***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **3-5 min** | **Meeting Date:** | **March 7, 2023** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of one member to the scheduled vacancy on the Mt. Shasta Fire Protection District, with a term ending December 4, 2026. The Mt. Shasta FPD was unable to make an appointment to fill the vacancy left by Jack Miller’s resignation within their allotted timeframe. The Board of Supervisors have been asked to make an appointment, within the Board’s timeframe. The Clerk’s Office posted a Notice of Vacancy at the Siskiyou County Government Center, County Library branches and the County’s website and a Press Release was sent to the Redding Record Searchlight (for County newspapers) and Yrekanews.com on February 14, 2023. In addition, the District was asked to post the Notice of Vacancy within the District boundaries and did so on February 5, 2023.This is the only date that the Board of Supervisors can make an appointment to fill this vacancy.Members of the Mt. Shasta Fire Protection District shall be registered voters living within the district and members are required to file Form 700, Statement of Economic Interest. At the time the agenda worksheet was created, the Clerk’s Office had not received any letters of interest in the available position. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint three members to the scheduled vacancies on the Mt. Shasta Fire Protection District, for a term ending December 4, 2026. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021