***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 Min** | **Meeting Date:** | **05/16/2023** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Laura Bynum/County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth St., Rm. 201, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of one member to the unscheduled vacancy on the Tennant Community Services District, due to Robyn Conwell’s resignation, for a short-term ending December 6, 2024. A Notice of Vacancy was posted at the Siskiyou County Government Center, County Library branches and the County’s website, and a Press Release was sent to the Siskiyou Daily News, Redding News, and Yreka News. In addition, the District posted the Notice of Vacancy within the District boundaries on April 28, 2023.Members of the Tennant Community Services District shall be registered voters living within the district and members are required to file Form 700, Statement of Economic Interest.At the time the agenda worksheet was created, the Clerk’s Office had not received any letters of interest. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: | General Fund | Org.: |  | Description: |  |
| Account: |  |  | Description: | Prof & Specialized |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |  |
|  |
| **Recommended Motion:** |
| Appoint one member to the unscheduled vacancy on the Tennant Community Services District, for a short-term ending December 6, 2024. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021