Within its capability, to perform the following activities on National Forest System lands:
  - a. Detect and inventory locations associated with illegal production or trafficking of controlled substances, and notify the USDA Forest Service of such locations as soon as possible.
  - b. Investigations to determine the person(s) responsible for manufacturing or trafficking controlled substances.
  - c. Upon request and prior approval of the USDA Forest Service, remove cannabis plants from the National Forest System lands.
2. To furnish all activity reports, crime reports, investigation reports, and other reports or records, resulting from activities identified in **Section II, A** of this Operating and Financial Plan to the affected Forests for review and forwarding to the Regional Office for processing.

C. The *USDA Forest Service* and **the Cooperator** mutually agree to the following:

1. The following rate schedule will apply to all expenditures that may be reimbursed to **the Cooperator** under this agreement:

Salary (base)	<b>\$48.00</b> per hour
Salary (overtime)	<b>\$72.00</b> per hour
Per diem costs	<b>\$50.00/M&amp;IE</b>
Lodging	<b>Actual documented costs</b>
Travel (mileage and fares)	<b>Actual documented costs</b>
Helicopter flight time	<b>Actual documented costs</b>
Supplies or equipment	<b>Actual documented costs</b>

2. The total expenditures of the **Cooperator** that may be reimbursed may not exceed... **\$44,000**. The total expenditures for item **A.4** may not exceed... **10%** of the total allocation.

III. **BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*



A. The Cooperator will furnish either monthly, quarterly, or annually *itemized statements* of expenses to the USDA Forest Service for expenditures that may be reimbursed as identified in items II A.1, A.2, A.3, and A.4 of this Plan. Law Enforcement Billing Summary must be completed and submitted to the contacts for each billing statement.

B. **E-mail invoices and copy of itemized billing summary (Attachment A) to:**

Catherine Schott	Tyler Bolen
Program Support LE&I	Special Agent
<a href="mailto:catherine.schott@usda.gov">catherine.schott@usda.gov</a>	<a href="mailto:tyler.bolen@usda.gov">tyler.bolen@usda.gov</a>

**AND**

E-mail invoice to: [sm.fs.asc\\_ga@usda.gov](mailto:sm.fs.asc_ga@usda.gov)

If sending hard copy invoices, mail to:  
USDA Forest Service  
Albuquerque Service Center  
Payments – Grants & Agreements  
101 B Sun Ave NE  
Albuquerque, NM 87109

**Annually update the registration of the County Sheriff’s DUNS# on the System for Award Management (SAM) website at [www.sam.gov](http://www.sam.gov) for the verification of the EFT (Electronic Funds Transfer) banking information.**

C. Any remaining funding in this Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the USDA Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*

**IV. CLOSE OUT:**

Final billing for reimbursement of this five-year Cooperative Law Enforcement Agreement must be received by the USDA Forest Service no later than **120 days** from the agreement expiration date 09/30/2025.



**USDA**  
**Forest Service**

**LAW ENFORCEMENT ACTIVITY**  
**REPORT**  
*(Ref. FSM 5300)*

**Agreement Number**  
21-LE-11051360-020

**Initial**  **Follow Up**

1. Cooperator (Department Name): <b>Siskiyou County Sheriff's Department</b>			2. National Forest: <b>Klamath, Modoc, Shasta-Trinity</b>			
3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)			6. Date (12-5)	
		Region	Forest	State	County	Month
		05	05	CA	093	2023
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)		No. (23-24)	9. Property Stolen (25-30) Dollars	
10. Property Recovered (31-36) Dollars			11. Controlled Substances Seized (37-45) Dollars (Street Value)			
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands				

13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)	13d. Non-Coop Agreement Activities (21-23)
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**PART I - FBI UNIFORM CRIME REPORTING**

01	Criminal Homicide		
02	Forcible Rape		
03	Robbery		
04	Aggravated Assault		
05	Burglary - Breaking or Entering		
06	Larceny - Theft (Except Motor Vehicle)		
07	Motor Vehicle - Theft		
08	Arson		

**PART II - FBI UNIFORM CRIME REPORTING**

09	Other Assaults (simple)		
10	Stolen Property by Buying, Receiving, Possessing		
11	Vandalism		
12	Weapons - Carry, Possessing		
13	Narcotic Drug Law		
14	Driving Under the Influence		
15	Liquor Laws		
16	Drunkenness		
17	Disorderly Conduct		
18	All Other Offenses		

**PART III - COOPERATOR ASSISTS**

19	Assists to Forest Service Officers		
20	Assists to Public		

Remarks:

**NOTE:** This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.



**USDA**  
**Forest Service**

**LAW ENFORCEMENT ACTIVITY**  
**REPORT**  
*(Ref. FSM 5300)*

**Agreement Number**  
21-LE-11051360-020

**Initial**  **Follow Up**

1. Cooperator (Department Name): <b>Siskiyou County Sheriff's Department</b>			2. National Forest: <b>Klamath, Modoc, Shasta-Trinity</b>			
3. Record (1)	4. Action Code (2) (FS Use Only) U-Update	5. Unit Identification (3-11)			6. Date (12-5)	
		Region	Forest	State	County	Month
		05	05	CA	093	2023
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)		No. (23-24)	9. Property Stolen (25-30) Dollars	
10. Property Recovered (31-36) Dollars			11. Controlled Substances Seized (37-45) Dollars (Street Value)			
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands				

13a. Item # (16-17)	13b. Type of Crime	13c. Coop Agreement Reimbursed Activity (18-20)	13d. Non-Coop Agreement Activities (21-23)
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**PART I - FBI UNIFORM CRIME REPORTING**

01	Criminal Homicide		
02	Forcible Rape		
03	Robbery		
04	Aggravated Assault		
05	Burglary - Breaking or Entering		
06	Larceny - Theft (Except Motor Vehicle)		
07	Motor Vehicle - Theft		
08	Arson		

**PART II - FBI UNIFORM CRIME REPORTING**

09	Other Assaults (simple)		
10	Stolen Property by Buying, Receiving, Possessing		
11	Vandalism		
12	Weapons - Carry, Possessing		
13	Narcotic Drug Law		
14	Driving Under the Influence		
15	Liquor Laws		
16	Drunkenness		
17	Disorderly Conduct		
18	All Other Offenses		

**PART III - COOPERATOR ASSISTS**

19	Assists to Forest Service Officers		
20	Assists to Public		

Remarks:

**NOTE:** This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.



Law Enforcement Billing Summary  
Controlled Substance Operations

	Agreement #: 21-LE-11051360-020 -MOD-003
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USDA Forest Service, NF: KLAMATH, MODOC, SHASTA-TRINITY	County: SISKIYOU
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Law Enforcement Billing Summary	Dates:	Year: 2023
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Check appropriate block:       Coop Patrol       Controlled Substance Ops

A. Total Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Expenditures:	\$
G. Total Invoice Reimbursement per Op Plan:	\$

Certification Statement

County Sheriff		USFS – Special Agent	
I certify this billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	US Forest Service	Date

Law Enforcement Billing Summary  
Patrol Enforcement

	Agreement #: 21-LE-11051360-020 -MOD-003
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USDA Forest Service, NF: KLAMATH, MODOC, SHASTA-TRINITY	County: SISKIYOU
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Law Enforcement Billing Summary	Dates:	Year: 2023
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Check appropriate block:     Coop Patrol     Controlled Substance Ops

A. Total Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Expenditures:	\$
G. Total Invoice Reimbursement per Op Plan:	\$

Certification Statement

County Sheriff		USFS – Captain	
I certify this billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	US Forest Service	Date