***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **April 4, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Chris Forrester** | **Phone:** | **530-842-8005** |
| **Address:** | **CAO, 1312 Fairlane Rd, Suite 1, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sherry Lawson, Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| On November 9, 2022 the County entered into a rental agreement with Aum Sai Hospitality, a Limited Liability Corporation, d.b.a. Townhouse Motel for temporary emergency sheltering of displaced residents from the Mill Fire. The term of this agreement expires March 31, 2023. As there is still a need to shelter Mill Fire survivors, this addendum will extend the term of the rental agreement to November 30, 2023 allowing additional time for survivors to find permanent housing,  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | Rate |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 207020 | Description: | Emergency Svc |
| Account: | 728000 |  | Description: | Spec Dept Exp |  |
| Activity Code:  | 2073 |  | Description: | Mill Fire |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve the First Addendum to the lease ageement with Aum Sai Hospitality, a Limited Liability Corporation, d.b.a. Townhouse Motel to extend the term to November 30, 2023. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021