***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **None** | **Meeting Date:** | **May 16, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Michael Perry / Library** | **Phone:** | **530-842-8805** |
| **Address:** | **719 4th Street, Yreka, CA, 96097** |
| **Person Appearing/Title:** | **Michael Perry / County Librarian** |
| **Subject/Summary of Issue:** |
| State Library offers a grant program to purchase physical library items through Amazon, based on patron-driven requests. Siskiyou County requested $25,000 for FY 23-24. Patrons can request a physical book, audiobook or large print through the program so long as (a) they are not in our library's collection, (b) were published more than a year prior and (c) do not cost more than $50.00 Requested items are ordered and shipped directly to the patron's home and, when finished, the patron returns the item to their local branch and the item is considered for the collection. In previous years, about 90 - 95% of patron requests have been added to the library's collection.The Zip Book program has been a success helping identify gaps in our collection based on patron interests.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 25,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 602010 | Description: | Library |
| Account: | 540800 |  | Description: | State Other |  |
| Activity Code:  | N/A |  | Description: | N/A |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* N/A |
|       |
| Additional Information: | N/A |
|       |
| **Recommended Motion:** |
| Recommend the Board of Supervisors approve and ratify the submission of the Zip Book grant in an amount not to exceed $25,000 and authorize the Auditor to establish budget for the awarded amount.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021