

**SECOND ADDENDUM TO CONTRACT FOR SERVICES  
BY INDEPENDENT CONTRACTOR**

THIS SECOND ADDENDUM is to that Contract for Services entered into on August 11, 2020 and as amended on June 16, 2022 by and between the County of Siskiyou ("County") and Jones Carpet Cleaning and Janitorial LLC ("Contractor") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the Contract expired on June 30, 2023 and services continued to be required after that date; and

WHEREAS, the parties desire to extend the term of the Contract;

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract.

WHEREAS, the Parties desire to modify and amend the Contract to delete and replace Exhibit A and add Exhibits G, H, and I to Paragraph 2 of the Contract, which pertains to the "Services to be Performed."

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 5 of the Contract for Services shall be amended to extend the term of the Contract through September 30th, 2023.

Paragraph 4 of the Contract, Compensation, shall be amended to add an additional Thirty-Eight Thousand, Three Hundred Twenty-Two Dollars and No/Cents (\$38,322.00), to increase the compensation payable under the Contract to an amount not to exceed Four Hundred Eighty-Seven Thousand, Six Hundred Eighty-Six Dollars and No/Cents (487,686.00).

Paragraph 2 of the Contract, Services to be Performed, Exhibit "A," shall be deleted and replaced in its entirety with the new Exhibit "A," Scope of Services for 818 S Main St (Building 1), attached hereto and hereby incorporated by reference.

Paragraph 2 of the Contract, Services to be Performed, shall also add and attach the following exhibits to hereto and hereby be incorporated by reference:

- 1) Exhibit G – Scope of Services for IT Building (Building 2)
- 2) Exhibit H – Scope of Services for 912 S Main St (Building 3)
- 3) Exhibit I – Accounting Breakdown by Building for FY23/24

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this Second Addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: \_\_\_\_\_

\_\_\_\_\_  
 ED VALENZUELA, CHAIR  
 Board of Supervisors  
 County of Siskiyou  
 State of California

ATTEST:  
 LAURA BYNUM  
 Clerk, Board of Supervisors

By: \_\_\_\_\_  
 Deputy

CONTRACTOR: Jones Carpet Cleaning & Janitorial LLC

Date: \_\_\_\_\_

\_\_\_\_\_  
 Joshua R. Jones, Owner

Date: \_\_\_\_\_

\_\_\_\_\_  
 Stefanie McDonald, Manager

License No.: 30469  
 (Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D.: On File

ACCOUNTING:

Fund	Organization	Account	Act	FY20/21	FY21/22	FY22/23	FY23/24
1001	103020	714000		\$978.03	\$815.03	\$0.00	\$0.00
2120	501010	714000		\$78,219.78	\$79,882.78	\$90,689.76	\$22,782.09
2122	401030	714000		\$48,677.05	\$48,677.05	\$42,567.36	\$10,640.31
2127	502055	714000		\$0.00	\$0.00	\$617.76	\$46.32
2129	401031	714000	163	\$10,140.00	\$10,140.00	\$0.00	\$0.00
2129	401031	714000	163A	\$0.00	\$0.00	\$10,140.00	\$2,535.00
2134	401100	714000		\$6,357.17	\$6,357.17	\$9,273.12	\$2,318.28
2135	401130	714000		\$2,915.97	\$2,915.97	\$0.00	\$0.00
				\$147,288.00	\$148,788.00	\$153,288.00	\$38,322.00

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: \$487,686.00

*If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.*

## EXHIBIT A

### 818 S. Main Street Main (Building 1) M-F

#### Daily Scope of Work

1. Trash
  - a. Remove all trash and replace can liners if needed.  
NOTE: Do not forget outside trash can front and back.
2. Restrooms
  - a. Remove all trash and replace liners
  - b. Clean all stainless steel in the restroom
  - c. Clean mirrors leaving no spots or streaks
  - d. Clean and sanitize inside and out of toilets and sinks (including front and behind)
  - e. Wipe down walls around the toilets and under the soap dispensers
  - f. Refill all paper products  
(in public restroom, no extra paper products)  
(in employee restrooms leave 3 rolls of toilet paper on each toilet tank)
  - g. Clean the vents as needed a min of 1x a week
3. Breakrooms
  - a. Wipe down all tables
  - b. Clean microwaves inside and out
  - c. Resupply paper products if needed
  - d. Clean tops and side of trash cans
  - e. Wipe all counter spaces down (including the wall behind it if needed)
  - f. Clean the whole sink then use stainless shine
  - g. Sweep (including under the tables)
  - h. Mop entire floor
4. Glass
  - a. Spot clean all glass entry doors inside and out daily (clean frame too)
  - b. Squeegee interior glass on Fridays
5. Flooring
  - a. Vacuum carpets daily
  - b. Mop daily
6. Dust
  - a. Dust tops of cabinets, desks, baseboards, window ledges, bookshelves, etc.

**SET THE ALARM AND IF FOR ANY REASON**

**PLEASE CONTACT STEFANI AT 541-200-5652**

## EXHIBIT G

### 818 S. Main (Building 2) - IT Building (Tuesday & Friday)

#### Daily Scope of Work

##### Trash

- a. Remove all trash and replace can liners if needed.

##### Restrooms

- a. Remove all trash and replace liners
- b. Clean all stainless steel in the restroom
- c. Clean mirrors leaving no spots or streaks
- d. Clean and sanitize inside and out of toilets and sinks (including front and behind)
- e. Wipe down walls around the toilets and under the soap dispensers
- f. Refill all paper products

##### Breakroom

- a. Wipe down all tables
- b. Clean microwaves inside and out
- c. Resupply paper products if needed
- d. Clean tops and side of trash cans
- e. Wipe all counter spaces down (including the wall behind it if needed)
- f. Clean the whole sink then use stainless shine
- g. Sweep (including under the tables)
- h. Mop entire floor

##### Glass

- a. Clean all glass entry doors inside and out

##### Flooring

- a. Spot vacuum carpets daily
- b. Mop daily
- c. Thoroughly vacuum all offices and halls
- d. Dust tops of cabinets, baseboards, window ledges, bookshelves.  
(DO NOT MOVE THE PERSONAL ITEMS)

## EXHIBIT H

### 912 S Main St (aka Building 3 for 818 S. Main St) - (Tuesday & Friday)

#### Daily Scope of Work

##### Trash

- a. Remove all trash and replace can liners if needed.

##### Restrooms

- a. Remove all trash and replace liners
- b. Clean all stainless steel in the restroom
- c. Clean mirrors leaving no spots or streaks
- d. Clean and sanitize inside and out of toilets and sinks (including front and behind)
- e. Wipe down walls around the toilets and under the soap dispensers
- f. Refill all paper products

##### Breakroom

- a. Wipe down all tables
- b. Clean microwaves inside and out
- c. Resupply paper products if needed
- d. Clean tops and side of trash cans
- e. Wipe all counter spaces down (including the wall behind it if needed)
- f. Clean the whole sink then use stainless shine
- g. Sweep (including under the tables)
- h. Mop entire floor

##### Glass

- a. Clean all glass entry doors inside and out

##### Flooring

- a. Spot vacuum carpets daily
- b. Mop daily
- c. Thoroughly vacuum all offices and halls
- d. Dust tops of cabinets, baseboards, window ledges, bookshelves.  
(DO NOT MOVE THE PERSONAL ITEMS)

**EXHIBIT I**

**818 S Main Street, Yreka:**

2120-501010-714000 = \$14,046.00

**Total 818 = \$14,046.00**

**IT Building – 818 S Main Street (aka Building 2), Yreka:**

2120-501010-714000 = \$750.00

**Total IT Building = \$750.00**

**912 S Main Street (aka Building 3 for 818 S Main Street), Yreka:**

2120-501010-714000 = \$750.00

**Total 912 = \$750.00**

**2060 Campus Drive, Yreka:**

2120-501010-714000 = \$5,753.46

2122-401030-714000 = \$7,021.26

2134-401100-714000 = \$2,318.28

**Total 2060 = \$15,093.00**

**1107 Ream Ave, Mt Shasta:**

2120-501010-714000 = \$1,482.62

2122-401030-714000 = \$3,619.04

2127-502055-714000 = \$46.32

**Total 1107 = \$5,148.00**

**525 Main Street (Wellness Center), Yreka:**

2129-401031-714000-163A = \$2,535.00

**Total 525 = \$2,535.00**

**FY23/24 NTE Amount of \$38,322.00**