***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5min** | **Meeting Date:** | **5/16/2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Gary Sams, Siskiyou Modoc Regional DCSS** | **Phone:** | **530-841-2965** |
| **Address:** | **1215 S Main St., Yreka, CA 96097** |
| **Person Appearing/Title:** | **Gary Sams, Regional Director** |
| **Subject/Summary of Issue:** |
| Siskiyou Modoc Regional Department of Child Support Services (SMRDCSS) wishes to continue it's "shared services" call center collaboration with Shasta County Department of Child Support Services (Shasta County DCSS). This Memorandum of Understanding continues the "shared services" call center collaboration between Shasta County DCSS and SMRDCSS from July 1, 2023 through June 30, 2024, with an option for two additional one-year terms at the end of the initial term. This collaboration was created for the purpose of answering the SMRDCSS customer telephone calls at the Shasta County DCSS.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* No fees are associated with Memorandum of Understanding |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The Board of Supervisors approve the Memorandum of Understanding between Shasta County DCSS and SMRDCSS through June 30, 2024, with the option of two additional one-year term renewals.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021