***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **June 20, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Lajon Webb / Health & Human Services Agency - Behavioral Health Division** | **Phone:** | **841-2235** |
| **Address:** | **2060 Campus Drive Yreka, CA 96097** |
| **Person Appearing/Title:** | **Lajon Webb / Staff Services Analyst II, Fiscal, HHSA** |
| **Subject/Summary of Issue:** |
| Lease Agreement - Spaulding Family Trust - 531 Outsen Road, Yreka, CaliforniaSiskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval of the lease agreement commencing on April 1, 2023 and terminating on June 30, 2025.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $170,280.00 |  |  |  |  |
| Fund:  | 2122/2129 |  | Description: | Behavioral Health  | Org.: | 401030401031 | Description: | Mental HealthMHSA |
| Account: | 740000 |  | Description: | Rents & Leases |  |
| Activity Code:  | 163A |  | Description: |  |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* This vendor was selected for specialized services provided. |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The Board of Supervisors approve and authorize the Chair to sign the lease agreement between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Spaulding Family Trust  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Pls return 1 original to R. Bullock at 818 So. Main St |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021