***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **6/6/23** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Lisa Flagg, CDD** | **Phone:** | **530-841-2150** |
| **Address:** | **806 S Main Street, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Rick Dean, Community Development Director** |
| **Subject/Summary of Issue:** |
| 2nd Addendum to extend services through June 30 2025 between Lynn Cottier and Siskiyou County. Lynn's hourly rate was increased from $100 to $125 per hour.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* Funds are transferred from Code Enforcement trust  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  105,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: |       | Org.: | 207080 | Description: | planning |
| Account: | 723000 |  | Description: | specialized  |  |
| Activity Code:  | 143 |  | Description: | code enforcement  |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Please move to approve this 2nd Addendum to Lynn Cottier contract to extend services through June 30th 2025 and increase the hourly compensation from $100 to $125 per hour.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021