***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St. Room 201, Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **7-11-2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Shelly Davis, Director / Health & Human Services Agency – Public Health Division** | **Phone:** | **530-841-2140** |
| **Address:** | **810 S Main Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Shelly Davis / Director of Public Health Division** |
| **Subject/Summary of Issue:** |
| County of Siskiyou, Public Health Division, is requesting approval for the Fourth Addendum to the Contract with Harold’s Cleaning to decrease funding by $19,550.00, and replace Exhibit “A”, Scope of Services for the removal of Janitorial Services at the rental property located at 1275 S. Main Street, buildings, “A”, “B” and “C”, Yreka California, for the period of August 1, 2023, through June 30, 2025, with funding not to exceed $236,000.00.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $236,000 |  |  |  |  |
| Fund:  | 2121-2114-1001-2162 |  | Description: | Public Health, Environ Health Building, Planning | Org.: | 401015401014206020207080 401090 | Description: | Public Health Environ Health Building, Planning |
| Account: | 714000 726 |  | Description: | Household |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*  |
|       |
| Additional Information: |   |
|  |
| **Recommended Motion:** |
| “Recommend that the Board of Supervisors approve and authorize the Chair to sign the Fourth Addendum to the Contract for Services between Harold’s Cleaning and Siskiyou County Health and Human Services Agency, Public Health Division, to reduce funding by $19,550.00 and replace Exhibit “A”, for the period of August 1, 2023, through June 30, 2025, with a total amount of the Contract not to exceed $236,000.00.” |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |  |
| *Certified Minute Order(s)* | Yes | *Quantity:* | 1 |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* | Please return 2 originals to Angela Zambrano-Ford |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.***