***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **10min** | **Meeting Date:** | **03/21/2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Lisa Flagg/ CDD** | **Phone:** | **530-841-2150** |
| **Address:** | **806 S Main Street Yreka ca 96097** |
| **Person Appearing/Title:** | **Rick Dean / Community Development Director**  |
| **Subject/Summary of Issue:** |
| 1st Amendment to extend the term of service between the Siskiyou County Community Development Department and Tyler Technologies Inc. for three years. The Community Development Department uses Tyler Technologies Inc. software within our Environmental Health Department as it automatically updates from CERS and makes the tracking of CUPA regulated facilties more efficient along with any defficients.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* should be receiving a CUPA FORUM GRANT to cover the cost of all three years of service, applied but will not hear about approval for another month  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 29,195.00 |  |  |  |  |
| Fund:  | 2139 |  | Description: |       | Org.: | 401014 | Description: | Environemntal  |
| Account: | 723000 |  | Description: | professional  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Please approve 1st amendment to contract between Siskiyou County Community Development and Tyler Technologies Inc. to extend years of service to FY24/25 (three years).  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021