

Clinical Operations and Community Forensic Partnerships Divisions
1215 O Street
Sacramento, California 95814
www.dsh.ca.gov



DEPARTMENT LETTER: 22-002

December 5, 2022

TO: ALL COUNTY ADMINISTRATIVE OFFICERS
ALL COUNTY BEHAVIORAL HEALTH DIRECTORS
ALL COUNTY CHIEF EXECUTIVE OFFICERS
ALL COUNTY COUNSELS
ALL COUNTY DISTRICT ATTORNEYS
ALL COUNTY HEALTH CARE DIRECTORS
ALL COUNTY PROBATION OFFICERS
ALL COUNTY PUBLIC HEALTH DIRECTORS
ALL COUNTY PUBLIC DEFENDERS
ALL COUNTY SHERIFFS
ALL COUNTY SUPERIOR COURTS

SUBJECT: COLLABORATIVE COMMUNITY STAKEHOLDER WORKGROUP
ANNUAL FUNDING TO REDUCE THE CRIMINALIZATION OF
INDIVIDUALS WITH SERIOUS MENTAL ILLNESSES

EXPIRES: RETAIN UNTIL RESCINDED

Purpose

This Departmental Letter provides counties with guidance on how to receive annual funds to support coordinating and facilitating collaborative County Stakeholder Workgroups that target strategies and seek solutions to reduce the criminalization of individuals with serious mental illnesses in their communities and reduce the number of individuals who are determined to be incompetent to stand trial (IST) on felony charges.

Background

The 2022 Budget Act invests \$535.5 million beginning in 2022-23 and by 2025-26 will increase to \$638 million ongoing annually for the Department of State Hospitals to implement comprehensive IST solutions to provide timely access to care for individuals found IST on felony charges.

Included in the IST solutions is significant funding to be made available to counties to expand Community Based Restoration (CBR) and Felony Mental Health Diversion (Diversion) programs with the goal of expanding to a total of 5,000 beds in the community over the next four years to serve individuals deemed IST on felony

charges. As part of the expansion, funding has been set aside to provide counties with an opportunity to coordinate and participate in collaborative community stakeholder workgroups focused on developing and implementing local solutions that reduce the number of individuals with serious mental illness arrested and incarcerated for behavior connected to their illness. All 58 counties are eligible to receive \$100,000 annually to support local efforts that focus on targeting the reduction of Felony Incompetent to Stand Trial (FIST) commitments overall within the county. Counties may utilize these funds to plan for various countywide efforts that could lead to a reduction in FIST commitments including but not limited to the implementation of the Community Assistance, Recovery, and Empowerment (CARE) Court Program, pre-arrest diversion programs, and reentry services for individuals with a serious mental illness. While the primary focus of this funding is to support upstream efforts that prevent individuals with serious behavioral health conditions from being arrested and found incompetent to stand trial, funds may also be used to assist counties with planning efforts related to implementing new and/or expanding CBR and Diversion programs, including regional solutions, aimed at serving the FIST population.

General Eligibility Requirements

All counties are eligible to receive annual funding for participating in the collaborative community stakeholder workgroup program. Counties are not required to have a current contract with DSH for a Diversion or CBR program to be eligible for this funding. To receive funding under this program, a county shall submit a Letter of Intent (LOI) to DSHDiversion@dsh.ca.gov by January 31, 2023, to receive funding in FY 2022-23. Once approved, counties shall enter into a five-year contract with DSH and adhere to the program requirements to receive annual funding from DSH as outlined in the contract.

Program Requirements

This section outlines the documentation required of each county that enters into a contract to receive the available funding for this program.

- 1) The lead county organization will be the entity to enter into a contract with DSH for \$100,000 annual planning grant funds (5-year total contract value of \$500,000).
- 2) Participants in the workgroup must, at a minimum include representatives from four of the following jurisdictions:
 - a. County Administrator/Executive Office
 - b. Superior Court
 - c. Public Defender's Office
 - d. District Attorney's Office

- e. County Sheriff
- f. County Department of Behavioral Health or Primary Service Provider
- g. County Probation

Although additional members may be present, the minimum representative requirements must be met.

- 3) Counties will be required to submit and maintain an annual roster of all current members of their stakeholder workgroup. The annual roster must be emailed to DSH at DSHDiversion@dsh.ca.gov no later than July 31 of each fiscal year.
- 4) The workgroup may meet as often as necessary however shall, at a minimum, hold meetings quarterly.
- 5) An invoice shall be sent to DSH in arrears and cannot exceed \$100,000 per fiscal year as outlined in the contract. Counties will have an option to send invoices quarterly, if necessary. The following items shall be submitted to DSH with each invoice:

- a. A list of roster members who attended the required meeting(s).
- b. A copy of the meeting agenda(s) which includes a list of action items discussed.
- c. A brief summary of the current status and outcomes resulting from the workgroup's efforts commensurate with the timeframe associated with the invoice period.

Counties will be eligible for partial payments even if they are unable to hold quarterly meetings. They may submit an invoice along with the required items to receive payment.

If you have any questions or require additional information, please contact DSH Diversion by email at DSHDiversion@dsh.ca.gov.

Original Signed By



Katherine Warburton
Medical Director, Clinical Operations
Department of State Hospitals



Stacey Camacho
Deputy Director (A), Community Forensic
Partnerships Division
Department of State Hospitals

Attachment(s)
Letter of Intent

**DEPARTMENT OF STATE HOSPITALS
COMMUNITY FORENSIC PARTNERSHIPS DIVISION**

**LETTER OF INTENT
TO APPLY FOR FUNDING**

COMMUNITY COLLABORATIVE STAKEHOLDER WORKGROUP
ANNUAL PLANNING GRANT FUNDS: December 05, 2022
Submission Due Date: Tuesday, January 31, 2023

Department of State Hospitals would like to invite all California Counties to submit this Letter of Intent (LOI) to obtain a \$100,000 annual planning grant intended to support the work of criminal justice and behavioral health stakeholder groups within the community that are working toward creating solutions to stop the arrest of individuals with serious mental illness.

Please complete this form and submit via email to DSHDiversion@dsh.ca.gov by the due date referenced above.

1. Name of Person Submitting Letter of Intent:

Name/Title: Sherry Lawson – Deputy County Administrator

County Name: Siskiyou

County Department/Organization Represented: Administration

Contact Phone Number: 530-842-8024

Email Address: slawson@co.siskiyou.ca.us

2. Lead County Organization Designated to Administer Contract for \$100,000 Funding with the Department of State Hospitals:

Point of Contact Name/Title: Sherry Lawson – Deputy County Administrator

Contact Phone Number: 530-842-8024

Email Address: slawson@co.siskiyou.ca.us

3. List name, title, and organization of proposed members of Community Collaborative Stakeholder Workgroup below. If names are not yet available, please list titles and organization. As a requirement of funding disbursement, minutes of regularly scheduled group meetings with attendee verification must accompany quarterly invoices.

Name	Title	Department/Organization
James Roach	Deputy Chief Probation Officer	Probation
Lael Kayfetz	Chief Public Defender	Public Defender
Jeremiah LaRue	Sheriff-Coroner	Sheriff's Office
Sarah Collard	HHSA Agency Director	Health & Human Services
Sherry Lawson	Deputy County Administrator	Administration
Chris Forrester	Management Analyst	Administration
Kirk Andrus	District Attorney	District Attorney